



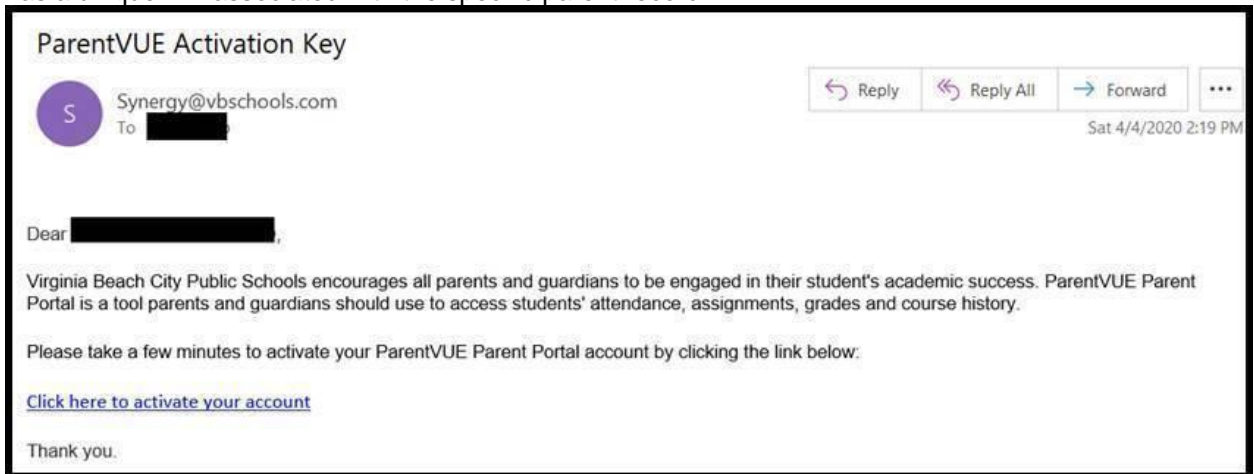
ParentVUE Account Instructions

Edupoint Educational Systems offers ParentVUE accounts in web based and mobile applications which are integrated with the Synergy Education Platform for parents. Parents will need to activate their account in order to log in to see student information. Parents are able to request a password reset for activated accounts if they have forgotten their password.

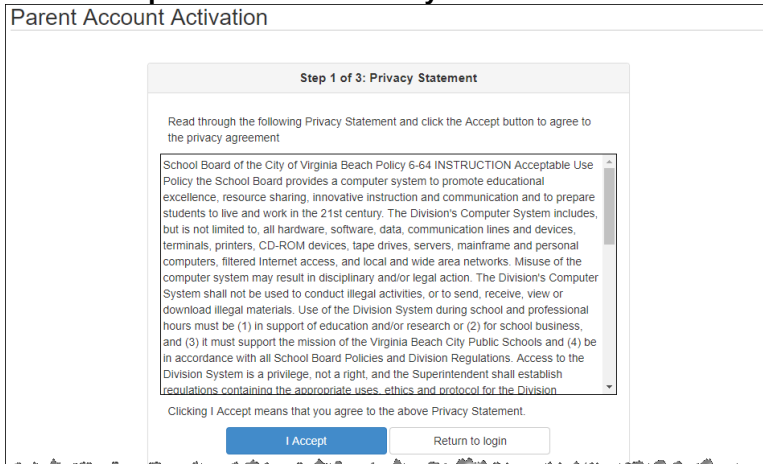
- [How Parents Activate ParentVUE Account](#)
- [How Parents Request New Password](#)
- [How to Use the ParentVUE Mobile App](#)

HOW PARENTS ACTIVATE PARENTVUE ACCOUNT

1. Each parent should have their own unique email address assigned to them in the Synergy student data base. A weekly email is sent to any parent that has not activated their account. Within the body of the email there is a link to click on that will activate the account. Every email has a unique link associated with the specific parent record.



2. Click the link in the email
3. Read through the Privacy Statement
4. Click **I Accept** button on the **Privacy Statement** screen





ParentVUE Account Instructions

5. Enter a *User Name*
6. Enter a *Password* consisting of letters and numbers consisting of a minimum of 6 characters in length
7. Re-enter the Password to confirm
8. Enter a *Primary Email Address*

NOTE: The *User Name* and *Password* entered here will be your ParentVUE Account User Name and Password.

