

**Special Education Advisory Committee
Virginia Beach City Public Schools
SEAC Minutes – September 9, 2013**

Attendance:

Members Present:	Rayna Amoreno, Carol Brubaker, Sandy Hermann, Cherese Jenks, Donna Robel, Cheryl Ward Ping Camano (arrived late)
Members Absent:	Melissa Barnett (DHS), Carolyn Cox, Kara Russell
Consultants Present:	Suzie Kumpf, Brenda Lenhart, Rusty Fairheart
Consultants Absent:	Allison Jordan, Daisy Wood
Guests:	Wanda Byrd, Todd Humphrey, Yolanda Jones Howell, Shirlene Imperial, Michelle Redmond, Tania Sotomayer, Carolyn Weems, Lee Woodard
Quorum Present:	Yes

Welcome:

Chairperson Amareno convened the meeting at 9:08 A.M.

Introductions: Individual introductions were made by those present.

Adoption of Agenda: The Chair called for a motion to adopt the agenda **Motion:** Rayna Amoreno - **Seconded** Carol Brubaker. Ayes 6 - Nays 0. The agenda was adopted.

Public Comment:

There were two public comments. The first from Michelle Redmond regarding the lack of preliminary SOL scores being provided for SECEP students as was done for other Virginia Beach public school students.

The second public comment was from Suzie Kumpf regarding the use of different textbooks for SECEP students as well as students receiving special education services than the textbooks used for general education students.

<u>Announcements:</u>	None
<u>Correspondence:</u>	Rayna Amoreno reported receipt of an invitation for three SEAC members to attend a specific forum for identified community leaders regarding the search for a new superintendent. Members have been notified and Ms. Amoreno recommended all SEAC members consider attending the open community forums.

Reports

Dr. Daisy Wood / Allison Jordan OPEC	Ms. Imperial reported on behalf of OPEC. Allison Jordan is acting administrator for OPEC at this time. Two coordinator positions have been filled by former instructional specialists. Sometime in the future administration hierarchy changes will take place for OPEC. Thirteen program compliance support teachers will be added to staff and will be assigned to different schools in the division. Discussion followed regarding transfer students and the thirty day timeline for developing their new IEPs.
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Melissa Barnett VBDHS	No activity reported.
Cheryl Ward Endeppence Center	Waiver workshops are in the process of being scheduled in October at ECI. Call 461-8007 for more info or to register. There may be a change in Medicaid waiver practices that would allow for waiver staff to provide services in schools. Discussion followed regarding nursing needs versus personal care attendants.
Dept. Parks & Rec. Carolyn Stark	A report and catalogs were distributed. Discussion took place regarding the benefits of summer programs and the enjoyment of children that participated in some of those programs.
Parent Support and Information Center Brenda Lenhart. & Eileen Ouellette	A report was distributed to all members present as well as flyer for upcoming Parent Support and Information Center (PSIC) open house on Thursday, October 3 from 6:00pm – 7:00pm at the PSIC. For more information please contact Brenda Lenhart or Eileen Ouellette in the Parent Support and Information Center at 263-2066, or email Brenda.Lenhart@vbschools.com / Eileen.Ouellette@vbschools.com .
SECEP Joint Board Meeting Rusty Fairheart	Start of school brought some transportation problems. SECEP opened new program at Great Bridge Education Center in Chesapeake. First joint board meeting will be on October 9 th at 12:30pm at the Smithfield Building off Kempsville Road. Mr. Fairheart was asked to provide a presentation to SEAC at the next meeting on October 7 th .
Membership Subcommittee Chair: Rayna Amoreno	Subcommittee held two meetings to review new requests for membership. Three applications were received but one did not include a letter so it cannot be brought forward at this time. Letters were read to the SEAC, the subcommittee motioned to move the two applications with letters forward for vote. Motion to vote on applications was made by Carol Brubaker and seconded by Cherese Jenks. Vote on Michelle Redmond was six ayes, zero nays. Vote on Lee Woodward was six ayes, zero nays. Applications were approved to go forward to the School Board.

