

**Special Education Advisory Committee
Virginia Beach Public Schools
Approved SEAC Minutes - April 12, 2010**

Attendance

Present Members:	Joanna Bryant, Ping Camano, Melissa Barrett, Deborah Dougherty, Sandra Hermann, Cherese Jenks, Sara MacDonald, Laura Moran, Lisa Parker, Kara Russell, Jan Solock, Carolyn Stark, Marianne Stinson, Jennifer Stratton, Dianna Swenson, Cheryl Ward,
Absent Members:	Beth Callahan, Bonita Lyman, Kathy Major
Consultants Present:	Norman Brown, Robert Mitchell, Brenda Reid (OPEC), Dr. Judith Green
Consultants Absent:	Suzie Kumpf
Guests:	C. J. Butler, Wanda Byrd, Veronica Ellis, Carolyn Weems (Board Member), Daisy Wood, Deb Woodward
Quorum Present:	Yes

Welcome/Introductions

The meeting began at 9:05 AM, with Sandy Hermann welcoming everyone present and calling for introductions.

Public Comment

There was one public comment—Cherese Jenks gave testimony to legislators during Partners in Policymaking and received positive feedback regarding October being celebrated as “Disability Awareness Month” and integrating disability history into Virginia’s curriculum. She would like disability history to be integrated into Virginia Beach’s curriculum.

<u>Announcements</u>	<p>SEAC member: Ping Camano</p> <ul style="list-style-type: none"> ▪ FIN (Faith Inclusion Network) a non-profit organization is hosting a FREE family celebration of an interfaith worship and fellowship with participating community vendors. The event is scheduled for Sunday, April 18, 2010 from 5:30 – 7:30 PM., at St. Gregory the Great Catholic School Auditorium. <p>Parent Support and Information Center: Dr. Reid</p> <ul style="list-style-type: none"> ▪ A Transition Workshop is scheduled on April 20, 2010, from 6:30 – 8:30 PM at Landstown High School, in the Schola, for parents of students transitioning from elementary to middle and from middle to high school. ▪ Two sessions of Parent Happy Hour is scheduled for Wednesday, April 28, 2010. One at 12:00 – 1:00 PM and the other at 5:30 – 6:30 PM <p>SEAC member: Lisa Parker</p> <ul style="list-style-type: none"> ▪ On April 24, 2010 is designated “Deaf Day” at the Norfolk Zoo. ▪ May 8 is designated “Disability Awareness Day at the Norfolk Zoo. ▪ Saturday, June 12 is designated Deaf and Hard of Hearing Awareness Day at Kings Dominion. <p>SECEP</p> <ul style="list-style-type: none"> ▪ Plant sale at the Renaissance Center on April 23, 2010.
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<u>Correspondence</u>	None
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Reports

Bob Mitchell/Daisy Woods OPEC	Mr. Mitchell welcomed and presented C. J. Butler to the committee. Mr. Butler gave a brief synopsis about the Cohort program: <i>Teacher Reaching Youth Intervention Training</i> (TRYIT). He hopes to target the middle and high school teachers in the next cohort.
VBDHS: VaBeach Infant Program & Dept	Melissa Barnett is now the new representative from VA Beach Human Services, and reported that the PALS I after school program will be closed June 30 as a result of budget restraints. However, the PALS II program will still continue to operate. <ul style="list-style-type: none"> ▪ Current Infant Program Enrollment: 288 ▪ Total number of Discharges in March: 23 ▪ Total number of children discharged in March who will attend VB preschools: 5 ▪ Total Number of those children, who were three years old: 5 ▪ Total number of children entering VB schools since July 2009, for 2009/2010: 67
Beth Callahan TCC	No activity was reported
Carolyn Stark Parks & Recreation	The Virginia Beach Parks and Recreation Guides are still available and can be obtained at each of the Recreation centers or on line at www.vbgov.com/parks . The summer camp registration and summer program registration began March 14th at the Kempsville Recreation Center.
Parent Support and Information Center	Dr. Reid reported that for March and April there were one hundred and nineteen calls, ten center visits, and seventy emails received in the center. <p>Parent Support and Information Center Activities:</p> <ul style="list-style-type: none"> ➤ Nine IEP meetings attended with parents ➤ Hosted a Transition from pre-school to kindergarten In-service for parent at the Laskin Road Annex ➤ Two one-hour sessions of Parent Happy Hour was held. <p>Mr. Mitchell elaborated on the work Dr. Reid has been doing and emphasized that parents are pleased and satisfied with her service.</p>
Kathy Major Dept. of Rehab. Services (DRS)	No activity was reported
Cheryl Ward Endeppence Center	No new education related activity was reported, however, Cheryl indicated that there is still focus on the budget and its impact. Cheryl reported that next fall the PIER flyers will begin again.

