

**Special Education Advisory Committee
Virginia Beach City Public Schools
SEAC Minutes – March 9, 2015**

Attendance:

Members Present :	Carol Brubaker, Ping Camano, Sandy Hermann, Donna Robel, Cheryl Ward
Members Absent:	Carolyn Cox, Todd Humphrey, Michelle Redmond, Lee Woodard
Consultants Present:	Suzie Kumpf, Allison Jordan, Eileen Ouellette, Dr. Daisy Wood
Consultants Absent:	Melissa Barnett, Rusty Fairheart (SECEP),
Guests:	Dr. Spence, LuVond James, Gloria Gatling, Adrian Moreton, Isobel Moreton, Susan Burke, Christine Drescher, Wilma White, Angela Kahler, Anne Zettlemyer, Leesea Gauthier, Diane Johnson, Michelle Caplan, Alean Gall, Chris Cohoon, Shirelene Imperial, Tracy Wilson, Ann Glenn-Zeljeznjak, Donna Whiteside, Patricia Ragudo, Barbara DelDonna, Jacob DelDonna, Christine McLaren, Wanda Truett, Megan Inglesby, Selena Brickhouse, Cathy Madden, Christy Blount, Danielle Jenkins, Kathleen Boylan, Joyce Sandan, Joselito Sandan, Heide Felder
Quorum Present:	yes

Welcome:

Meeting began at 6:41 pm with Chairperson Sandy Hermann welcoming everyone. The SEAC members and school staff introduced themselves. Dr. Spence was introduced by Sandy Hermann and he then made comments to everyone present at that time.

Adoption of Agenda: A motion to accept the agenda with changes was made by Donna Robel and seconded by Ping Camano. The motion was approved unanimously.

Public Comment:

There was no public comment made.

Announcements: Information regarding the upcoming AIC production, “Suessical The Musical”, such as information about the performers, the show dates and times and the location, was given to the audience. Cheryl Ward gave a very brief overview on the status of the restraint and seclusion legislation that was passed by the Virginia General Assembly.

Correspondence: Correspondence regarding membership requests was received and forwarded to the membership committee chairperson.

Reading and Approval of Minutes: A motion to approve the February minutes with one correction was made by Ping Camano and seconded by Donna Robel. The motion was approved unanimously.

Reports:

Dr. Wood OPEC	The annual funding application was reviewed by SEAC members and no changes were identified as necessary. Donna Robel made a motion that the plan go forward to the school board, it was seconded by Carol Brubaker and unanimously approved.
Eileen Ouellette Parent Support and Information Center	Reports will be shared at next meeting due to abbreviated agenda.
Rusty Fairheart SECEP	Reports will be shared at next meeting due to abbreviated agenda.
Cheryl Ward Endeppence Center	Reports will be shared at the next meeting due to abbreviated agenda.
Dept. Parks & Rec. Carolyn Cox	Reports will be shared at the next meeting due to abbreviated agenda.
Melissa Barnett VBDHS	Reports will be shared at the next meeting due to abbreviated agenda.

SEAC Standing Subcommittees

Policy Review Subcommittee Chair: Sandy Hermann	Review of funding application was completed and committee suggested plan be approved for moving forward to school board.
Membership Subcommittee Chair: Sandy Hermann	The membership subcommittee reviewed two applications for membership and brought them forward to the SEAC committee with a motion for approval. The motion was unanimously approved by members.

SEAC Ad-Hoc Subcommittees:

Ad-Hoc Effectiveness Chair:	No activity was reported.
Disability Awareness Subcommittee: Lee Woodard	No activity was reported.
Ad-hoc Report and Recommendation Subcommittee: Michelle Redmond	No activity reported.
Ad-hoc Transportation Subcommittee: Carolyn Cox	No activity was reported.

SEAC Ad-Hoc Subcommittees:

<u>Ad-hoc SECEP Joint Board Meeting:</u> Carolyn Cox	No activity was reported.
<u>Ad-hoc Student Performance Review Subcommittee:</u> Suzie Kumpf	No activity was reported.

SEAC Representatives

<u>School Board Representative</u>	No activity was reported.
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New Business:

- a. Local Special education Annual Plan/Part B Flow-Through Application and Report- This plan was reviewed and committee members found no changes were needed.
- b. SEAC Membership Requests – Two new applicants were reviewed by the subcommittee and recommended to go forward for vote.
- c. Nominating Committee Appointment - Three members will solicit nominations from the committee to prepare a slate of officers for presentation at the May meeting.

Other business: No other business was discussed.

Review of Public Comment:

No review was necessary.

Presentation: A presentation by Eileen Ouellette and other Virginia Beach School staff took place at this time. The presentation was followed by a question and answer period.

Adjournment: A motion to adjourn the meeting was made at 8:11 pm by Cheryl Ward and seconded by Donna Robel. The motion was approved unanimously.

Respectfully submitted,
Cheryl Ward

- Next SEAC Meeting: May 11 ■ 9:00 a.m. at the Office of Programs for Exceptional Children in Room 25.