

**Special Education Advisory Committee**  
**Virginia Beach City Public Schools**  
 SEAC Approved Minutes - August 13, 2012

**Attendance**

Members Present :	Rayna Amoreno, Ping Camano, Sandy Hermann, Cherese Jenks, Donna Robel, Cheryl Ward
Members Absent:	JoAnna Bryant , Deborah Dougherty, Elizabeth Jones, Kara Russell, Carolyn Stark.
Consultants Present:	Rusty Fairheart-SECEP, Allison Jordan, Suzie Kumpf, Dr. Daisy Wood, Brenda Lenhart
Consultants Absent:	
Guests:	Melissa Barnett-(VBDHS), Jennifer Denham, Peaches Ellis, Danielle Good, Rhiley Jenks, Shayden Jenks, Kalen Joy, Sherry Tiaba
Quorum Present:	No

**Welcome/Introductions:**

Chairperson Hermann convened the meeting at 9:10 AM. Individual introductions were made around the room.

**Public Comment**

There were two public comments made:

1. Mrs. Sherry Tiaba spoke regarding her public comment from June and children in self-contained classrooms at Lynnhaven Middle School.
2. Cherese Jenks spoke of testimony her son gave during Youth Leadership Forum requesting all schools ensure their bullying policy is accessible to all children, that schools offer support to students bullied and their families while ensuring the resolutions target the bully and their family, and when FERPA, FAPE and other serious violations are founded against teachers, those teachers do not remain in the same building as their victims.

**Adoption of Agenda:** The Chair called for a motion to adopt the agenda with changes.

**Motion:** Cherese Jenks

**Seconded by:** Rayna Amoreno

Ayes: 6

Nay: 0

The agenda is adopted

**New Business**

- ❖ Presentation by Virginia Beach Crisis Intervention Team

Power point presentation provided about how juveniles are treated during a crisis. The presenter shared how police officers are selected and trained to handle a crisis situation. The presenter committed to sending an electronic copy of their presentation to SEAC.

**Reading and Approval of Minutes**

Corrections were made to the June 2012 Draft minutes to include attendance, spelling, public comment, and new business sections. Multiple motions were made throughout review to modify parts of the draft

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minutes. Rayna Amoreno motioned to strike the sentence in question from Sherry Tiaba’s verbal public comment, Sandy Hermann seconded, Ayes 6, Nays 0. Chereese Jenks moved to approve the edit within new business, Rayna Amoreno seconded, Ayes 5, Nays 1 (Cheryl Ward), motion carried.

Chereese Jenks made a non-procedural motion to approve June draft minutes with corrections. Rayna Amoreno seconded Ayes 5, Nays 1 (Cheryl Ward). June 2012 minutes were approved with corrections.

Rayna Amoreno made a non-procedural motion to approve May draft minutes. Sandy Hermann seconded, Ayes 6 Nays 0. May minutes was approved as presented.

<b><u>Announcements</u></b>	No announcements were made
<b><u>Correspondence</u></b>	Chairperson Hermann informed the committee of an email she received regarding a previous public comment on ESY. Ms. Hermann responded to the individual.

**Reports**

<b>Dr. Daisy Wood / Allison Jordan OPEC</b>	<p>Dr. Wood notified the committee that the memo for <i>Disability History Awareness Month</i> will be distributed in the principals’ packet. She informed members that Dr. Brenda Reid is currently out on FMLA and Brenda Lenhart is now the new person in the Parent Support and Information Center. Ms. Lenhart will be in the Center on Tuesdays, Wednesday, and Thursdays. Dr. Wood intends to hire another teacher to assist the other two days. Both parties will be involved in SEAC.</p> <p>Dr. Wood discussed the new reorganization within zones and the zone meetings.</p> <p>Dr. Wood noted that the Special Education Performance Report put out by VDOE and received by SEAC has inaccurate information. An accurate copy will be forwarded to the committee.</p>
<b>Melissa Barnett VBDHS</b>	No report or activity reported.
<b>Cheryl Ward Independence Center</b>	No Child Left Behind waiver was discussed. Personal Care Directory is being initiated for those in need of employment. The Registry on the PPL website will be up and available sometime this week.
<b>Dept. Parks and Rec. Carolyn Stark</b>	No report or activity reported. However, Sandy attended the recent talent show hosted by Parks and Rec and expressed its success and good attendance.
<b>Parent Support and Information Center Dr. Brenda Lenhart</b>	Brenda Lenhart distributed her report for past month activities. She informed the committee that a surrogate parent training is scheduled for September 27, 2012. Please contact Brenda at 263-2066 or by email <a href="mailto:Brenda.lenhart@vbschools.com">Brenda.lenhart@vbschools.com</a> for further information and for upcoming events.

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<b>Dept. of Rehab. (DRS)</b>	No report or activity reported.
<b>SECEP Joint Board Meeting Rusty Fairheart</b>	ESY has just been concluded at Fairfield ES, King's Grant ES and the Renaissance Academy. Preparation is under way for the upcoming school year.