SEAC Standing Subcommittees

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Membership Subcommittee Chair: Kara Russell	Sandy Hermann reminded Ping Camano and Marianne Stinson to get their reappointment letters, if interested, turned in at the May meeting so they can be forwarded to the School Board.
Policy Review Subcommittee Chair: Sandy Hermann	Sandy Hermann announced that parts of the Annual Plan were e-mailed to our committee for review. The committee met with OPEC and made some changes. The Annual Plan will be given to Dr. Magula on 4/15/2010 for review and will be forwarded to the School Board sometime in May for information.

SEAC Ad Hoc Subcommittees:

SEAC Effectiveness Chair: Joanna Bryant	Committee suggested that SEAC members look at draft officer job descriptions document for revisions, recommendations of change, and approval.
Minority Review Subcommittee Chair: Cheryl Ward	No activity was reported
Annual Report Committee Chair: Sandy Hermann	No activity was reported
By-Law Review Chair: Cheryl Ward	Still awaiting results of review by School Board attorney.

SEAC Representatives

Va Beach Employment Transition Connection Representative(s)	The next meeting is scheduled for April 22 nd .
SECEP Joint Board Meeting Representative(s)	Carolyn Stark reported that there is a decrease in the operating budget, which is partly due to a decrease in enrollment, especially Re-ED. Each district has requested slots for next year.
School Board Representative	No report
VBCPS Curriculum for Students with Moderate to Severe Disabilities Committee SEAC Rep: Joanna Bryant	The committee looked at curriculum that teachers could use that meet the expectation of our students. Sandy requested that Joanna send the Texas Curriculum link to all SEAC members, so they can review the curriculum. Wilma White will be attending the next meeting.

Old Business

- A. SEAC Draft By-Laws – The Draft is currently with the School Board attorney for review.

New Business

OPEC: Deb Woodward

- A. Deb Woodward and Deborah Dougherty gave a power point presentation on: *Waves of Change: Oceans of Opportunity*, changing the way IEP Goals are written. An IEP committee was established to help teachers write smart IEP Goals. The committee was formed with members from Office of Programs for Exceptional Children (OPEC), Curriculum and Instruction, parents, teachers endorsed in the field of early Childhood services, Intellectual services, and related services. The committee came

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up with some best practices for writing smart IEP Goals, and insist that goals should be more specific and measurable to tailor specifically to each child's needs. It is the committee's belief that there should be more goals than objectives. The SEAC committee was very receptive of the presentation. Mr. Mitchell reiterated that this approach is an ongoing journey.

- B. Single slate of Officers: The Nominating Subcommittee, made up of Joanna Bryant, Diana Swenson, and Jennifer Stratton, met and presented their nominations for the 2010-2011 SEAC year. The nominations for proposed officers include: Kara Russell – Chair, Jan Solock – Vice Chair, and Cherese Jenks – Secretary. A call for additional nominations from the floor was made by Sandy. No additional nominations were received at this time. Voting will take place at the May meeting for new officers and their terms will begin August 1, 2010.

- C. Daisy Wood gave a brief overview of the Annual Plan and Funding Application. The Annual Plan is a requirement in all schools in the state of Virginia. It is funded by Title VI-B federal monies. The Annual Plan/Policy and procedures are the only materials that need to go before the School Board in May. The draft Administrative Guidelines will not be presented to the School Board in May.

A motion was made by Kara Russell for the SEAC to delegate to the Policy Review Sub-committee the authority to identify recommendations and/or changes needed to the Annual Plan and Funding Application through a public comment to the School Board. Motion was seconded by Cherese Jenks and unanimously approved by the SEAC.

Other Business

Discussion took place about disability awareness activities and integration of disability history within the current curriculum used by Virginia Beach. Cheryl Ward made a motion that a subcommittee be identified to plan for and oversee "Disability Awareness Month. The committee would work to expand disability awareness activities within the schools for October, currently identified as Disability Awareness Month in Virginia. Jan Solock seconded the motion and it was unanimously approved by membership present. Ping Camano, Cherese Jenks, Dr. Brenda Reid, Jan Solock, Jennifer Stratton, Cheryl Ward, and Carolyn Weems all volunteered to serve on the committee. Discussion followed with suggestion to send a questionnaire to the schools. Dr. Reid informed the committee that the state has a website that could be accessed.

Review of Public Comment:

Cherese Jenks will be attending the state SEAC meeting to make public comment about the need for DOE to embrace disability history as part of the state's curriculum.

Reading and Approval of the Minutes:

Motion to accept February and March minutes as written was made by Lisa Parker, seconded by Cherese Jenks and approved by unanimous vote of members present.

Meeting Adjourned at 11:10a.m.

Next SEAC Meeting

May10, 2010 ■ 9:00 a.m. at the Special Education Annex, Room #25, ■
1413 Laskin Road, Virginia Beach, VA 23451 ■ (757) 263-2400