



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
CHARTING THE COURSE

**Unified Experience-Based Step Pay Scale Assignments-Alpha**  
**SY 2018 - 2019**  
**Effective: July 1, 2018**

Class	Job Titles	Work Calendar	Annual Hours	Daily Hours	Grade	FLSA Exemption Status
ADM	Division Superintendent				EXC	Exempt
ADM	Academic Dean	12-mo	2080	8.00	22	Exempt
PRF	Accountant ( <i>Title Only</i> )	12-mo	2080	8.00	14	Non-Exempt
PRF	Accountant - Principal	12-mo	2080	8.00	19	Exempt
PRF	Accountant - Senior	12-mo	2080	8.00	17	Exempt
CLS	Accounting Technician	12-mo	2080	8.00	13	Non-exempt
PRF	Accounts Payable Supervisor	12-mo	2080	8.00	19	Exempt
PRF	Accounts Payable Systems Specialist	12-mo	2080	8.00	16	Exempt
CLS	Accounts Payable Technician	12-mo	2080	8.00	12	Non-exempt
CLS	Administrative Office Associate I	12-mo	2080	8.00	11	Non-exempt
CLS	Administrative Office Associate II	12-mo	2080	8.00	12	Non-exempt
ADM	Administrative Coordinator	12-mo	2080	8.00	22	Exempt
CLS	ALC General Assistant - HD	10-mo	1027	6.50	06	Non-exempt
CLS	ALC General Assistant - Parapro or 48 hrs	10-mo	1027	6.50	07	Non-exempt
CLS	ALC General Assistant - AD	10-mo	1027	6.50	08	Non-exempt
CLS	ALC General Assistant - BD	10-mo	1027	6.50	09	Non-exempt
PRF	Assistant Accounts Payable Supervisor	12-mo	2080	8.00	15	Exempt
CLS	Assistant Cafeteria Manager	10-mo	1600	8.00	08	Non-exempt
ADM	Assistant Director Advanced Technology Center	12-mo	2080	8.00	22	Exempt
PRF	Assistant Director Environmental/Energy	12-mo	2080	8.00	21	Exempt
PRF	Assistant Director School Plant	12-mo	2080	8.00	21	Exempt
PRF	Assistant Payroll Supervisor	12-mo	2080	8.00	19	Exempt
ADM	Assistant Principal ES	12-mo	2080	8.00	20	Exempt
ADM	Assistant Principal HS	12-mo	2080	8.00	22	Exempt
ADM	Assistant Principal MS	12-mo	2080	8.00	21	Exempt
CLS	Assistant Warehouse Manager-School Plant	12-mo	2080	8.00	11	Non-exempt
CLS	Assistant Distribution Center Supervisor	12-mo	2080	8.00	14	Non-exempt
PRI	Audiologist	12-mo	2080	8.00	18	Exempt
CLS	Auxiliary Driver	10-mo	1488	8.00	08	Non-Exempt
CLS	Baker	10-mo	1600	8.00	07	Non-Exempt
CLS	Benefits Assistant	12-mo	2080	8.00	12	Non-exempt
PRF	Benefits Program Specialist	12-mo	2080	8.00	19	Exempt
CLS	Benefits Specialist I	12-mo	2080	8.00	14	Non-exempt
CLS	Benefits Specialist II	12-mo	2080	8.00	16	Non-exempt
CLS	Boiler Craftsman II	12-mo	2080	8.00	13	Non-exempt
CLS	Boiler Craftsman III	12-mo	2080	8.00	15	Non-exempt
CLS	Boiler Specialist	12-mo	2080	8.00	16	Non-Exempt
CLS	Bookkeeper (HS)	12-mo	2080	8.00	12	Non-exempt
CLS	Bookkeeper (MS)	12-mo	2080	8.00	11	Non-exempt
PRF	Budget Analyst	12-mo	2080	8.00	17	Exempt
CLS	Building Operations Supervisor	12-mo	2080	8.00	12	Non-exempt
CLS	Building Manager	12-mo	2080	8.00	15	Non-exempt
CLS	Bus Assistant - 4.0 hrs	10-mo	744	4.00	05	Non-exempt
CLS	Bus Assistant - 4.5 hrs	10-mo	837	4.50	05	Non-exempt



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CLS	Bus Assistant - 5.0 hrs	10-mo	930	5.00	05	Non-exempt
CLS	Bus Assistant - 5.5 hrs	10-mo	1023	5.50	05	Non-exempt
CLS	Bus Assistant - 6.0 hrs	10-mo	1116	6.00	05	Non-exempt
CLS	Bus Assistant - 6.5 hrs	10-mo	1209	6.50	05	Non-exempt
CLS	Bus Assistant - 7.0 hrs	10-mo	1302	7.00	05	Non-exempt
