

**Special Education Advisory Committee
Virginia Beach City Public Schools
SEAC Minutes – October 5, 2015**

Attendance:

Members Present :	Christy Blount, Carol Brubaker, Ping Camano, Carol Kaceja, Sandy Hermann, Michelle Redmond, Donna Robel, Cheryl Ward, Lee Woodard
Members Absent:	Carolyn Cox, Todd Humphrey
Consultants Present:	Rusty Fairheart(SECEP), George MacKay, Eileen Ouellette
Consultants Absent:	Melissa Barnett, Suzie Kumpf
Guests:	Kami Lannetti, Danielle Hall-McIvor
Quorum Present:	Yes

Welcome:

Meeting began at 9:02 am with Chairperson Sandy Hermann welcoming everyone.

Adoption of Agenda: A motion was made by Carol Brubaker and seconded by Carol Kaceja to accept the agenda, with one change, an addition under new business. All members voted to accept the amended agenda.

Public Comment:

No public comment was made.

Announcements: Donna Robel reminded everyone of the upcoming Step Up For Down Syndrome that will take place at Mount Trashmore on October 17, 2015 beginning at 10:00am.

Correspondence: None.

Reading and Approval of Minutes: No changes were needed, motion to accept minutes was made by Michelle Redmond and seconded by Christy Blount, all members voted to accept.

Reports:

Dr. Wood OPEC	No report was given.
Eileen Ouellette Parent Support and Information Center	Eileen discussed activities that took place at the PSIC and reminded everyone of the upcoming meeting for the Virginia Beach Special Education PTA.
Rusty Fairheart SECEP	Rusty Fairheart summarized the results of the Federal Monitoring Report that was issued as a result of monitoring that was completed by VDOE. Three main issues found as problematic and need correction within 60 days. The synergy program requires a language change from parental concerns to parental input. The LRE list

	<p>in synergy must have a complete listing of all possible LREs, not just the selection considered by the IEP team. All IEP meetings must have LEA reps present, even though in the past VDOE allowed SECEP to hold meetings with only SECEP representatives previously. VDOE is requiring SECEP to review the school records of each student within a year. SECEP will collaborate with the LEAs in this effort. SECEP staff had been transporting students in their private vehicles for CBI but that will no longer be allowed and SECEP will collaborate with the LEAs for transportation.</p> <p>SECEP board meeting took place on 9/30/15 and local special education directors met to review the monitoring results.</p>
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Reports

Cheryl Ward Endeppence Center	No new information to report, Medicaid waiver revision still underway.
Dept. Parks & Rec. Carolyn Cox	No report received.
Melissa Barnett VBDHS	No report was received.

SEAC Standing Subcommittees

Policy Review Subcommittee Chair: Sandy Hermann	Discussion regarding whether new policies were submitted to school board without SEAC review. Kami Lanetti identified that a review of 504/ADA policies regarding sexual identities and life threatening allergies took place.
Membership Subcommittee Chair: Sandy Hermann	Carol Brubaker’s reappointment letter has not gone forward to the school board for approval. Kami Lanetti will attempt to amend the agenda to include the reappointment. Recommendation to remove Melissa Barnett’s name from member sign in and minutes. Recommendation to send a letter to Todd Humphrey informing him that he is no longer a member. Michelle Redmond has had a schedule change and will now be able to attend meetings. Donna Robel will coordinate a membership subcommittee meeting.

SEAC Ad-Hoc Subcommittees:

Ad-Hoc Effectiveness Chair:	Effectiveness subcommittee will modify the survey for the upcoming Resource Fair. Please send any information about new vendors that you want invited. If you have prizes for the raffle please notify Ping Camano. A reminder was given to be at Landstown at 4:30pm to help with set up for the Resource Fair on 11/2/2015. Discussion on vendor activities brought forward a question regarding liability. Eileen Ouellette will send a letter to risk management for clarification and report back to Sandy Hermann and Ping
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	Camano. Eileen Ouellette will also submit Resource Fair flyer to Dr. Allen for distribution.
Disability Awareness Subcommittee: Lee Woodard	The principals' packet went out to all principals, a link is available on the intranet. Committee is hoping they will receive feedback from principals on the activities that took place at their school. SEAC will send a letter via Lee Woodard regarding Disability Awareness Month.
Ad-hoc Report and Recommendation Subcommittee: Michelle Redmond	No activity reported, no one has been assigned to replace former chairperson on this committee.
Ad-hoc Transportation Subcommittee: Carolyn Cox	No activity reported.
Ad-hoc Student Performance Review Subcommittee: Suzie Kumpf	No activity was reported.

SEAC Representatives

School Board Representative	No meetings attended by SEAC members.
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New Business:

- a. Bylaws have a change that references criminal background check for applicants. Discussion took place on how that will become part of the application process for new members or applicants. Donna Robel and Sandy Hermann will develop suggestions for adding this to the process and report back to the committee.
- b. Upcoming topics for presentations: PBIS - January, Discipline, Budget, Transition- April

Unfinished business:

Other business: No other business was discussed.

Review of Public Comment:

None needed.

Adjournment: Meeting was adjourned at 11:45 am.

Respectfully submitted,
Cheryl Ward

Next SEAC Meeting: January 11, 2016 ■ 6:30pm at the Joint Use Library at Virginia Beach TCC Campus, 1700 College Crescent, Virginia Beach, VA 23453 Phone:(757) 822-7800