

**Special Education Advisory Committee
Virginia Beach City Public Schools
SEAC Minutes – April 11, 2016**

Attendance:

Members Present :	Christy Blount, Carol Brubaker, Sandy Hermann, Donna Robel, Cheryl Ward
Members Absent:	Ping Camano, Carol Koceja, Michelle Redmond, Lee Woodard
Consultants Present:	Veleka Gatling, Suzie Kumpf, Eileen Ouellette
Consultants Absent:	
Guests:	Rachel Capone, Jackie Edwards, Sara Gain, Valerie Hendrickson, Eileen Holcomb, Emily Hudzik, Nathaniel Hudzik, Angel McDongle, Carrie Plumb, Chris Rolph, Melissa Rolph, Danielle Rosenberg, Bonnie Styer, Jeannette Troyer, Debra Vance, Monica Yullain, Steve Yullain
Quorum Present:	Yes

Welcome:

Meeting began at 6:33 pm with Chairperson Sandy Hermann welcoming everyone, identifying the role and purpose of SEAC.

Adoption of Agenda: A motion to accept the agenda with no changes was made by Donna Robel and seconded by Carol Brubaker. All members voted to accept the agenda.

Public Comment:

The public comment policy was read aloud and forms made available for the public to use, however no public comment was made.

Announcements: The next meeting for the Virginia Beach PTSA will be on 5/2/2016 at 6:30 pm with a round table of students with disabilities speaking. Suzie Kumpf announced she will be absent for the May meeting.

Correspondence: The only correspondence for SEAC was an email scheduling a meeting with Sandy Hermann and Dr. Gatling prior to this SEAC meeting.

Reading and Approval of Minutes: The January minutes require an amendment regarding attendance. Carol Brubaker motioned to amend the minutes as stipulated, Christy Blount seconded the motion and all members voted yes. The February minutes were reviewed, no changes were necessary, a motion to approve was made by Donna Robel, seconded by Christy Blount and all members voted yes.

Reports:

Dr. Veleka Gatling OPEC	Requested that SEAC notify her with topics of interest before a scheduled meeting. Evergreen Solutions has been selected as the vendor for the special
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	education audit. The audit has begun and OPEC has already submitted requested documentation. Interviews with stakeholders such as teachers, coordinators, and administrators will be held April 18, 19, and 20th. Efforts will be made to ensure that only parents of Virginia Beach students will be responding to surveys with the company. Those parents without internet access will be able to use library or school computers to complete the surveys. The audit is due to be completed by 6/24/2016. Great Neck Middle school will host a digital learning showcase on 4/20/16 from 5:30pm until 7:00pm. Discussion regarding the selected time ensued. Another discussion regarding training for bus drivers on how to work with students with disabilities. A suggestion was made that a survey be done to determine what actual training is needed.
Eileen Ouellette Parent Support and Information Center	Written report submitted.
Rusty Fairheart SECEP	No report was submitted.

Reports

Cheryl Ward Independence Center	No report was submitted.
Dept. Parks & Rec	No report was submitted.

SEAC Standing Subcommittees

Policy Review Subcommittee Chair: Sandy Hermann	Sub-committee met and reviewed the annual funding application. Very few changes from last year's plan were made. The only issue that could cause any changes would be the salary increase for staff creating a change to the amount of monies allocated for salary in the current draft plan. A motion to have SEAC representation at the April 17 th school board meeting when the funding application is presented to the School Board for approval was made by Cheryl Ward, seconded by Donna Robel and all members approved the motion.
Membership Subcommittee Chair: Sandy Hermann	No report was given.

SEAC Ad-Hoc Subcommittees:

Ad-Hoc Effectiveness Chair:	No report was given.
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Disability Awareness Subcommittee: Lee Woodard	No activity reported.
Ad-hoc Report and Recommendation Subcommittee: Michelle Redmond	No activity reported.
Ad-hoc Transportation Subcommittee:	No activity reported.
Ad-hoc Student Performance Review Subcommittee: Suzie Kumpf	No activity was reported.
Ad-hoc Bylaws Subcommittee: Carol Brubaker	

SEAC Representatives

School Board Representative	No meetings attended by SEAC members.
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New Business: No new business presented.

Unfinished business: None reported.

Other business: No other business was discussed.

Review of Public Comment:

None needed.

Presentation: *Including Me In Virginia* by Amanda Raymond began at 7:03 pm.

Adjournment: Meeting was adjourned at 8:30 pm.

Respectfully submitted,
Cheryl Ward

Next SEAC Meeting: May 9th, 2016 ■