CLS	Bus Assistant - 7.5 hrs	10-mo	1395	7.50	05	Non-exempt
CLS	Bus Assistant - 8.0 hrs	10-mo	1488	8.00	05	Non-exempt
CLS	Bus Driver - 4.0 hrs	10-mo	744	4.00	09	Non-exempt
CLS	Bus Driver - 4.5 hrs	10-mo	837	4.50	09	Non-exempt
CLS	Bus Driver - 5.0 hrs	10-mo	930	5.00	09	Non-exempt
CLS	Bus Driver - 5.5 hrs	10-mo	1023	5.50	09	Non-exempt
CLS	Bus Driver - 6.0 hrs	10-mo	1116	6.00	09	Non-exempt
CLS	Bus Driver - 6.5 hrs	10-mo	1209	6.50	09	Non-exempt
CLS	Bus Driver - 7.0 hrs	10-mo	1302	7.00	09	Non-exempt
CLS	Bus Driver - 7.5 hrs	10-mo	1395	7.50	09	Non-exempt
CLS	Bus Driver - 8.0 hrs	10-mo	1488	8.00	09	Non-exempt
CLS	Bus Driver - Special Ed	10-mo	1488	8.00	09	Non-exempt
CLS	Bus Driver Trainer	12-mo	2080	8.00	11	Non-exempt
CLS	Cafeteria Assistant - 3.5 hrs	10-mo	651	3.50	05	Non-exempt
CLS	Cafeteria Assistant - 4.0 hrs	10-mo	744	4.00	05	Non-exempt
CLS	Cafeteria Assistant - 4.5 hrs	10-mo	837	4.50	05	Non-exempt
CLS	Cafeteria Assistant - 5.0 hrs	10-mo	930	5.00	05	Non-exempt
CLS	Cafeteria Assistant - 5.5 hrs	10-mo	1023	5.50	05	Non-exempt
CLS	Cafeteria Assistant - 6.0 hrs	10-mo	1116	6.00	05	Non-exempt
CLS	Cafeteria Assistant - 6.5 hrs	10-mo	1209	6.50	05	Non-exempt
CLS	Cafeteria Assistant - 7.0 hrs	10-mo	1302	7.00	05	Non-exempt
CLS	Cafeteria Manager I	10-mo	1600	8.00	10	Exempt
CLS	Cafeteria Manager II	10-mo	1600	8.00	11	Exempt
CLS	Cafeteria Manager III	10-mo	1600	8.00	12	Exempt
CLS	Cafeteria Manager in Training	10-mo	1600	8.00	07	Non-exempt
CLS	Carpentry Craftsman I	12-mo	2080	8.00	10	Non-exempt
CLS	Carpentry Craftsman II	12-mo	2080	8.00	12	Non-exempt
CLS	Carpentry Craftsman III	12-mo	2080	8.00	14	Non-exempt
ADM	Chief Academic Officer	12-mo	2080	8.00	27	Exempt
ADM	Chief Financial Officer	12-mo	2080	8.00	27	Exempt
ADM	Chief Human Resources Officer	12-mo	2080	8.00	27	Exempt
ADM	Chief Information Officer	12-mo	2080	8.00	27	Exempt
ADM	Chief Media and Communications Officer	12-mo	2080	8.00	27	Exempt
ADM	Chief Operations Officer for Division Services	12-mo	2080	8.00	27	Exempt
ADM	Chief Schools Officer	12-mo	2080	8.00	27	Exempt
ADM	Chief of Staff	12-mo	2080	8.00	28	Exempt
ADM	Chief Strategy & Innovation Officer	12-mo	2080	8.00	27	Exempt



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CLS	Circulation Clerk	12-mo	2080	8.00	08	Non-exempt
CLS	Clinic Assistant - CNA	10-mo	1371	7.33	08	Non-exempt
CLS	Clinic Assistant - EMT	10-mo	1371	7.33	09	Non-exempt
CLS	Clinic Assistant - LPN	10-mo	1371	7.33	10	Non-exempt
CLS	Construction Inspector	12-mo	2080	8.00	16	Non-exempt
CLS	Cook	10-mo	1600	8.00	07	Non-exempt
ADM	Coordinator Academic Support Programs K-12 <i>(Title Only)</i>	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Accounting	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Adult Academic Programs	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Alternative Education <i>(Title Only)</i>	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Athletics	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Benefits	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Budget Development	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Business and Information Technology	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Distance Learning	12-mo	2080	8.00	22	Exempt