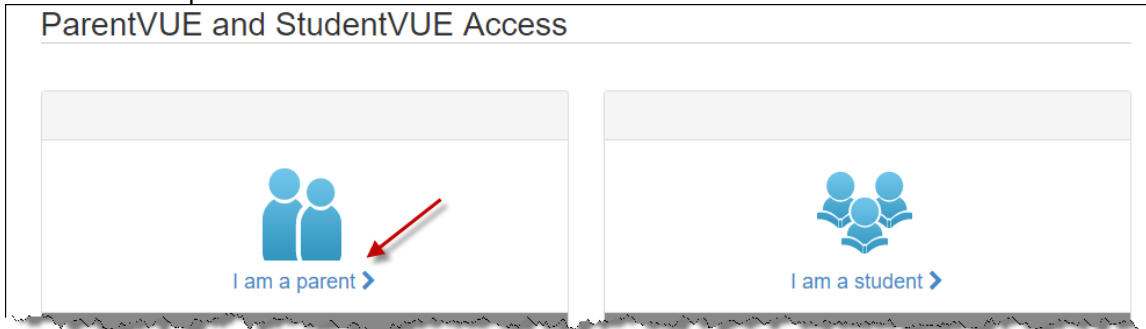
The screenshot shows a web form titled "Complete Account Activation". Below the title is a sub-header "Step 3 of 3: Choose user name and password". The main content area contains a welcome message: "Welcome [redacted]. To complete your account activation you will need to create your username and password. Remember that passwords are case sensitive. Your password can consist of numbers and letters and must be a minimum of 6 characters in length." Below this message are four input fields: "User Name", "Password", "Confirm Password", and "Primary E-Mail". At the bottom right of the form is a button labeled "Complete Account Activation".



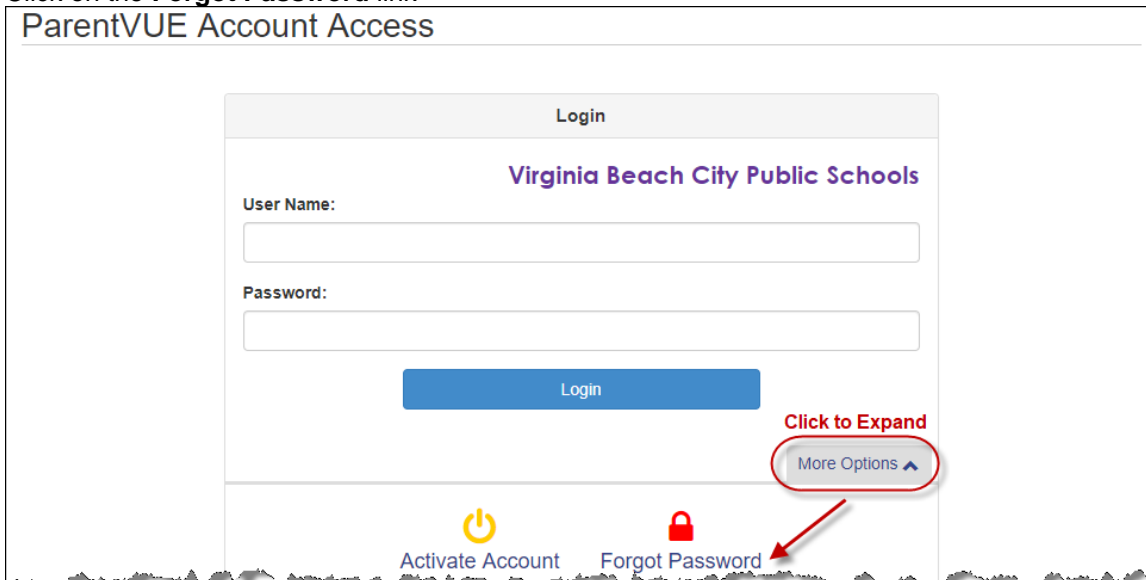
ParentVUE Account Instructions

HOW PARENTS REQUEST A NEW PASSWORD

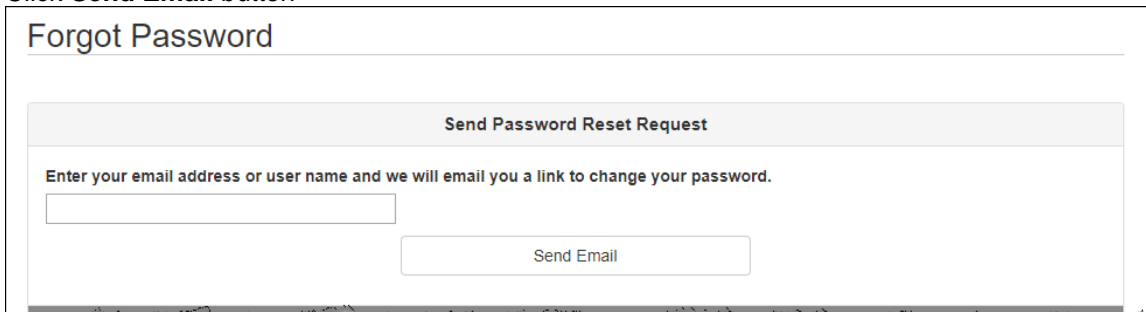
1. Click this [link](#)
2. Click on I am a parent >



3. Click to expand **More Options** area
4. Click on the **Forgot Password** link



5. Type your email address or user name associated with the account
6. Click **Send Email** button



7. Check email for new password to log into ParentVUE



ParentVUE Account Instructions

HOW TO USE THE PARENTVUE MOBILE APP

1. Download the ParentVUE mobile app.
2. Refer to [ParentVUE Mobile App](#) instructions.