SEAC Standing Subcommittees

Policy Review Subcommittee Chair: Sandy Hermann	One meeting was held to review necessary policy changes as a result of diploma option changes by the Virginia Department of Education.
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SEAC Ad-Hoc Subcommittees:

Ad-Hoc Effectiveness Chair:	Ping Camano was appointed chair of the Effectiveness Committee by Rayna Amoreno.
Ad-Hoc Student Performance Review Subcommittee: Cheryl Ward	The sub-committee reported out on the Performance Indicators released by the Virginia Department of Education on May 31, 2013 by compiling a comparison report of Virginia Beach performance for the last two years. The SOL scores for Virginia Beach and 5 other divisions were compared. Discussion regarding subgroups and LRE took place and Tania Sotomayer of OPEC offered to send the committee a link to additional information. Request from Rayna Amoreno that subcommittee compile recommendations versus identify problematic areas brought more discussions. The sub-committee compiled a list of questions regarding student performance identified in the data reviewed and these questions were taken by Carolyn Weems to research. She will forward any information she finds to Rayna

	Amorano.
Ad-hoc Disability Awareness Subcommittee:	No activity reported.
Ad-hoc Bylaws Subcommittee: Cheryl Ward	Bylaws sub-committee met and revised current draft still awaiting approval. Original draft was developed in February 2011 and has not been approved by committee. Discussion regarding attendance policy for potential members brought forth a motion by Sandy Hermann, seconded by Carol Brubaker to change the number of meeting required for potential members to attend from 3 to 2 meetings. Vote was 4 ayes, 2 nays from Cheryl Ward and Donna Robel. Motion to approve draft with change was made by Sandy Hermann and seconded by Rayna Amoreno. The vote was six ayes, zero nays. Discussion followed regarding the need of a review by a lawyer.
Ad-hoc Report and Recommendation Subcommittee: Rayna Amoreno	No activity reported.
Ad-hoc Transportation Subcommittee	Carolyn Cox requested via previous conversation with Sandy Hermann that committee members notify her of any transportation concerns. One issue was discussed regarding a student that was not transported to a recreation center because it was considered within walking distance.
Bullying and Anti-Harassment Policy Subcommittee	Sandy Hermann reminded everyone that Allison Jordan is checking the possibility of a SEAC member serving on the division's Bullying and Anti-Harassment Committee.
SECEP Joint Board Meeting	No activity reported.

SEAC Representatives

School Board Representative	No activity reported.
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Old Business:

Two presentations were scheduled for the next SEAC meeting. One will be on SECEP services and the other will be on standards based grading. Suggestion to amend agenda with presentations allowed to go first was put forth by Suzie Kumpf.

Community Resource Fair planning is being done by Ping Camano. Cherese Jenks volunteered to tally parent questionnaire results. Reminder was made that the resource fair will take place at Landstown High School on November 4, 2013 and set up time for SEAC members to come and assist is 4:30pm.

New Business:

None

Other Business:

Cherese Jenks announced that Boy Scout Pack #499 has indicated they are planning an event in October to focus on people with disabilities. They would also like to become more inclusive by opening their troop to include boys with disabilities.

Carol Brubaker shared a personal syllabus of her son that she created to share with his teachers. It is one page, divided into quadrants that have information on different topics in each quadrant. She placed copies in the teachers' mailboxes as a way to offer them important information about her son.

Review of Public Comment:

- Current Public Comment – Tania Sotomayer will investigate the process regarding the mailing of preliminary SOL reports and report back to the committee.
- Textbook utilization/access for SECEP students will be addressed in SECEP presentation at the October 9th SEAC meeting.

New Business:

At this time Ping Camano discussed preparations for the resource fair and asked questions of other SEAC members involved in past resource fairs.

Reading and Approval of Minutes:

- Carol Brubaker made a **motion** to approve May's minutes with corrections, **seconded** by Donna Robel. 7 Ayes - 0 Nays. Motion carries, minutes approved.
- Sandy Hermann made a **motion** to approve June's minutes with corrections, **seconded** by Cherese Jenks. 7 Ayes - 0 Nays. Motion carries, minutes approved.

Adjournment: There being no further business before the committee, Sandy Hermann made a **motion** to adjourn the meeting, **seconded** by Cherese Jenks, 7 Ayes, 0 Nays. The meeting was adjourned at 12:16 p.m. by Rayna Amoreno.

Next SEAC Meeting: October 7, 2013 ■ 9:00 a.m. at Laskin Road Annex ■ Room 25