PRF	Coordinator Distribution Services	12-mo	2080	8.00	19	Exempt
ADM	Coordinator Educational Foundation	12-mo	2080	8.00	22	Exempt
ADM	Coordinator English	12-mo	2080	8.00	22	Exempt
ADM	Coordinator English Language Learners	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Entrepreneurship & Business Academy	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Family and Consumer Sciences	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Fine Arts	12-mo	2080	8.00	22	Exempt
PRF	Coordinator Food Services	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Gifted Education	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Global Studies Academy	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Grants Development	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Health Academy	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Health Services	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Health/Physical Education	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Information Services	12-mo	2080	8.00	23	Exempt
ADM	Coordinator Instructional Media Services	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Instructional Technology	12-mo	2080	8.00	22	Exempt
ADM	Coordinator International Baccalaureate	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Language Arts	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Legal Academy	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Library Services	12-mo	2080	8.00	22	Exempt
PRF	Coordinator Maintenance	12-mo	2080	8.00	19	Exempt
ADM	Coordinator Math/Science Academy	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Mathematics	12-mo	2080	8.00	22	Exempt
PRF	Coordinator Mechanical Systems	12-mo	2080	8.00	19	Exempt
ADM	Coordinator Middle Years Program	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Military Connected & Academic Support Prog.	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Parent and Stakeholder Services	12-mo	2080	8.00	22	Exempt



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ADM	Coordinator Planetarium	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Policy and Constituent Services	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Professional Learning	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Psychological Services	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Public Relations	12-mo	2080	8.00	22	Exempt
PRF	Coordinator Purchasing	12-mo	2080	8.00	21	Exempt
ADM	Coordinator Recruitment and Retention	12-mo	2080	8.00	22	Exempt
ADM	Coordinator School/Community Partnerships	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Science	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Safety and Loss Control	12-mo	2080	8.00	21	Exempt
ADM	Coordinator Social Studies	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Social Work Services	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Special Education	12-mo	2080	8.00	22	Exempt
PRF	Coordinator Special Projects	12-mo	2080	8.00	19	Exempt
