

**Special Education Advisory Committee
Virginia Beach City Public Schools
SEAC Minutes – October 6, 2014**

Attendance

Members Present :	Ping Camano, Carolyn Cox, Cheryl Ward
Members Absent:	Rayna Amoreno, Carol Brubaker, Sandy Hermann, Todd Humphrey, Michelle Redmond, Donna Robel, Lee Woodard
Consultants Present:	Rusty Fairheart (SECEP), Allison Jordan, Suzie Kumpf, Eileen Ouellette, Dr. Daisy Wood
Consultants Absent:	Melissa Barnett
Guests:	Roderick Young, Anne Zettlemyer, Heather Allen
Quorum Present:	No

Welcome:

Secretary Cheryl Ward welcomed attendees and called the meeting to order at 9:05 a.m.

Introductions: Individual introductions were made by those present.

Adoption of Agenda: No vote was taken for adoption of the agenda as there was not a quorum present.

Public Comment

Cheryl Ward called for public comment but there was no one present to make public comment.

Reading and Approval of Minutes: Minutes were not put forward for approval as a quorum was not present.

<u>Announcements</u>	Ping Camano informed committee of special services being held at local Catholic churches for persons with disabilities. Cheryl Ward informed committee of an upcoming workshop at ECI on Transition services for students with disabilities that are preparing to exit high school. Eileen Ouellette announced an upcoming meeting by the Department of Health regarding crisis support for those with the ID waiver and the upcoming meeting for the Virginia Beach Special Education PTA association.
<u>Correspondence</u>	No correspondence was reported.
<u>Presentations:</u>	None given

Reports

<p>Dr. Daisy Wood / Allison Jordan OPEC</p>	<p>Discussion of current 504 complaints with Virginia Beach schools as newspaper article had misinformation. Two of the complaints are regarding students who do not have disabilities but do have life threatening food allergies and one is involving a student with a disability and a sports team participation issue. The students with the allergies do have health plans in place. A short overview of center based programs was given by Dr. Wood.</p>
<p>Parent Support and Information Center Eileen Ouellette</p>	<p>Eileen discussed the data for the month of September and the upcoming meeting for VB Special Education PTA. Written report submitted.</p>
<p>SECEP Rusty Fairheart</p>	<p>The next board meeting will be held on October 8th at 12:30pm. Currently enrollment figures are consistent with the SECEP budget. A few problems with the Synergy program are still being worked out.</p>
<p>Dept. Parks & Rec. Carolyn Cox</p>	<p>Carolyn Cox reported on registration for fall programs with Parks and Recreation. Guides were distributed to members and guests. The transition to Great Neck Middle has gone well. Written report submitted.</p>
<p>Endeppence Center Cheryl Ward</p>	<p>Cheryl Ward informed committee of current efforts by advocates in Virginia dealing with restraint and seclusion legislation. Written report submitted.</p>
<p>Melissa Barnett VBDHS</p>	<p>No report given.</p>
<p>SECEP Joint Board Meeting Rusty Fairheart</p>	<p>The first board meeting of the year will be held on October 8th. Three new superintendents from Portsmouth, Franklin and Virginia Beach are expected to attend.</p>

SEAC Standing Subcommittees

<p>Policy Review Subcommittee Chair: Sandy Hermann</p>	<p>No activity reported.</p>
<p>Membership Subcommittee Chair: Sandy Hermann</p>	<p>Sandy Hermann was not present but a discussion regarding which current members that are up to renew their membership took place. Requests for continuing on the committee and biographies must be submitted to SEAC for approval for Donna Robel, Sandy Hermann and Cheryl Ward. Questions regarding resignation of Todd Humphrey were made. Suggestions of various methods that can be used to recruit a teacher member were shared, including seeking input from teachers themselves.</p>

SEAC Ad-Hoc Subcommittees:

Ad-Hoc Effectiveness Chair:	Ping Camano gave update on planning for the upcoming Parent Resource Fair and discussed assignments for members at the Resource Fair. Everyone is asked to come early to assist with set up. Currently 186 vendors have been invited to participate. The parent survey has been updated with some additional questions.
Disability Awareness Subcommittee: Lee Woodard	Lee Woodard did go before the school board to discuss Disability Awareness Month as requested by SEAC last month. Cheryl Ward noted that the VB Schools website did have information regarding Disability Awareness Month as well as pictures of students.
Ad-hoc Report and Recommendation Subcommittee: Michelle Redmond	No activity reported.
Ad-hoc Transportation Subcommittee: Carolyn Cox	Nothing new to report since project has been completed.
Ad-hoc SECEP Joint Board Meeting: Carolyn Cox	Next meeting will be held on October 8 th .
Ad-hoc Student Performance Review Subcommittee: Suzie Kumpf	Suzie Kumpf will make goals for this committee for the upcoming year. A discussion regarding student performance took place.

SEAC Representatives

School Board Representative	No activity reported.
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New Business:

- a. **Goals for SEAC:** A discussion was held regarding setting specific goals for SEAC to work on during the year. The committee will readdress once the surveys from the Resource Fair have been compiled.
- b. **Presentation topics:** Requested that OPEC do a presentation on Virginia Beach’s policy regarding restraint in the upcoming year at a SEAC meeting.

Review of Public Comment:

No memo has been issued yet regarding reminders to schools about dismissal times. Lee Woodard reviewed Ivy Kennedy’s presentation and found it appropriate for sending to schools.

Adjournment: The meeting was adjourned at 10:19 a.m. by Cheryl Ward.

Next SEAC Meeting: January 12, 2015 ■ 9:00 a.m. at the Laskin Road Annex ■ Room 25