

**Special Education Advisory Committee
Virginia Beach City Public Schools
SEAC Minutes – February 8, 2016**

Attendance:

Members Present :	Christy Blount, Carol Brubaker, Ping Camano, Sandy Hermann, Carol Koceja, Donna Robel, Cheryl Ward, Lee Woodard
Members Absent:	Michelle Redmond
Consultants Present:	Donald Fairheart, Veleka Gatling, Eileen Ouellette
Consultants Absent:	Suzie Kumpf
Guests:	
Quorum Present:	Yes

Welcome:

Meeting began at 9:08 am with Chairperson Sandy Hermann welcoming everyone, identifying the role of SEAC and introductions were made.

Adoption of Agenda: A motion was made by Ping Camano and seconded by Carol Koceja to accept the agenda as written. All members voted to accept the agenda.

Public Comment:

The public comment policy was read aloud and forms made available for the public to use, however no public comment was made.

Announcements: No announcements were made.

Correspondence: There was no correspondence shared with SEAC members.

Reading and Approval of Minutes: No changes were needed, motion to accept minutes was made by Carol Koceja and seconded by Donna Robel, all members voted to accept.

Reports:

Dr. Veleka Gatling OPEC	Dr. Gatling shared information on various charity events staff attended. She informed the committee of different school committees that staff members were on and the role of those committees. Dr. Bergin visited OPEC to view staff at work and staff members participated at a job fair that was held at Landstown High School. VBCPS will be taking over Early Discovery programs from the YMCA and developing a model program to use. Virginia Beach and Chesapeake are the only ones in the state to receive a Virginia Initiative Grant grant for this purpose. Bids are now being taken for a special education audit. Region 2 meeting had a focus on applied studies diploma.
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Eileen Ouellette Parent Support and Information Center	Eileen Ouelette informed the committee that all Parent Resource Centers had a meeting to finalize their joint grant application. On March 3 the secondary transition coordinators will meet at PA High school. The MOCA grant will continue and expand to middle school students in the fall. Teachers participating in the DODEA grant finished their training last week.
Rusty Fairheart SECEP	SECEP has three new administrators. The board meeting is scheduled for 3/16/16 and a draft budget will be reviewed at that time. A financial audit has been completed. Hiring and recruiting is taking place for the upcoming school year. Staff is working on gathering the necessary files for the follow up to the VDOE audit.

Reports

Cheryl Ward Independence Center	Cheryl Ward shared information regarding legislation webinars, new core services for CILS, IL day for ECI participants, Youth Leadership Information and progress on the changes to Medicaid waivers.
Dept. Parks & Rec	No report received, SEAC will contact Parks and Recreation to see who will be assigned to replace Carolyn Cox.

SEAC Standing Subcommittees

Policy Review Subcommittee Chair: Sandy Hermann	No activity reported.
Membership Subcommittee Chair: Sandy Hermann	Meeting was held on 2/7/2016 before SEAC meeting convened. The subcommittee is working on revising membership packets and reviewing responses from resource fair to contact anyone that indicated interest in becoming a member.

SEAC Ad-Hoc Subcommittees:

Ad-Hoc Effectiveness Chair:	Summary of information regarding the resource fair was given.
Disability Awareness Subcommittee: Lee Woodard	No activity reported.
Ad-hoc Report and Recommendation Subcommittee: Michelle Redmond	No activity reported.
Ad-hoc Transportation Subcommittee:	No activity reported.

Ad-hoc Student Performance Review Subcommittee: Suzie Kumpf	No activity was reported.
Ad-hoc Bylaws Subcommittee: Carol Brubaker	Carol will verify input from city attorney on changes SEAC wishes to have made to bylaws.

SEAC Representatives

School Board Representative	No meetings attended by SEAC members.
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New Business: Donna Robel will locate speaker for the April evening meeting. Reminders made to add nominating subcommittee, meeting schedule for upcoming year and additional community members for membership on SEAC to April agenda.

Unfinished business: None reported.

Other business: No other business was discussed.

Review of Public Comment:

None needed.

Adjournment: Meeting was adjourned at 10:26am.

Respectfully submitted,
Cheryl Ward

Next SEAC Meeting: April 11, 2016 ■