

**Special Education Advisory Committee
Virginia Beach City Public Schools
SEAC Minutes – September 8, 2014**

Attendance

Members Present :	Carol Brubaker*, Ping Camano, Carolyn Cox*, Sandy Hermann, Michelle Redmond, Donna Robel, Cheryl Ward, Lee Woodard* *arrived at 9:25am
Members Absent:	Rayna Amoreno, Todd Humphrey
Consultants Present:	Rusty Fairheart (SECEP), Allison Jordan, Suzie Kumpf, Eileen Ouellette, Dr. Daisy Wood
Consultants Absent:	Melissa Barnett
Guests:	Holly Wilson, Lisa Dain, Sally Caradona, Ivy Kennedy, Jill Robinson
Quorum Present:	Yes

Welcome:

Vice Chair Sandy Hermann welcomed attendees and called the meeting to order at 9:15 a.m.

Introductions: Individual introductions were made by those present.

Adoption of Agenda: No vote was taken for adoption of the agenda as there was not a quorum present.

Public Comment

Vice Chair Sandy Hermann explained the public comment policy. Suzie Kumpf made public comment regarding students with disabilities leaving school before dismissal time. Ivy Kennedy made public comment regarding Disability History and Awareness Month and a personal presentation she has developed that she would like to present to public school students.

Reading and Approval of Minutes: Minutes were approved with no changes noted. Motion: Donna Robel motioned to accept the minutes as written, Ping Camano seconded the motion. Ayes 8, Nays 0, Abstentions 0. The minutes were approved.

<u>Announcements</u>	None made.
<u>Correspondence</u>	Chairperson Rayna Amoreno has received an invitation to a “Meet the New Superintendent” function.
<u>Presentations:</u>	None given

Reports

<p>Dr. Daisy Wood / Allison Jordan OPEC</p>	<p>Allison Jordan informed SEAC that a resolution regarding Disability History and Awareness month has been prepared for school board presentation. Also a principal’s memo with information about Disability History and Awareness Month and activities that could be planned has been sent to all the principals. Discussion regarding a FOIA training took place. Sandy Hermann will look into finding a training, Cheryl Ward suggested Sandy Hermann open the training to all local SEACS and offered ECI as a site for the training. Carolyn Cox will check with a trainer that is coming to VB Parks and Recreation Center for a FOIA training.</p>
<p>Parent Support and Information Center Eileen Ouellette</p>	<p>Written report submitted. Eileen Ouellette gave SEAC an overview of the MOCA Art Project for students with ID that took place during the last school year.</p>
<p>SECEP Rusty Fairheart</p>	<p>Several challenges were presented at the start of school year. Transportation issues in other cities and problems with startup of the new Synergy program. SECEP staff still learning how to use the program.</p>
<p>Dept. Parks & Rec. Carolyn Cox</p>	<p>Carolyn Cox reported on the move for the Therapeutic Recreation Program to the Great Neck Parks and Recreation Center while the Kempsville Recreation Center undergoes renovations for the next two years.</p>
<p>Endeppence Center Cheryl Ward</p>	<p>Cheryl Ward gave a brief overview of a current grant to provide information to medical personnel/discharge planners/care coordinators at local hospitals regarding the resources that are available in our community to help people with disabilities remain living in the community versus placement in facilities.</p>
<p>Melissa Barnett VBDHS</p>	<p>No report given.</p>
<p>SECEP Joint Board Meeting Rusty Fairheart</p>	<p>The first board meeting of the year will be held on October 8th. Three new superintendents from Portsmouth, Franklin and Virginia Beach are expected to attend.</p>

SEAC Standing Subcommittees

<p>Policy Review Subcommittee Chair: Sandy Hermann</p>	<p>No activity reported.</p>
<p>Membership Subcommittee Chair: Sandy Hermann</p>	<p>Discussion of information submitted to Dialogue publication. Discussion regarding meeting times and locations. Ping Camano will place a question regarding this issue in the parent questionnaire that will be distributed at the Resource Fair in November. A guest suggested the committee consider a webinar format for the meeting. Further discussion took place regarding recruitment of a teacher member for the committee.</p>

SEAC Ad-Hoc Subcommittees:

Ad-Hoc Effectiveness Chair:	Ping Camano reviewed the results/comments from last year's parent surveyed and informed the committee of a new format for this year's parent questionnaire. Discussion also took place regarding vendor invitation/table location based on complaints received last year. Committee will develop a template for a Thank You letter to guests that attend SEAC meetings.
Bullying and Anti-Harassment Policy Subcommittee	No activity taking place, school system committee not active. Motion to disband the Bullying and Anti-Harassment Subcommittee was made by Cheryl Ward, seconded by Michelle Redmond, motion passed unanimously, 8 ayes, 0 nays, with no abstentions.
Disability Awareness Subcommittee: Lee Woodard	Committee worked with OPEC to develop letter distributed to principals requesting schools participate in disability history activities. A list of websites with examples of activities was distributed. Request made for school media staff to also push this information out to schools. Cheryl Ward made a motion for the Disability Awareness Subcommittee to make public comment on Disability History at the first October school board meeting. Donna Robel seconded the motion, which carried with 8 ayes, 0 nays and 0 abstentions.
Ad-hoc Report and Recommendation Subcommittee: Michelle Redmond	No activity reported.
Ad-hoc Transportation Subcommittee: Carolyn Cox	Subcommittee developed and reviewed draft of trifold brochure, which was distributed to SEAC. VDOE regulations and local policy was incorporated into brochure.
Ad-hoc SECEP Joint Board Meeting: Carolyn Cox	No activity reported.
Ad-hoc Student Performance Review Subcommittee: Suzie Kumpf	No activity reported.

SEAC Representatives

School Board Representative	No report given.
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New Business:

Meet and Greet with Superintendent: SEAC chair has been invited. The meeting is also open for the public to attend.

2014-2015 SEAC Meeting Schedule: Published on the VB schools.com website:

http://www.vbschools.com/curriculum/special_ed/seac.asp

Community Resource Fair: Ping Camano will send last year's survey results to the SEAC committee via email.

Restraint and Seclusion Policy: Cheryl Ward discussed current legislative/regulatory activities taking place by the Commission on Youth at the General assembly in regards to restraint and seclusion. Request made to have a presentation from OPEC and SECEP regarding their policies on restraint and seclusion.

Review of Public Comment:

OPEC will issue reminders to schools regarding dismissal policies for students.

Lee Woodard will request and review Ivy Kennedy's presentation and if appropriate will recommend it be added to resource links made available to schools.

Adjournment: The meeting was adjourned at 11:35 a.m. by Sandy Hermann. **Motion to adjourn:** Made by Cheryl Ward, seconded by Lee Woodard, motion passed with 8 ayes, 0 nays, 0 abstentions.

Next SEAC Meeting: October 6, 2014 ■ 9:00 a.m. at the Laskin Road Annex ■ Room 25