ADM	Coordinator Student Activities	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Student Conduct/Services	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Student Leadership	12-mo	2080	8.00	22	Exempt
ADM	Coordinator TCE Administration and Marketing Program	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Technical and Career Education	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Technical Applications	12-mo	2080	8.00	21	Exempt
ADM	Coordinator Technical Services	12-mo	2080	8.00	23	Exempt
ADM	Coordinator Technology Academy	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Telecommunications	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Title I Programs	12-mo	2080	8.00	22	Exempt
ADM	Coordinator Transportation	12-mo	2080	8.00	21	Exempt
ADM	Coordinator Visual & Performing Arts	12-mo	2080	8.00	22	Exempt
ADM	Coordinator World Languages	12-mo	2080	8.00	22	Exempt
CLS	Custodial Supervisor	12-mo	2080	8.00	15	Non-exempt
CLS	Custodian I 10-mo	10-mo	1600	8.00	04	Non-exempt
CLS	Custodian I 10-mo, Night	10-mo	1600	8.00	04	Non-exempt
CLS	Custodian I 12-mo	12-mo	2080	8.00	04	Non-exempt
CLS	Custodian I 12-mo, Night	12-mo	2080	8.00	04	Non-exempt
CLS	Custodian II	12-mo	2080	8.00	05	Non-exempt
CLS	Custodian II Head Night Elementary	12-mo	2080	8.00	05	Non-exempt
CLS	Custodian II Night	12-mo	2080	8.00	05	Non-exempt
CLS	Custodian III	12-mo	2080	8.00	07	Non-exempt
CLS	Custodian III Head Day ALC/CEL	12-mo	2080	8.00	07	Non-exempt
CLS	Custodian III Head Day Elementary	12-mo	2080	8.00	07	Non-exempt
CLS	Custodian III Head Night Sec	12-mo	2080	8.00	07	Non-exempt
CLS	Custodian III Night	12-mo	2080	8.00	07	Non-exempt
CLS	Custodian IV	12-mo	2080	8.00	09	Non-exempt
CLS	Custodian IV Head Day Sec	12-mo	2080	8.00	09	Non-exempt
CLS	Custodian IV Night	12-mo	2080	8.00	09	Non-exempt



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CLS	Customer Support Technician I	12-mo	2080	8.00	11	Non-exempt
CLS	Customer Support Technician II	12-mo	2080	8.00	13	Non-exempt
CLS	Data Management Analyst	12-mo	2080	8.00	13	Non-exempt
PRF	Data Operations Supervisor	12-mo	2080	8.00	16	Exempt
CLS	Data Processing Specialist	12-mo	2080	8.00	11	Non-exempt
PRF	Database Administrator	12-mo	2080	8.00	22	Exempt
ADM	Dean of Students (HS)	12-mo	2080	8.00	22	Exempt
ADM	Dean of Students (MS)	12-mo	2080	8.00	21	Exempt
ADM	Demographer / GIS Manager	12-mo	2080	8.00	21	Exempt
ADM	Director Administrator Learning & Leadership	12-mo	2080	8.00	24	Exempt
ADM	Director Adult Learning Center	12-mo	2080	8.00	24	Exempt
ADM	Director Alternative Education	12-mo	2080	8.00	25	Exempt
ADM	Director Advanced Technology Center	12-mo	2080	8.00	23	Exempt
ADM	Director Benefits	12-mo	2080	8.00	24	Exempt
ADM	Director Business Services	12-mo	2080	8.00	24	Exempt
ADM	Director Communications	12-mo	2080	8.00	23	Exempt
ADM	Director Community Engagement	12-mo	2080	8.00	23	Exempt
ADM	Director Compliance and Special Education Services	12-mo	2080	8.00	24	Exempt
ADM	Director Custodial Services	12-mo	2080	8.00	23	Exempt
ADM	Director Distribution Services	12-mo	2080	8.00	23	Exempt
ADM	Director Elementary Schools	12-mo	2080	8.00	25	Exempt
ADM	Director Employee Relations	12-mo	2080	8.00	24	Exempt
ADM	Director Employment Services	12-mo	2080	8.00	24	Exempt
