

## **FOOD SERVICE CRAFTSMAN I**

### **GENERAL RESPONSIBILITIES**

Assist in the maintenance, repair, and installation of food service and related equipment in school buildings.

### **ESSENTIAL TASKS**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Under the direction of a Craftsman II/III, perform maintenance requirement of assigned schools/facilities in a geographic zone through the use of work orders, preventative maintenance requirements, emergency calls, etc.
- Assist with work layout and material preparation.
- Aide the Craftsman II/III with the reading and interpreting of blueprints, plans, drawings and specifications.
- Assist with the repair or replacement of, switches, electric motors, pumps and/or other defective components in commercial and residential food service equipment.
- Perform sanding, scraping and painting of kitchen equipment as directed.
- Provide assistance with basic electrical circuit work associated with food service equipment.
- Obtain parts and execute the procurement of material as directed.
- Operate, repair and maintain tools and equipment associated with trade.
- Operate school vehicle and ensure vehicle is well stocked with supplies.
- Maintain a clean, safe and orderly work space.
- Respond to two-way communications from dispatch, other craftsmen and supervisor.
- May assume Craftsman II or Craftsman III responsibilities in their absence.
- Perform related work as required.

### **KNOWLEDGE, SKILLS AND ABILITIES**

Some knowledge of the common practices, tools, terminology and safety precautions of the food service industry; able to work from sketches, drawings, plans or specifications; ability to follow oral and written instructions; ability to establish and maintain effective working relationships with associates; ability to estimate needed materials and time required for various jobs; skilled in the use of tools and equipment associated with the trade.

### **EDUCATION AND EXPERIENCE**

High school graduate/GED or completion of a vocational course. Minimum of two years' experience in the trade. Refrigeration position requires CFC Certification.  
A comparable amount of training and experience may be substituted for the minimum qualifications.

**PHYSICAL REQUIREMENTS**

Significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, handling, pushing, and pulling. Ability to lift 70 lbs.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

**SPECIAL REQUIREMENTS**

Possession of a valid driver's license.

FLSA status: Non-exempt	Description: Rev. 7/08
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