

**Special Education Advisory Committee  
Virginia Beach City Public Schools  
SEAC Minutes – May 12, 2014**

**Attendance**

Members Present :	Rayna Amoreno, Carol Brubaker, Ping Camano, Carolyn Cox, Sandy Hermann, Michelle Redmond, Lee Woodard
Members Absent:	Todd Humphrey, Donna Robel, Cheryl Ward
Consultants Present:	Melissa Barnett, Shirlene Imperial (OPEC), Suzie Kumpf, Eileen Ouellette, Laura Underwood (SECEP)
Consultants Absent:	Rusty Fairheart (SECEP), Allison Jordan, Dr. Daisy Wood
Guests:	Angela Kahler (VBSEPTSA)
Quorum Present:	Yes

**Welcome:**

Chairperson Amoreno welcomed attendees and called the meeting to order at 9:15 a.m.

**Introductions:** Individual introductions were made by those present.

**Reading and Approval of Minutes:** Minutes were approved with no changes noted. **Motion:** Carolyn Cox, **Seconded:** Lee Woodard to accept minutes as written; Ayes 7, Nays 0, Abstentions 0. The minutes were approved.

**Adoption of Agenda:** The agenda was discussed with one change noted as to the date of the next SEAC meeting. **Motion:** Carolyn Cox – **Seconded:** Lee Woodard; Ayes 7, Nays 0, Abstentions 0. The agenda was adopted.

**Public Comment**

Chairperson Amereno explained the public comment policy. No public comments were made.

<b><u>Announcements</u></b>	<p>Carolyn Cox discussed and distributed a <i>Healthy Bodies</i> pamphlet developed by Vanderbilt University. It is a resource for families needing guidance for their child with disabilities as he/she enters puberty.</p> <p>Lee Woodard mentioned the <i>Vanguard Landing</i> project planned for adults with disabilities. She requested that the project coordinator be asked to speak to the group about the project. Sandy Hermann provided some background information on the project and there was some discussion about Department of Justice findings with the Commonwealth of Virginia and the exclusionary practices that had existed as far as residential placements for individuals with disabilities.</p> <p>A representative from the Virginia Beach Special Education Parent/Teacher/Student Association (VBSEPTSA) announced their meeting on Monday, May 12<sup>th</sup> at the Adult Learning Center. The meeting will begin with a</p>
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	social gathering at 6:00 p.m. She gave a brief history of the organization and their upcoming events. There was some discussion about having a member of their organization serve as a community representative on the SEAC. As with all members, their representative would have to follow the application process.
<b><u>Correspondence</u></b>	Members of the SEAC made a public comment at a recent school board meeting affirming SEAC's approval of the Annual Plan application.
<b><u>New Business</u></b>	<p>a. Carolyn Cox explained the nominating process for the new slate of officers. There were several nominations but many declinations. The current bylaws state that a single slate of officers be presented for consideration. No new nominations were received from the floor. A motion was made from the nominating sub-committee to vote on the slate of officers. No second was needed. The voting went as follows: President; Yays 6, Nays 0, Abstentions 1; Vice President: Yays 6, Nays 0, Abstentions 1; Secretary: Yays 7, Nays 0, Abstentions 0. There was a motion to disband the nominating committee after the election of officers. <b>Motion:</b> Carol Brubaker, <b>Second:</b> Michelle Redmond; Ayes 7, Nays 0, Abstentions 0</p> <p>b. See bylaw sub-committee update</p> <p>c. There was a discussion about the proposed calendar of meetings for next year. The calendar was amended to have meetings on October 6, November 3, and June 8 pending availability of Landstown HS on November 3. Additionally, a request was made to change the March evening meeting to Princess Anne HS. Requests will be submitted for both high schools. A motion was made to accept the calendar of meetings for next year as amended. <b>Motion:</b> Carolyn Cox, <b>Second:</b> Lee Woodard; Ayes 7, Nays 0, Abstentions 0</p>
<b><u>Presentations:</u></b>	None given

## **Reports**

<b>Dr. Daisy Wood / Allison Jordan OPEC</b>	Allison Jordan has completed the credit accommodation presentations to the high schools. She co-presented with a representative from the Office of Guidance and Student Records. There has been a new special education coordinator hired to fill the opening on the staff. Jill Robinson will start her new position on July 1 <sup>st</sup> .
<b>Endeppence Center Cheryl Ward</b>	No report given.
<b>Melissa Barnett VBDHS</b>	Melissa Barnett provided the most recent Medicaid waiver waiting list numbers for Virginia Beach. There are currently 227 urgent and 107 not urgent on the waiting list with 543 active slots. Three new slots became available at the end of April, 2014. There will be no new intakes for after school care for students due to decreased enrollment in the program. Sandy Hermann explained the differences between the ID and DD waivers. The Department of Behavioral Health has reports online regarding the waiver system (search under the HRSI label). The DD waiver program will accept applications for grant funding from those on the DD wait list on July 1 <sup>st</sup> . Families should prepare their paperwork now for submission as soon as the limited funds become available.