ADM	Director Food Services	12-mo	2080	8.00	24	Exempt
ADM	Director Innovation & Strategic Planning	12-mo	2080	8.00	24	Exempt
ADM	Director Instructional Technology	12-mo	2080	8.00	24	Exempt
ADM	Director Internal Audit	12-mo	2080	8.00	23	Exempt
ADM	Director Opportunity & Achievement	12-mo	2080	8.00	23	Exempt
ADM	Director Purchasing Services	12-mo	2080	8.00	24	Exempt
ADM	Director Safety and Loss Control	12-mo	2080	8.00	23	Exempt
ADM	Director School Plant	12-mo	2080	8.00	24	Exempt
ADM	Director Student Leadership	12-mo	2080	8.00	24	Exempt
ADM	Director Student Services	12-mo	2080	8.00	24	Exempt
ADM	Director Research, Evaluation and Assessment	12-mo	2080	8.00	23	Exempt
ADM	Director Teacher Learning & Leadership	12-mo	2080	8.00	24	Exempt
ADM	Director Technical & Career Education	12-mo	2080	8.00	24	Exempt
ADM	Director Technical & Career Education Center	12-mo	2080	8.00	24	Exempt
ADM	Director Technology	12-mo	2080	8.00	24	Exempt
ADM	Director Testing	12-mo	2080	8.00	23	Exempt
ADM	Director Title I Programs	12-mo	2080	8.00	24	Exempt
ADM	Director Transportation	12-mo	2080	8.00	25	Exempt
CLS	Distance Learning Assistant - HD	10-mo	1371	7.33	06	Non-exempt
CLS	Distance Learning Assistant - Parapro/48 hrs	10-mo	1371	7.33	07	Non-exempt







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PRF	Network Administrator	12-mo	2080	8.00	17	Exempt
CLS	Network Technician I	12-mo	2080	8.00	14	Non-exempt
CLS	Network Technician II	12-mo	2080	8.00	16	Non-exempt
PRI	Neuropsychologist	12-mo	2080	8.00	22	Exempt
PRF	Nutritional/Training Coordinator	12-mo	2080	8.00	16	Exempt
PRF	Occupational Health and Safety Specialist	12-mo	2080	8.00	18	Exempt
CLS	Occupational Health and Safety Technician	12-mo	2080	8.00	15	Non-exempt
PRF	Occupational Safety Specialist	12-mo	2080	8.00	16	Non-exempt
PRF	Occupational Therapist	10-mo	1600	8.00	19	Exempt
CLS	Occupational Therapy Assistant (COTA)	10-mo	1488	8.00	15	Non-exempt
PRF	Opportunity Inc. STEM Grant Specialist	12-mo	2080	8.00	18	Exempt
CLS	Office Associate II 12-mo	12-mo	2080	8.00	08	Non-exempt
CLS	Painter Craftsman I	12-mo	2080	8.00	10	Non-exempt
CLS	Painter Craftsman II	12-mo	2080	8.00	12	Non-exempt
CLS	Painter Craftsman III	12-mo	2080	8.00	14	Non-exempt
CLS	Payroll Assistant	12-mo	2080	8.00	12	Non-exempt
PRF	Payroll Supervisor	12-mo	2080	8.00	21	Exempt
CLS	PE Assistant - HD	10-mo	1371	7.33	06	Non-exempt
CLS	PE Assistant - Parapro/48 hrs	10-mo	1371	7.33	07	Non-exempt
CLS	PE Assistant - AD	10-mo	1371	7.33	08	Non-exempt
CLS	PE Assistant - BD	10-mo	1371	7.33	09	Non-exempt
CLS	Pest Control Technician	12-mo	2080	8.00	11	Non-exempt
PRF	Physical Therapist	10-mo	1600	8.00	19	Exempt
CLS	Physical Therapy Assistant (LPTA)	10-mo	1488	8.00	15	Non-exempt
CLS	Plumbing Craftsman I	12-mo	2080	8.00	11	Non-exempt
CLS	Plumbing Craftsman II	12-mo	2080	8.00	13	Non-exempt
CLS	Plumbing Craftsman III	12-mo	2080	8.00	15	Non-exempt
PRI	Positive Behavioral Interventions & Supports (PBIS) Specialist	12-mo	2080	8.00	19	Exempt
PRI	Positive Behavioral Interventions & Supports (PBIS) Coach	10-mo	1600	8.00	18	Exempt
CLS	Pre-Kindergarten Assistant - HD	10-mo	1371	7.33	06	Non-exempt
CLS	Pre-Kindergarten Assistant - Parapro/48 hrs	10-mo	1371	7.33	07	Non-exempt