<b>Membership Subcommittee Chair: Rayna Amoreno</b>	<p>Rayna Amoreno notified the committee that membership packets for Carol Brubaker and Melissa Barnett are going before the School Board for information and consideration of membership on SEAC August 21, 2012. All members are encouraged to be in attendance.</p> <p>Rayna Amoreno shared with the SEAC that the Membership Subcommittee met and reviewed a request for membership by Ms. Tiaba. However, in the absence of a quorum at today's meeting, a vote will be postponed until the presence of a quorum.</p>
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**SEAC Standing Subcommittees**

<b>Policy Review Subcommittee Chair: Sandy Hermann</b>	Draft Grading Policy will be discussed at the next SEAC meeting in September. Allison Jordan committed to providing a copy of the Draft Grading Policy to Subcommittee members.
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**SEAC Ad Hoc Subcommittees:**

<b>SEAC Effectiveness Chair: JoAnna Bryant</b>	<p>Sandy notified the Committee about the Meet and Greet social, which has been scheduled for October 4, 2012 at the Virginia Beach Central Library.</p> <p>Sandy asked SEAC members to send JoAnna contact information of new vendors they would like to have invited to participate in the November SEAC vendor fair.</p>
<b>Minority Review Chair: Cheryl Ward</b>	A meeting is scheduled today immediately following SEAC meeting. Topics of discussion include Performance Indicators and No Child Left Behind.
<b>Disability Awareness Subcommittee Chair: Cherese Jenks</b>	The Disability History and Awareness Month proposal was approved by the division. The Disability Awareness Subcommittee annual report was created and forwarded to Rayna Amoreno to be included in the Annual Report. A meeting is scheduled today, immediately following the SEAC meeting.
<b>Bylaws Subcommittee Chair: Cheryl Ward</b>	Cheryl informed committee members of a revision regarding <i>three absences</i> that was proposed to the Bylaws. Sandy advised her to forward the document to the City Attorney for final review prior to a SEAC vote.
<b>Annual Report Subcommittee Chair: Rayna</b>	Rayna Amoreno reported that emails were sent individually to Subcommittee Chairs regarding reports to be considered for inclusion in the Annual Plan. Ms. Amoreno reported she is still waiting for activity reports from

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<b>Amoreno</b>	subcommittee chairs to incorporate in the Annual Report.
<b>Transportation Subcommittee</b> <b>Chair: Carolyn Stark</b>	No report/activity reported.
<b>Inclusion Subcommittee</b> <b>Chair: Rayna Amoreno</b>	Subcommittee members met and continue to work on recommendations to SEAC at a future time.

**SEAC Representatives**

<b>VBCPS Transition Advisory Committee Meeting (JoAnna Bryant/Kara Russell)</b>	No report/activity reported.
<b>SECEP Joint Board Meeting (Carolyn Stark)</b>	No report/activity reported

<b>School Board Representative</b>	No attendance.
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**OLD Business**

- ❖ Shirlene Imperial gave a partial Power Point presentation on Synergy, the new online IEP upgrade process.
- ❖ The committee had many questions about measureable goals. Mrs. Jenks recommended the division provide training to parents on how goals are measured. Consideration was for OPEC to provide this information for parents during the March SEAC evening meeting.
- ❖ Due to the time frame and additional information requested, the presentation was placed on hold, to be continued at the next SEAC meeting in September.

**New Business**

- ❖ SEAC 2012-13 Calendar was distributed to everyone present
- ❖ SEAC Membership Vote – postponed due to absence of a quorum.
- ❖ DOE Memo dated July 13, 2013 – Virginia Statewide Public Schools praised for IDEA Implementation
- ❖ Allison Jordan will forward the division’s bullying and anti-harassment policies to Sandy Hermann via email. Mrs. Jenks informed the Committee that the VDOE is developing a model policy for preventing and addressing bullying in the Commonwealth’s public schools at the request of the General Assembly. This resulted from the 2011 Legislative Study. This includes sound procedures for responding to incidents of bullying. VDOE is expecting to provide this and training

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during the 2012-13 school year. Mrs. Jenks recommended the Committee review this information along with the Annual Discipline, Crime and Violence report in addition to the VBCPS policies. Mrs. Jenks will forward links to this information to the committee.

**Other Business**

- Allison Jordan requested additional corrections to Review of Public Comments in the June minutes. Sandy Hermann moved to approve June minutes with Allison Jordan's additional corrections. Chereese Jenks seconded the non-procedural motion. Ayes 5, Nays 0, motion carries.

**Review of Public Comment**

- The SEAC determined that no action could be taken regarding hearsay information presented verbally by Mrs. Tiaba regarding a student's disability and placement. Placement decisions are decided by the student's IEP team, which does include the student's parents or legal guardians. The role of SEAC does not extend to participation in individual IEP decisions.
- Mrs. Jenks comments regarding bullying also lead into discussion of Mrs. Sahr's past public comment. SEAC has requested VBCPS policies on bullying and harassment. In addition, Mrs. Jenks is providing links to information on the VDOE web site, as noted above. This topic will be added to the September agenda and the committee will be reviewing the information from VDOE and VBCPS before further discussion can occur.

**Past Month Public Comment**

- Allison Jordan followed up with the city attorney who contacted the principal on past public comment regarding bullying. Because the incident occurred after school hours, off school property and at a private residence in which the parents gave permission for their son to attend, the principal could not become involved in discipline regarding this specific incident.
- Mrs. Sherry Tiaba and Tracie Thomas case was discussed, since they were closely related. Allison Jordan agreed to follow-up with each individual. Both parties were aware of the SEAC presentation on Synergy, the new online IEP upgrade process.

**Adjournment:** There being no further business before the committee, Sandy Hermann moved to adjourn the meeting, seconded by Chereese Jenks. Ayes 5, Nays 0, motion carried. The meeting was adjourned by Sandy Hermann at 12:20 PM.

Next SEAC Meeting: September 10, 2012 at 9:00 a.m. at the Special Education Annex, Room 25