<b>Dept. Parks &amp; Rec. Carolyn Cox</b>	Carolyn Cox provided an update on summer camps for students with disabilities. All openings have been filled but there is a waiting list. There are still some openings for the summer swimming program. Summer surf camp registration begins June 3 <sup>rd</sup> for the July 19 and August 2 dates. <i>Surfers Healing</i> is also offering a summer surfing camp. Their sign-ups begin May 15 <sup>th</sup> and they tend to fill-up quickly. The fall program from Therapeutic Recreation will be outlined in the June program distributed by Virginia Beach Parks and Recreation.
<b>Parent Support and Information Center Eileen Ouellette</b>	Eileen Ouellette discussed the transition workshop presented at Princess Anne High School on May 7 <sup>th</sup> and the VBSEPTSA meeting for May 12 <sup>th</sup> .
<b>SECEP Joint Board Meeting Laura Underwood</b>	SECEP held a successful prom for their students on April 26 <sup>th</sup> . Project Search candidates have been identified and interviews are ongoing. Planning for next year is underway and they are working with Virginia Beach City Public Schools on determining classroom space requirements. The next Board meeting will be held May 28 <sup>th</sup> at the Governor's School.

### SEAC Standing Subcommittees

<b>Policy Review Subcommittee Chair: Sandy Hermann</b>	Sandy Hermann asked about the report and recommendations given to the school board at the end of the last school year. What is the status of the recommendations given? The discussion was tabled until an update can be obtained.
<b>Membership Subcommittee Chair: Sandy Hermann</b>	No report given

### SEAC Ad-Hoc Subcommittees:

<b>Ad-Hoc Effectiveness Chair:</b>	Ping Camano stated the committee will be meeting in September. The date for the SEAC Resource Fair was discussed. A request will be made for November 3 <sup>rd</sup> at Landstown High School.
<b>Ad-Hoc Student Performance Review Subcommittee: Suzie Kumpf</b>	No activity reported.
<b>Ad-hoc Disability Awareness Subcommittee:</b>	Rayna Amoreno recommended that work begin now for Disability Awareness Month in October. Different suggestions for activities can be found on the vbschools.com website under special education. In the past, SEAC has sponsored a bookmark contest and schools have had their own celebrations unique to their school population.
<b>Ad-hoc Bylaws Subcommittee:</b>	Carol Brubaker reported that no public comments were received regarding the proposed bylaws. They have been reviewed by the VBCPS attorney and

<b>Carol Brubaker</b>	any corrections annotated. <b>Motion</b> for approval: Michelle Redmond, <b>Seconded:</b> Ping Camano; Ayes 7, Nays 0, Abstentions 0. A motion was made to disband the subcommittee now that the bylaws have been updated. <b>Motion:</b> Michelle Redmond, <b>Second:</b> Sandy Hermann; Ayes 7, Nays 0, Abstentions 0.
<b>Ad-hoc Report and Recommendation Subcommittee:</b>	Michelle Redmond volunteered to chair this committee along with Lee Woodard.
<b>Ad-hoc Transportation Subcommittee</b>	Carolyn Cox reported on the purpose of the sub-committee and their recent activities. The sub-committee has updated the transportation manual to include people first language. Transportation to and from after school activities was discussed. Michelle Redmond mentioned a concern about different decorations on the bus that may be upsetting to students. Ping Camano is seeking information on the driver's education classes offered over the summer and the need for adaptive vehicles for students with disabilities. The committee recommends that bus drivers and assistants be provided proper training on what to do in a medical emergency. Specifically, who contacts the parents if there is a health concern about a student riding the bus? Also, do the bus drivers have to meet certain physical requirements in order to drive the bus? Is there a conflict of interest if two family members staff the bus (e.g. driver and assistant)? OPEC has provided a transportation brochure to the committee for review and hopes to have it available to parents this summer.
<b>Bullying and Anti-Harassment Policy Subcommittee</b>	There was a discussion about having a SEAC member serve on the VBCPS anti-bullying committee. Eileen Ouellette will check on the status of the committee and their membership.
<b>SECEP Joint Board Meeting</b>	Carolyn Cox reported that the proposed plan for next year will be discussed at the May 28 <sup>th</sup> meeting.

### SEAC Representatives

<b>School Board Representative</b>	No activity reported. Sandy Hermann asked about the report and recommendations given to the school board at the end of the last school year. What is the status of the recommendations given? The discussion was tabled until an update can be obtained from the school board representative. There was a motion to invite Mrs. Weems to provide an update on the recommendations from the last SEAC report. <b>Motion:</b> Lee Woodard, <b>Second:</b> Michelle Redmond; Ayes 7, Nays 0, Abstentions 0.
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### Review of Public Comment

None required.

**Adjournment:** The meeting was adjourned at 11:35 a.m. by Rayna Amoreno. **Motion:** Sandy Hermann, **Second:** Michelle Redmond; Ayes 7, Nays 0, Abstentions 0.

Next SEAC Meeting: June 9, 2014 ■ 9:00 a.m. at the Laskin Road Annex ■ Room 25