

**Special Education Advisory Committee
Virginia Beach City Public Schools
SEAC Draft Minutes – May 11, 2015**

Attendance:

Members Present :	Carol Brubaker, Sandy Hermann, Carol Koceja, Cheryl Ward
Members Absent:	Christy Blount, Ping Camano, Carolyn Cox, Todd Humphrey, Michelle Redmond, Donna Robel, Lee Woodard.
Consultants Present:	Rusty Fairheart (SECEP), Allison Jordan, Eileen Ouellette, Dr. Daisy Wood
Consultants Absent:	Melissa Barnett
Guests:	
Quorum Present:	No

Welcome:

Meeting began at 9:05 am with Chairperson Sandy Hermann welcoming everyone.

Adoption of Agenda: No changes were made to the agenda.

Public Comment: There was no public comment made.

Announcements: An article about the Miss Amazing contest was distributed for members to read. Articles about volunteers at several Virginia Beach schools was also passed around for members to read. The Virginia Beach Schools website has information on our new members. The Virginia Beach Special Education PTSA will hold their meeting this evening, beginning at 6:00. There will be a panel of students with disabilities as speakers. Sandy Hermann and Eileen Ouellette told the committee about the upcoming SEAC training in Suffolk on May 19th which is sponsored by PEATC. Carol Brubaker told the committee of an art exhibit of her daughter's works that will be taking place 5/29/15 – 6/5/15 at the Gallery 433 on Granby Street in Norfolk.

Correspondence: A letter to the school board informing them that the Special Education Annual Plan/Part B Flow Through- Funding Application was reviewed and no changes were necessary was sent.

Reading and Approval of Minutes: Several spelling errors on names of guests were noted and those will be corrected for final version of the minutes.

Reports:

Dr. Wood OPEC	The annual funding application was approved by the school board. Ninety eight percent of the funding is used for personnel. The school board also approved the two new SEAC members that applied. Some school board policies are in the process of revision and these include some special education policies that will require a review by the SEAC before July 1, 2015. The annual training for Assistant Principals is in the process of being revised. Several new issues have been identified for incorporation into the training, such as additional information on disability awareness, access to curriculum, relationships, and transportation.
Eileen Ouellette Parent Support and Information Center	Written report was provided. Eileen also discussed the upcoming SEAC training sponsored by PEATC. The new transportation flyer is now available on the Virginia Beach schools website and the new SEAC flyer will be posted in the near future. Both have a new format that makes them more readable electronically. Dialogue has changed its' publication dates.
Rusty Fairheart SECEP	SECEP is undergoing a monitoring process by VDOE. As part of this process representatives from all of the school systems served by SECEP attended a meeting with VDOE staff. The monitoring consists of a two part review, file review and classroom observations. In Virginia Beach this will take place at Windsor Woods, Salem, Pembroke, and Renaissance Academy. So far many positive comments have been made and a written report is expected to be completed by late summer. SECEP principals are participating in safety care training and they will then proceed to train other staff members when they return from summer vacation. Three Virginia Beach students from Project Search have been hired. The budget will be presented at the next board meeting, 5/27, for adoption. A discussion of placement and definition of "separate public day" placement took place. Mr. Fairheart stated that Virginia Beach SECEP students have the highest rate of integration than any of the other school systems.
Cheryl Ward Endeppence Center	Update on Medicaid waiver changes currently underway and the status of the restraint and seclusion legislation was given.
Dept. Parks & Rec. Carolyn Cox	A written report was shared with SEAC members.
Melissa Barnett VBDHS	No report was received.

SEAC Standing Subcommittees

Policy Review Subcommittee Chair: Sandy Hermann	Sandy Hermann will schedule a meeting once she receives more information on the status of new policies that need SEAC review.
Membership Subcommittee Chair: Sandy Hermann	Two new members were approved by school board.

SEAC Ad-Hoc Subcommittees:

Ad-Hoc Effectiveness Chair:	No activity was reported. Carol Brubaker suggested that a copy of the bylaws stay in the blue folders for members to refer to at meetings.
Disability Awareness Subcommittee: Lee Woodard	No activity was reported.
Ad-hoc Report and Recommendation Subcommittee: Michelle Redmond	No activity reported.
Ad-hoc Transportation Subcommittee: Carolyn Cox	No activity was reported.
Ad-hoc SECEP Joint Board Meeting: Carolyn Cox	No activity was reported.
Ad-hoc Student Performance Review Subcommittee: Suzie Kumpf	No activity was reported.
Nomination Subcommittee	A slate of officers has been prepared, Sandy Hermann for Chairperson, Donna Robel for Vice chairperson and Cheryl Ward for Secretary.

SEAC Representatives

School Board Representative	The two new SEAC members were approved by the school board.
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New Business:

- a. Local Special education Annual Plan/Part B Flow-Through Application and Report- This plan was approved by the school board.
- b. New SEAC Members – The two new membership requests were approved
- c. Nominating Committee Single Slate was presented.

Unfinished business: Cheryl Ward presented five potential goals for the upcoming 2015-2016 school year.

Other business: SEAC Calendar - Upcoming meeting dates was discussed and a suggestion of changing one meeting to an evening meeting was made. More discussion will take place on this topic at the June meeting.

Review of Public Comment:

No review of public comment was necessary.

Adjournment: Meeting was adjourned at 11:15 am.

Respectfully submitted,
Cheryl Ward

Next SEAC Meeting: June 8th at 9:00 a.m. at the Office of Programs for Exceptional Children in Room 25.