CLS	Pre-Kindergarten Assistant - AD	10-mo	1371	7.33	08	Non-exempt
CLS	Pre-Kindergarten Assistant - BD	10-mo	1371	7.33	09	Non-exempt
ADM	Principal ES	12-mo	2080	8.00	23	Exempt
ADM	Principal HS	12-mo	2080	8.00	25	Exempt
ADM	Principal MS	12-mo	2080	8.00	24	Exempt
CLS	Procurement Assistant I (Title only)	12-mo	2080	8.00	09	Non-exempt
CLS	Procurement Assistant II	12-mo	2080	8.00	11	Non-exempt
CLS	Procurement Assistant III	12-mo	2080	8.00	13	Non-exempt
PRF	Procurement Card Program Manager	12-mo	2080	8.00	16	Exempt
PRF	Procurement Specialist I	12-mo	2080	8.00	17	Exempt
PRF	Procurement Specialist II	12-mo	2080	8.00	19	Exempt
PRF	Procurement Systems Specialist	12-mo	2080	8.00	16	Exempt





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PRF	Programmer/Analyst	12-mo	2080	8.00	18	Exempt
PRF	Programmer/Analyst - Senior	12-mo	2080	8.00	20	Exempt
PRF	Project Manager - Construction	12-mo	2080	8.00	20	Exempt
ADM	Project Manager - Information Services	12-mo	2080	8.00	21	Exempt
PRI	Psychologist 10-month	10-mo	1600	8.00	19	Exempt
PRI	Psychologist 12-month	12-mo	2080	8.00	19	Exempt
CLS	Research, Evaluation and Assessment Assistant	12-mo	2080	8.00	12	Non-exempt
ADM	Risk Manager	12-mo	2080	8.00	21	Exempt
CLS	School Administrative Associate I (ES)	12-mo	2080	8.00	11	Non-exempt
CLS	School Administrative Associate I (MS)	12-mo	2080	8.00	11	Non-exempt
CLS	School Administrative Associate II (HS)	12-mo	2080	8.00	12	Non-exempt
CLS	School Business Assistant	12-mo	2080	8.00	14	Non-exempt
PRI	School Improvement Specialist (HS)	12-mo	2080	8.00	18	Exempt
PRI	School Improvement Specialist (MS)	12-mo	2080	8.00	17	Exempt
PRF	School Nurse	10-mo	1408	7.33	18	Exempt
CLS	School Office Associate II 10-mo	10-mo	1600	8.00	08	Non-exempt
CLS	School Office Associate II 12-mo	12-mo	2080	8.00	08	Non-exempt
CLS	School Office Associate II -Data Technicians	12-mo	2080	8.00	08	Non-exempt
CLS	School Rentals Assistant	12-mo	2080	8.00	10	Non-exempt
PRI	School Social Worker 10-month	10-mo	1600	8.00	19	Exempt
PRI	School Social Worker 12-month	12-mo	2080	8.00	19	Exempt
PRI	School-to-Work Transition Supervisor	12-mo	2080	8.00	19	Exempt
CLS	Secretary & Clerk to Board	12-mo	2080	8.00	15	Non-exempt
CLS	Security Assistant - HD	10-mo	1386	7.33	06	Non-exempt
CLS	Security Assistant - Parapro/48 hrs	10-mo	1386	7.33	07	Non-exempt
CLS	Security Assistant - AD	10-mo	1386	7.33	08	Non-exempt
CLS	Security Assistant - BD	10-mo	1386	7.33	09	Non-exempt
CLS	Security Assistant 12-mo - HD	12-mo	2080	8.00	06	Non-exempt
CLS	Security Assistant 12-mo - Parapro or 48 hrs	12-mo	2080	8.00	07	Non-exempt
CLS	Security Assistant 12-mo - AD	12-mo	2080	8.00	08	Non-exempt
CLS	Security Assistant 12-mo - BD	12-mo	2080	8.00	09	Non-exempt
CLS	Security Officer	12-mo	2080	8.00	09	Non-exempt
CLS	Senior Construction Inspector (Title Only)	12-mo	2080	8.00	17	Non-exempt
ADM	Senior Executive Director, Elementary Schools	12-mo	2080	8.00	26	Exempt
ADM	Senior Executive Director, High Schools	12-mo	2080	8.00	26	Exempt
ADM	Senior Executive Director, Middle Schools	12-mo	2080	8.00	26	Exempt
CLS	Special Education Assistant - HD	10-mo	1371	7.33	07	Non-exempt
