

**Special Education Advisory Committee
Virginia Beach City Public Schools
SEAC Draft Minutes – September 14, 2015**

Attendance:

Members Present :	Christy Blount, Carol Brubaker, Ping Camano, Carolyn Cox, Sandy Hermann, Donna Robel, Cheryl Ward
Members Absent:	Todd Humphrey, Michelle Redmond, Lee Woodard
Consultants Present:	Suzie Kumpf, Eileen Ouellette, Tania Sotomayor
Consultants Absent:	Melissa Barnett, Rusty Fairhart(SECEP)
Guests:	
Quorum Present:	Yes

Welcome:

Meeting began at 9:07 am with Chairperson Sandy Hermann welcoming everyone.

Adoption of Agenda: One change to the agenda was made to omit a report from SECEP. A motion was made by Donna Robel and seconded by Carol Brubaker to accept the amended agenda, all members voted to accept the agenda with the change.

Public Comment:

One public comment was submitted via email from Michelle Redmond regarding transportation problems that occurred for her child during the first week of school.

Announcements: Donna Robel passed out announcements regarding the upcoming Step Up For Down Syndrome that will take place at Mount Trashmore on October 17, 2015 beginning at 10:00am.

Correspondence: None.

Reading and Approval of Minutes: A change to include the names of the elected officers was made, Cheryl Ward made motion to accept the minutes with the change, Carolyn Cox seconded the motion and all members voted aye.

Reports:

Dr. Wood OPEC	Tania Sotomayor identified some new personnel changes at OPEC and identified her new role with SEAC. She discussed progress on a 3 year grant that helps military dependent students and the schools that will be involved.
Eileen Ouellette Parent Support and Information Center	Written report was provided via email in advance of meeting. Eileen also discussed trainings she has attended or plans to attend. Numbers of people served at the Parent Support and Information Center have increased over last year's numbers.

Rusty Fairheart SECEP	No report available.
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Reports

Cheryl Ward Endeppence Center	Update on Medicaid waiver changes that are underway in Virginia.
Dept. Parks & Rec. Carolyn Cox	Summer programs are over and fall programs are about to start. Fall swimming will be held at the newly remodeled Bow Creek Recreation Center. BLAZE clinic will be held on Saturday, October 3 at ODU. Currently Parks and Recreation are considering combining their inclusion services and therapeutic recreation program.
Melissa Barnett VBDHS	No report was received.

SEAC Standing Subcommittees

Policy Review Subcommittee Chair: Sandy Hermann	No new policies have been reviewed.
Membership Subcommittee Chair: Sandy Hermann	The membership subcommittee met today before the SEAC meeting began and want to recommend that SEAC consult with city attorney over several items in the bylaws. A motion was submitted by the committee to form a bylaws subcommittee for this purpose. Five members voted yes, two members (Cheryl Ward, Carol Brubaker) voted no. The motion carried with the ayes outnumbering the nos. Carol Brubaker volunteered to chair the committee. The subcommittee has received a reappointment letter from Carol Brubaker and recommends that this letter go forward to the school board for action. The subcommittee also recommended that requests for letters of resignation be requested from Todd Humphrey and Michelle Redmond. All members voted aye to accept these two motions from the subcommittee.

SEAC Ad-Hoc Subcommittees:

Ad-Hoc Effectiveness Chair:	This subcommittee met on 8/19/15. There has been some site issues for the Resource Fair but they have been resolved and the Resource Fair will be held
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	at Landstown High School. Discussion on the parent survey was held and the Effectiveness subcommittee will modify the survey for the upcoming Resource Fair.
Disability Awareness Subcommittee: Lee Woodard	The principals' packet memo is ready to go out to school principals and all the information regarding activities schools can participate in is available on the link provided in the packet.
Ad-hoc Report and Recommendation Subcommittee: Michelle Redmond	No activity reported.
Ad-hoc Transportation Subcommittee: Carolyn Cox	The transportation booklet the subcommittee worked on is now available on the school division website.
Ad-hoc Student Performance Review Subcommittee: Suzie Kumpf	No activity was reported.
Nomination Subcommittee	Motion made to disband subcommittee by Sandy Hermann, seconded by Cheryl Ward, all members voted aye.

SEAC Representatives

School Board Representative	
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New Business:

- a. Location of SEAC Community Resource Fair – Landstown High School
- b. Disbandment of Nominating Subcommittee – see above

Unfinished business: SEAC Annual Goals – Motion to table until October meeting made by Sandy Hermann, seconded by Cheryl Ward, all members voted aye.

Suggested Goals

- a. Plan at least two presentations based on topics identified by parents on the Resource Fair questionnaires
- b. Plan at least one presentation on budget issues related to special education services
- c. In order to remain aware of continuous program improvement efforts, request notification and summary of any grants received that bring funding for services to students receiving special education services
- d. Identify policies to review and discussion of the intent of the policies based on input from parents or committee members
- e. Review discipline statistics pertaining to special education students

Other business: No other business was discussed.

Review of Public Comment:

Carolyn Cox will contact Michelle Redmond to gather more information to determine if this is an individual issue versus a systemic problem with transportation or one that occurred because it was the start of the school year.

Adjournment: Meeting was adjourned at 11:25 am.

Respectfully submitted,
Cheryl Ward

Next SEAC Meeting: October 5th ■ 9:00 a.m. at the Office of Programs for Exceptional Children in Room 25.