

**Special Education Advisory Committee  
Virginia Beach City Public Schools  
SEAC Minutes – February 11, 2014**

**Attendance**

Members Present :	Carol Brubaker, Sandy Hermann, Michelle Redmond, Cheryl Ward, Lee Woodard
Members Absent:	Carolyn Cox, Todd Humphrey, Donna Robel
Consultants Present:	Melissa Barnett, Rusty Fairhart, Allison Jordan, Suzie Kumpf, Brenda Lenhart, Eileen Ouellette, Dr. Daisy Wood
Consultants Absent:	
Guests:	Lisa Banicky, Michelle Caplan, Lisa Yancey
Quorum Present:	Yes

**Welcome:**

Vice-chairperson Hermann, acting as chair, convened the meeting at 9:05 AM and welcomed everyone present.

**Introductions:** Individual introductions were made by those present.

**Adoption of Agenda:** The acting Chair, Sandy Hermann, called for a motion to adopt the agenda with changes noted. **Motion:** Cheryl Ward - **Seconded** Lee Woodard. Ayes 5, Nays 0. The agenda was adopted.

**Public Comment**

Acting Chair Hermann explained the public comment policy.

- SEAC member Carol Brubaker made public comment in regards to snow makeup schedule on Saturdays.
- Guest Lisa Yancey made public comment regarding SOL testing for students that have curriculum modified or are included in classes where no modifications are provided.

<b><u>Announcements</u></b>	None
<b><u>Correspondence</u></b>	A letter was received from a student regarding their senior project on representation for special education services for students with autism. The SEAC committee decided to invite the student to present her report to the committee at a future meeting.
<b><u>Presentation:</u></b>	Dr. Lisa Banicky presented information regarding the new strategic planning taking place for Virginia Beach public schools and the community forums and virtual town hall website that are part of the process. SEAC members participated in a two question survey distributed by Dr. Banicky. SEAC members requested invitations to various forums.
<b><u>Reading and Approval of Minutes</u></b>	Draft January 2014 minutes were reviewed. Motion to approve with corrections made by Cheryl Ward, seconded by Sandy Hermann and the motion was approved unanimously. Question brought forth an additional correction, motion to amend

	<p>the minutes as suggested was made by Cheryl Ward, seconded by Carol Brubaker and the motion carried with unanimous approval.</p> <p>September minutes were reviewed, Lee Woodard made a motion to correct the minutes, Cheryl Ward seconded the motion and the motion was unanimously approved. Further corrections were suggested, a motion was made by Michelle Redmond to accept second set of corrections, motion seconded by Cheryl Ward and the motion was unanimously approved.</p>
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**Reports**

<b>Dr. Daisy Wood / Allison Jordan OPEC</b>	Allison Jordan reported on current training for teacher assistants and the time frame involved for this new training. She also reported on the progress of the annual funding plan that is required in order to obtain funding from the state.
<b>Melissa Barnett VBDHS</b>	Melissa Barnett requested that SEAC identify what information they would like her to report on each month. A discussion of CSB services took place.
<b>Cheryl Ward Independence Center</b>	ECI report was distributed electronically to members in advance of meeting. Informed members of Youth Leadership Forum and reported on three education bills currently moving through the general assembly.
<b>Dept. Parks &amp; Rec. Carolyn Cox</b>	No activity reported. Written report was submitted.
<b>Parent Support and Information Center Eileen Ouellette</b>	A report was distributed to all members present. The Say Yes to College program may remain this year but won't be as expansive a program as in the past. Project Lifesaver information was distributed. Information from the Commonwealth Community Trust was distributed to OPEC coordinators so they may distribute to students that may benefit from utilizing CCT services. Administration currently looking for a grant to underwrite the cost of a speaker on the topic of dual exceptionality. A grant has been obtained to fund a field trip for students with Intellectual Disabilities to go to the Museum of Contemporary Art. The Dialogue publication is in the works. Partners in Policymaking and the Youth Leadership Forum are recruiting participants. For more information contact Eileen Ouellette 263-2066 or email Eileen.Ouellette@vbschools.com.
<b>SECEP Joint Board Meeting Rusty Fairheart</b>	No activity reported.

**SEAC Standing Subcommittees**

<b>Policy Review Subcommittee</b>	No report or activity reported.
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<b>Chair: Sandy Hermann</b>	
<b>Membership Subcommittee Chair: Sandy Hermann</b>	Two applications for reappointment still awaiting approval by school board. They are scheduled to go forward at February 18 <sup>th</sup> school board meeting.

**SEAC Ad-Hoc Subcommittees:**

<b>Ad-Hoc Effectiveness Chair:</b>	No activity reported.
<b>Ad-Hoc Student Performance Review Subcommittee: Suzie Kumpf</b>	No activity reported.
<b>Ad-hoc Disability Awareness Subcommittee:</b>	No activity reported.
<b>Ad-hoc Bylaws Subcommittee: Carol Brubaker</b>	A subcommittee meeting was held on 2/10/14 at 8:00am. The subcommittee reviewed changes suggested by the lawyer review of bylaws. The subcommittee has drafted recommendations and will share with the SEAC at the March meeting. Notice of proposed changes will be made 30 days in advance of the May meeting. The revised bylaws draft will come to members for vote at the May 2014 meeting.
<b>Ad-hoc Report and Recommendation Subcommittee:</b>	No activity reported.
<b>Ad-hoc Transportation Subcommittee</b>	No activity reported.
<b>Bullying and Anti-Harassment Policy Subcommittee</b>	Allison Jordan is checking the possibility of a SEAC member serving on the division's Bullying and Anti-Harassment Committee.
<b>SECEP Joint Board Meeting</b>	Meeting was cancelled because of extreme weather so there was no activity to report.

**SEAC Representatives**

<b>School Board Representative</b>	No activity reported.
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### **Unfinished Business**

None

### **New Business**

The chair or acting chair will appoint a nominating committee at the March meeting with the authority to go forward with a slate of officers electronically.

A discussion took place regarding the number of presentations scheduled per meeting.

### **Review of Public Comment**

- Current Public Comment – No action was expected by commenter or can be taken by the SEAC in regards to school make up scheduling for days missed due to extreme weather. Commenter has sent letter on the subject to the school board.
- SOL testing issue will be addressed by Eileen Ouellette with parent.

**Adjournment:** The meeting was adjourned at 11:29 a.m. by Sandy Hermann.

Next SEAC Meeting: March 10, 2014 ■ 6:30 p.m. at Landstown High School ■ Schola Auditorium

Respectfully submitted,  
Cheryl Ward