CLS	Special Education Assistant - Parapro/48 hrs	10-mo	1371	7.33	08	Non-exempt
CLS	Special Education Assistant - AD	10-mo	1371	7.33	09	Non-exempt
CLS	Special Education Assistant - BD	10-mo	1371	7.33	10	Non-exempt
CLS	Special Project Support	12-mo	2080	8.00	15	Non-exempt
ADM	Specialist Educational Measurement and Assessment	12-mo	2080	8.00	22	Exempt
ADM	Specialist Employee Relations	12-mo	2080	8.00	22	Exempt
ADM	Specialist Human Resources	12-mo	2080	8.00	22	Exempt



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
CHARTING THE COURSE

**Unified Experience-Based Step Pay Scale Assignments-Alpha**  
**SY 2018 - 2019**  
**Effective: July 1, 2018**

Class	Job Titles	Work Calendar	Annual Hours	Daily Hours	Grade	FLSA Exemption Status
PRI	Specialist Professional Learning	12-mo	2080	8.00	19	Exempt
ADM	Specialist Program Evaluation	12-mo	2080	8.00	22	Exempt
ADM	Specialist Research	12-mo	2080	8.00	22	Exempt
ADM	Specialist Testing	12-mo	2080	8.00	22	Exempt
PRF	Staff Architect	12-mo	2080	8.00	21	Exempt
PRI	Student Activities Coordinator (HS)	12-mo	2080	8.00	19	Exempt
PRI	Student Activities Coordinator (MS)	10-mo	1600	8.00	18	Exempt
PRF	Student Information Systems Specialist	12-mo	2080	8.00	20	Exempt
CLS	Student Residency Verifier	11-mo	1768	8.00	09	Non-exempt
PRI	Student Support Specialist	11-mo	1768	8.00	17	Exempt
CLS	Substitute Office Associate	12-mo	2080	8.00	12	Non-exempt
PRF	Sustainability Officer	12-mo	2080	8.00	20	Exempt
PRF	Supervising Cafeteria Manager	12-mo	2080	8.00	16	Exempt
CLS	Supervisor Carpentry	12-mo	2080	8.00	17	Exempt
PRF	Supervisor Construction	12-mo	2080	8.00	19	Exempt
CLS	Supervisor Electrical	12-mo	2080	8.00	17	Exempt
CLS	Supervisor Electronics	12-mo	2080	8.00	17	Exempt
CLS	Supervisor HVAC	12-mo	2080	8.00	17	Exempt
CLS	Supervisor Maintenance	12-mo	2080	8.00	17	Exempt
CLS	Supervisor Night Crew	12-mo	2080	8.00	17	Exempt
CLS	Supervisor Plumbing	12-mo	2080	8.00	17	Exempt
PRF	Systems Administrator	12-mo	2080	8.00	19	Exempt
PRF	Systems Analyst	12-mo	2080	8.00	20	Exempt
PRF	Systems Engineer	12-mo	2080	8.00	19	Exempt
PRF	Systems Engineer Supervisor	12-mo	2080	8.00	21	Exempt
CLS	Teacher Production Center Technician	12-mo	2080	8.00	11	Non-exempt
PRF	Transportation Systems Specialist	12-mo	2080	8.00	20	Exempt
CLS	Technology Support Technician	12-mo	2080	8.00	12	Non-exempt
PRF	Technical Contract Manager	12-mo	2080	8.00	16	Exempt
CLS	Television Operations Technician	12-mo	2080	8.00	16	Non-exempt
CLS	Testing Assistant	12-mo	2080	8.00	13	Non-exempt
CLS	Title I Assistant - Parapro/48 hrs	10-mo	1371	7.33	07	Non-exempt
CLS	Title I Assistant - AD	10-mo	1371	7.33	08	Non-exempt
CLS	Title I Assistant - BD	10-mo	1371	7.33	09	Non-exempt
PRF	Transportation Area Supervisor	12-mo	2080	8.00	18	Exempt
CLS	Transportation Dispatcher	12-mo	2080	8.00	09	Non-exempt
CLS	Warehouse Technician	12-mo	2080	8.00	07	Non-exempt
CLS	Warehousing and Distribution Technician	12-mo	2080	8.00	13	Non-exempt
CLS	Warehouse Manager - School Plant	12-mo	2080	8.00	13	Non-exempt
CLS	Web Page Design Technician	12-mo	2080	8.00	11	Non-exempt
PRF	Webmaster	12-mo	2080	8.00	18	Exempt
CLS	Workers Compensation Claims Analyst	12-mo	2080	8.00	13	Non-exempt