



Registration for Student Transportation

Dear Parents:

In order to create and maintain a safe and efficient transportation system, all parents must register their students for transportation services. The “Registration for Student Transportation” form will be used by the Office of Transportation Services to create bus stops and route school buses based on the below school board policies. No additional bus stops will be created contrary to these guidelines. No bus stop will be created for students who do not request transportation via this form.

Please complete this form and return it to your student’s school **no later than June 14th** for the upcoming school year. Forms returned after that date will not be guaranteed bus service on the first day of school.

B-27.1 Establishment of Pupil Stops for In-Zone General Education School Bus Routes

1. No school bus route will be established on any road not maintained by the city or state highway department.
2. Pupil stops are designed to be within three-tenths of a mile for elementary students and five-tenths of a mile for secondary students from the place of residence where time restraints, road conditions and vehicle access allows.
3. General education school bus routes will not be established within a cul-de-sac or on a dead end roadway where backing up will be required.
4. No pupil stops will be established in a non-transportation zone. (See your school for non-transportation zone, commonly referred to as “Walk” zone, boundary)

B-27.2 Establishment of Pupil Stops for Out of Zone Academy, Charter, Alternative, Magnet, Gifted, or Advanced Academic Program School Bus Routes

1. Centralized pick-up and delivery points will be established.
2. Pupil stops are designed to be within one half of a mile for elementary students and 1.5 miles for secondary students from the place of residence where time restraints, road conditions and vehicle access allows.
3. Students residing within their home school's non-transportation zone will use their home school as their bus stop. If a student did not attend the citywide or academy program they would still be obligated to get to their home school without bus transportation.

B-27.3 Establishment of Pupil Stops for Special Needs School Bus Routes

1. Bus stops for students on Special Needs school buses will be located as close to the student’s home as possible barring constraints that restrict safe ingress and egress.
2. All parents of students who require special needs transportation must contact their building administrator to complete a special needs transportation application.

Bus transportation – *the safest form of transportation* – is provided for Virginia Beach City Public Schools’ students to and from school based on each school’s [transportation zone](#). Staff at your child’s school can assist you with determining if your child will ride the bus to school or if you live in a non-transportation zone.

Parents are encouraged to read the [Code of Student Conduct](#) as it clearly outlines the conduct for all students while riding a school bus. To ensure the safety of our students, parents should consider sharing “watch” responsibilities with a neighbor so your children have an adult overseeing safety at their bus stops. Parents are encouraged to remind their children of acceptable behavior on a school bus.

Registration for Student Transportation

Transportation Bus Stops will not be established without proper notification.

Student's Name:		Student ID #:	
School and/or Program:		Student Grade:	
Home Address:	Parent/Guardian Name:		
	Parent/Guardian Signature: _____		
	Date:		
PLEASE SELECT FROM THE FOLLOWING OPTIONS FOR THE UPCOMING SCHOOL YEAR:			
**Please check all that apply			
My student resides "in-zone"		My student currently rides a school bus to and/or from school	
My student is enrolled in an out of zone academy, magnet, charter, or alternative program			
How will your student regularly arrive to school each day?			
School Bus	Walker	Parent/Self Transport	Special Needs School Bus Daycare Bus
How will your student regularly go home each day?			
School Bus	Walker	Parent/Self Transport	Special Needs School Bus Daycare Bus
My child may require transportation sometime during the school year. (A bus stop <u>will not</u> be provided if you chose this option but your student can use the closest available bus stop.)			
ALTERNATE BUS STOP REQUEST - TRANSPORTATION INFORMATION			
**Please indicate name & address of Daycare or Other Responsible Adult if applicable			
Pick-up Transportation:			
Name of Daycare Provider or Other:			
Address:			
Drop-off Transportation:			
Name of Daycare Provider or Other:			
Address:			
Office Use Only: Date Received		<input type="checkbox"/> SIS "Transportation" Tab Updated	

For further information please see the Transportation and FAQ pages on our website www.vbschools.com.

If you have any transportation questions, please email us at vbcpbusstop@vbschools.com

Or call VBCPS Transportation Services at 757-263-1545

****Note: For changes to your current transportation or new registrations...Please allow a minimum of 5 working days after this form has been received by your student's school for processing. If your plans/needs change please submit an updated form to your student's school.**