

Special Education Advisory Committee
Virginia Beach Public Schools
 Approved SEAC Minutes - September 14, 2009

Attendance

Present Members:	Joanna Bryant, Beth Callahan (TCC) Ping Camano, Sandra Hermann, Doral Jackson, Sharon LaVier, Lisa Parker, Jan Solack, Marianne Stinson Cheryl Ward
Absent Members:	Patricia Davis, Bonita Lyman, Kathy Major, Carolyn Stark (P&R),
Consultants Present:	Norman Brown, Judith Green, Suzie Kumpf, Robert Mitchell, Brenda Reid (OPEC),
Consultants Absent:	None
Guests:	Em Davis (SB Representative), Veronica Ellis, Wanda Byrd, Jennifer Stratton, Dianna Swenson, Sara MacDonald, Karen Webb, Sarah Williams, Daisy Wood
Quorum Present:	Yes

Welcome/Introductions

The meeting began with Sandy Hermann welcoming everyone present and calling for introductions.

Public Comment

There was one public comment—

1. Sara MacDonald— parent of a 4 year old with autism offered her sincere thanks to the committee that her son was offered the Bridges program that he so desperately needed. Special thanks were also offered to Mr. Mitchell.

<u>Announcements</u>	Norman Brown announced that there will be a Regional Hearing at Joliff Middle School in Chesapeake September 30, 2009. The hearing is in reference to the governor’s proposed budget and cuts. Four hearings will be held simultaneously throughout the state.
<u>Correspondence</u>	No activity was reported.

Reports

Bob Mitchell/Daisy Woods OPEC	The “ <i>SPED Parent Quick Reference Guide</i> ” is completed and is currently at the print shop. Copies will be distributed to the schools in October along with the <i>Dialog</i> from the Parent Resource and Information Center. The Guide will be uploaded to the internet.
Dennis Crum Transportation	Mr. Crum was in attendance and answered all the questions the committee had. Some questions that were of concern are as follows: Q Are bus drivers and assistant trained to handle children with Medical issues, and do they have CPR training? A If a student has medical issues, the parents normally inform drivers of the student’s condition. Drivers and assistants do not play the role of a nurse. Depending on a student’s condition, a

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<p>Dennis Crum Transportation Con'td.</p>	<p>nurse will ride the bus. Unfortunately drivers and assistants are not CPR certified. However, it was recommended that stimulus funding could be used to provide training to certify drivers and assistants in CPR.</p> <p>Q What is the procedure for a child to be dropped off to another location?</p> <p>A All instructions for such request must be initiated through the child's school.</p> <p>Q If a bus breaks down, can the students call their parents to pick them up and transport them to school?</p> <p>A Bus driver, under any circumstances, cannot request a parent to pick up their child and drop them off to school. It is the duty of the driver to call for another bus to transport the kids to school.</p> <p>It was recommended that special education APs, and drivers receive training for a fire drill off a bus.</p>
<p>VBDHS: VaBeach Infant Program & MR Dept</p>	<p>No activity was reported.</p>
<p>Beth Callahan TCC</p>	<p>Beth has conducted a faculty workshop and training for parents and students. She also expressed a 15% increase in enrollment. Most of the students who came to TCC were well prepared and brought the proper documentation. Beth indicated that because she is the only SPED representative at TCC, she is unable to leave the office to attend some of the SEAC meetings; May, July and August are the busiest months. The committee will meet to make a decision to determine if TCC should remain a voting member. Sandy asked Beth to bring a copy of the Student Disability book to the next SEAC meeting.</p>
<p>Carolyn Stark Parks & Recreation</p>	<p>No activity was reported.</p>
<p>Parent Support and Information Center</p>	<p>During the month of August – September, 57 calls were received, and were referred back to the schools. Most of the calls received were from new parents moving into the area. Dr. Reid visited four schools and received four emails in the center. Two presentations were given to the Department of Human Services Foster Parents and Turing Point Ministries, as a back to school Kick-off.</p>
<p>Doral Jackson Dept. of Rehab. Services (DRS)</p>	<p>The department conducted their first transition cheer meeting. Referrals have increased, especially from Cox, First Colonial and Green Run High School, but transportation still remains an issue. Heather Wilson was recently hired as counselor for the region's deaf and hard-of-hearing. Heather will provide a comprehensive community-based rehabilitation service.</p>
<p>Cheryl Ward Endeppence Center</p>	<p>A PIER meeting will be conducted at the Endeppence Center on Saturday, September 19, 2009. The meeting is scheduled to begin at 9:00 a.m., the presenter will be Melissa Smith. All members were encouraged to attend. Discussion will be on the Supreme Court Decision and the changes to Virginia Regulations. A Teleconference is scheduled for September 15, 2009 and will be conducted through the DOE. The special speaker will be Arnie Duncan. He will be addressing the President's speech to students. An email will be sent to</p>

