

## **NOTICE OF SOLE SOURCE PROCUREMENT**

**Date:** August 16, 2017

**Vendor/Contractor:** Collaborative Classroom

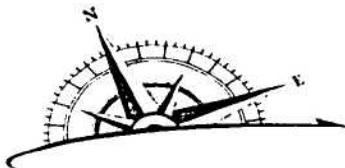
**Contract Amount:** \$53,710.00

**Description of Services:** Instructional software.

**Sole Source Determination:** Continuation of an existing program using copyrighted materials purchased from the publisher.

**Date of Award:** TBD

**AUG 16 2017 AM08:48**



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**CHARTING THE COURSE**

*Department of Teaching and Learning*

**MEMORANDUM**

**TO:** J. Kevin Beardsley, Director  
Office of Purchasing Services

**FROM:** Amy E. Cashwell, Ed.D., Chief Academic Officer *AC*  
Lesley L. Hughes, Ed.D., Executive Director of Elementary Teaching and Learning *LH*  
Abigail Dougherty, Coordinator Elementary Language Arts *AD*

**SUBJECT: SOLE SOURCE JUSTIFICATION FOR CENTER FOR THE COLLABORATIVE CLASSROOM**

**DATE:** AUG. 2, 2017

**REQUISITION #:** DTAL-18-0297239

**TOP DOLLAR AMOUNT:** \$53,710.00

**JUSTIFICATION OF SOLE SOURCE:**

This memorandum is to certify that the Center for the Collaborative Classroom holds the registered trademarks and copyrights for the *Being a Writer*™ 2<sup>nd</sup> Edition, *Making Meaning* 3<sup>rd</sup> Edition and Individualized Daily Reading (IDR) classroom libraries.

The Department of Teaching and Learning, upon the recommendation of the Language Arts team, is requesting the purchase of these valuable resources in order to supplement the K-5 purchases of *Being a Writer*, *Making Meaning* and Individual Daily Reading libraries that are already utilized in all elementary classrooms. The decision to purchase additional copies/sets of these materials was made because additional classroom allocations have depleted inventory and these materials are needed by classroom teachers to support the instructional program of Virginia Beach City Public Schools and advance our efforts to improve student achievement in the area of reading and writing. These resources are embedded in our elementary Language Arts curriculum units and are an essential part of daily instruction.

This purchase supports Goals 1 and 3 in our division's new strategic framework Compass to 2020.

If you need additional information, please contact Abigail Dougherty at 263-1144 or email [Abigail.Dougherty@vbschools.com](mailto:Abigail.Dougherty@vbschools.com).

/rr

Attachment

Approved:

*J. Kevin Beardsley*  
\_\_\_\_\_  
J. Kevin Beardsley, Director  
Office of Purchasing Services

Date:

*8/15/17*

# Center for the Collaborative Classroom

1001 Marina Village Pkwy, Suite 110, Alameda, CA 94501-1042 • 510-533-0213

Our name has changed. Developmental Studies Center is now the  
Center for the Collaborative Classroom. Learn more at  
collaborativeclassroom.org.

# Quote

43877

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Printed By: Nick Golden

### SOLD TO

VIRGINIA BEACH CITY PUBLIC SD  
2512 GEORGE MASON DR  
VIRGINIA BCH, VA 23456-9105

Tele: (757) 263-1000 Fax:

### SHIP TO

VIRGINIA BEACH CITY PUBLIC SD  
ABIGAIL DOUGHERTY  
2512 GEORGE MASON DR  
VIRGINIA BCH, VA 23456-9105 USA

Ship: FDX-PRE

Quote #	Quote Date	Tax Code	Account Manager	Your PO	Requested By
43877	08/02/17		Isabel Sawyer		

Part Number / Memo	Product Name	um	Quantity	Sell	Extended	Tx
IDR2-FNF2-S12	IDR Gr. 2, Fic & Nonfic, Sets 1&2	Each	5.00	1,190.00	\$5,950.00	X
IDR2-FNF3-S12	IDR Gr. 3, Fic & Nonfic, Sets 1&2	Each	5.00	1,250.00	\$6,250.00	X
IDR2-FNF4-S12	IDR Gr. 4, Fic & Nonfic, Sets 1&2	Each	8.00	1,340.00	\$10,720.00	X
IDR2-FNF5-S12	IDR Gr. 5, Fic & Nonfic, Sets 1&2	Each	8.00	1,505.00	\$12,040.00	X
MM3-CP3	MM3 Gr. 3 Class Pkg	Each	2.00	750.00	\$1,500.00	X
MM3-CP4	MM3 Gr. 4 Class Pkg	Each	3.00	750.00	\$2,250.00	X
MM3-CP5	MM3 Gr. 5 Class Pkg	Each	6.00	750.00	\$4,500.00	X
BW2-CP1	BW2e Gr. 1 Class Pkg	Each	5.00	600.00	\$3,000.00	X
BW2-CP4	BW2e Gr. 4 Class Pkg	Each	5.00	750.00	\$3,750.00	X
BW2-CP5	BW2e Gr. 5 Class Pkg	Each	5.00	750.00	\$3,750.00	X

### Special Instructions

\*\*\*Please note this quote will be honored within 90 days of quote issue date towards one purchase order shipping to one site. Please refer to Quote ID# on purchase order to expedite processing and avoid duplication. To place an order, fax your purchase order to 510-842-0348, telephone 800-666-7270 x 5 to speak to Customer Service, or email to clientsupport@collaborativeclassroom.org.

Total Before Tax	Sales Tax	S&H	Quotation Total
<b>\$53,710.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$53,710.00</b>
			<i>Balance Due: 00/00/06</i>

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NONPROFIT. MISSION DRIVEN. RESEARCH BASED. SINCE 1980.

Sales Doc ID 175346