

Special Education Advisory Committee
Virginia Beach Public Schools
 November 17, 2008 Minutes

Attendance

Present Voting Members:	Joanna Bryant, Sandra Hermann, Bill Parker (Parks & Rec), Lisa Parker, Kara Russell, Jan Solock, Tracy Smigel (DHS/MR), Marianne Stinson, Cheryl Ward
Absent Voting Members:	Tommy Billups, Beth Callahan (TCC), Ping Camano, Kathy Major/Ronica Henry (DRS), Honey Low
Consultants Present:	Norman Brown, Suzie Kumpf, Robert Mitchell, Ruth Page
Consultants Absent:	Dr. Judith Green
Guests:	Suzi Noyes, Emily Peat, Daisy Thord, Yvette Yates
Quorum Present:	Yes

Welcome/Introductions

The meeting began at 8:35 p.m. with Sandy Hermann welcoming everyone present and calling for introductions.

Public Comment

- ❖ One public comment addressed the lack of OT services for SECEP students while students in the same school building that are not enrolled in SECEP are receiving OT services.

Announcements

Organization	Event	More Info.
	Blindness & Visual Impairment Workshop	Dec. 3, 8:30 a.m.-12:00 p.m. Richmond, VA
The Virginia Transition Forum	2 nd Annual Self-Determination Youth Summit and the Virginia Transition Forum	March 16-18, 2009 Norfolk Marriot Waterside 540-831-6263
VCU	College 4 U	Dec. 6 www.vacollegequest.org
Independence Center	Medicaid Wavier Workshop	Nov. 19, 4-7 p.m. 461-8007

Correspondence

None

Reports

All reports are requested to be withheld for this meeting due to the brevity of the meeting. All reports submitted are attached to the minutes.

Bob Mitchell OPEC	No report given/submitted
VBDHS: VaBeach Infant	Report received and attached to minutes

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Program & MR Dept	
TCC	No report given/submitted
Carolyn Stark/Bill Parker Parks & Recreation	Report received and attached to minutes
Ruth Page Parent Resource Center	Report received and attached to minutes
Kathy Major Dept. of Rehab. Services	No report given/submitted
Cheryl Ward Independence Center	No report given/submitted

SEAC Standing Subcommittees

Membership Subcommittee Chair: Kara Russell	No report given/submitted
Policy Review Subcommittee Chair: Sandy Hermann	No report given/submitted

SEAC Ad Hoc Subcommittees

Student Performance Assessment Chair: Cheryl Ward	No report given/submitted
By-Law Review Chair: Cheryl Ward	Cheryl Ward submitted a summary report of the By-Law Review Subcommittee meeting held on October 15, 2008. The report was distributed to members present and will be attached to the November SEAC minutes. Cheryl noted one correction to the written report – the next meeting date is Tuesday, November 18 (not Wednesday, November 18).
SEAC Effectiveness Chair: Joanna Bryant	No report given/submitted
Deaf Community	No report given/submitted

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Chair: Lisa Parker	
Minority Review Subcommittee Chair: Cheryl Ward	No report given/submitted
Annual Report Committee Chair: Sandy Hermann	No report given/submitted
Nomination Committee	No report given/submitted

SEAC Representatives

Va Beach Employment Transition Connection Representative(s)	No report given/submitted
SECEP Joint Board Meeting Representative(s)	No report given/submitted
School Board Representative	Marianne attended the school board meeting on October 7. A report is attached to the minutes.

Old Business

- A. Review of the Meet & Greet: The SEAC received several good questions from parents and interested parties during the Meet & Greet and there was a good exchange of information and feedback. Mr. Mitchell is working with Dr. Magula to develop information packets for parents as a result of information received during the Meet & Greet. The Effectiveness Subcommittee will work with Mr. Mitchell on the parent information packets.

Parent Connection is a great resource on the VBCPS website for parents and others regarding workshops and important dates.

- B. Review of the Resource Fair: Discussion was held regarding the Resource Fair.

VBTV 48 videotaped portions of the Resource Fair and had videotaped an earlier interview with SEAC members/consultants at the Parent Resource Center.

Kara Russell asked about the disbursing of flyers for the Resource Fair - Who in each school building is to receive the flyers and manage their disbursing. Mr. Mitchell stated that the Vice Principals in each school are responsible to receive the flyers for SEAC events and ensure complete distribution. Next year the flyers will be handled directly by the Superintendent's office.

New Business

- A. A letter was submitted to SEAC by the Department of Human Services requesting one membership to the Special Education Advisory Committee. One seat will be shared at this time by Patricia Davis and Tracy Smigel. Nine votes were submitted by eligible voting members. The vote was unanimous to move the DHS letter for membership forward to the School Board.

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Other Business

None

Review of Public Comment:

- ❖ Current Month: The same concern was presented last month and Mr. Mitchell is currently working with Dr. Green to resolve the shortage of OT services for SECEP students. The shortage of OT services continues to be a concern across the city and state. Mr. Mitchell will report back to SEAC on progress made to resolve this issue.
- ❖ Past Month: Mr. Mitchell stated that he is very aware of the OT shortage and that all OT services that are delayed will be made up. He is working with Dr. Green, and there is an RFP for bids at the present time.

Reading and Approval of the Minutes:

- ❖ Corrections to the October Draft Minutes:
 1. Sandra Hermann stated that she was not present for the October meeting.
 2. A statement was read that was submitted to the SEAC Secretary from Honey Low regarding corrections. Her comments: Honey Low is the Chair of the Student Performance Assessment Subcommittee and Suzie Kumpf volunteered to be a member of the subcommittee. And, Honey volunteered to be on the Bylaws Subcommittee but was unable to attend any meetings until after November 17.

- ❖ The October minutes will be reviewed and voted on in December.

Meeting Adjourned

* **A motion** was made by Jan Solock to adjourn the meeting. A second was made by Joanna Bryant.

Next SEAC Meeting

December 8, 2008 – 9:00 a.m.
Laskin Road/Special Education Annex
1413 Laskin Road, Rm 25
Virginia Beach, VA (757) 263-2400