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	all members.
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SEAC Standing Subcommittees

Membership Subcommittee Chair: Kara Russell	Packets were sent out to each member and a meeting is pending.
Policy Review Subcommittee Chair: Sandy Hermann	A question was raised—are the division lesson plan specific to special education, or do they apply to all? The name Lesson Plan was changed to reflect “Learning Plan” because the division’s lessons were not specific enough for special education. A meeting will be scheduled to review the policy. Daisy Wood will be forwarding the policy to Sandy for distribution.

SEAC Ad Hoc Subcommittees

SEAC Effectiveness Chair: Joanna Bryant	The Parliament Procedure packets that were distributed at the June meeting were distributed to members who were absent. The committee will review content of community representative reports at their next meeting.
Minority Review Subcommittee Chair: Cheryl Ward	No activity was reported.
Annual Report Committee Chair: Sandy Hermann	Dr. Magula requested a copy of the SEAC Annual Report. The committee has not yet completed it, but plans to try to have it ready by October. Sandy also asked that other members become a part of the Annual Report Committee to help out with the extensive amount of work that goes into the Annual Report.
By-Law Review Chair: Cheryl Ward	The presentation draft was forwarded to the School Board attorney for review, after which the committee will vote on proposed by-laws.

SEAC Representatives

Va Beach Employment Transition Connection Representative(s)	No activity was reported.
SECEP Joint Board Meeting Representative(s)	No activity was reported.
School Board Representative	No activity was reported.
VBCPS Curriculum for Students with Moderate to Severe Disabilities Committee SEAC Rep: Joanna Bryant	No activity was reported.

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Old Business

- A. SEAC Draft By-Laws – The Draft is currently with the School Board attorney for review.
- B. SEAC Subcommittee Goals – Sandy encouraged all members to have their goals ready to present at the next meeting.

Update Stimulus Funding Report from Dr. Daisy Wood, OPEC

Approval has been given to initiate some of the plans the stimulus committee suggested. The stimulus funds must be spent on students with disability, but others may receive benefit. VA Workforce site must be used to post all ARRA positions across the state. Below is a list of what the funds will be covering:

- Teacher assistants used as substitutes to help with medical or other special needs; these TAs may possibly be eligible for benefits under the stimulus funds
- Read 180 will be purchased for all remaining elementary schools
- Training will begin late September/early October for 44 elementary schools on Read 180
- Ordering System 44, which is a step below the Read 180 for all Middle school
- 21st century classrooms will be implemented during the middle of the year at 2-3 schools
- (Tri-Campus/Technology will be placed in one classrooms at Bayside Middle/Bayside High School)
- Parent training or a lending library (to be conducted after school)
- Cover cost for tutoring classes
- Purchase Board Maker software K-12
- Teacher Smart Board to be placed in all classrooms, to target intellectual disabilities, especially self contained
- BCBA, and BCaBA training to include 15 teachers
- Request for proposal (RFP) may have to be done to allow open bid

New Business

- A. Sandy Herman expressed that help is needed by committee members for the upcoming November Community Resource Fair. Two SEAC tables will be needed this year and SEAC volunteers to man them. A vendor letter request will be going out to all prospective vendors this week. Request was also made for members of the committee to begin promoting the upcoming Fair.
- B. Unfortunately the Meet, Greet and Chat will not be held at the Central Library this year due to lack of availability; however, JoAnna is trying to find a new location and date for the event.

Review of Public Comment:

Past public comment: Dr. Reid is currently implementing some plans and ideas to forward to the schools as a kick off for October which is designated disability and awareness month. Mr. Mitchell indicated that the administration will be supportive of encouraging schools to promote disability awareness activities.

Committee members watched Part I of a video—The Roberts Rules of Order Training, it was very informative. Part II will be viewed at a later date.

Current month public comment: The SEAC was happy to hear that implementation of the Bridges program had been resolved.

Reading and Approval of the Minutes:

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Corrections made to the August 2009 Draft minutes:

- ❖ Page 1: Public Comment – (in conjunction with Senate Joint Resolution 321) was added
- ❖ Page 2: Five presentations were planned not given.
- ❖ *Minutes approved with corrections.*

Meeting Adjourned

Next SEAC Meeting

October 5, 2009 ■ 9:00 a.m. at the Special Education Annex, Room #25, ■ 1413 Laskin Road,
Virginia Beach, VA 23451 ■ (757) 263-2400