

**Special Education Advisory Committee**  
**Virginia Beach City Public Schools**  
 SEAC Approved Minutes – February 13, 2012

**Attendance**

Members Present:	Sandy Hermann, JoAnna Bryant, Maureen Gibson DRS, Kara Russell, Carolyn Stark, Ping Camano, Cherese Jenks, Elizabeth Jones, Donna Robel, Cheryl Ward
Member Absent	Rayna Amoreno , Jan Solock, Deborah Dougherty, Melissa Barnett
Consultants Present:	Suzie Kumpf, Dr. Brenda Reid, Dr. Daisy Wood, Allison Jordan, Rusty Fairheart SECEP,
Consultants Absent:	
Guests:	Carol Brubaker, Sherry Tiaba
Quorum Present:	Yes

**Welcome/Introductions**

The meeting commenced at 9:07 AM, with Sandy Hermann welcoming everyone present. Individual introductions were made around the room.

**Public Comment**

There was no public comment.

<b><u>Announcements</u></b>	<ol style="list-style-type: none"> <li>1. Understanding Special Education (In Spanish) <b>March 6<sup>th</sup></b>, 6pm -9pm at the Endependence Center in Norfolk</li> <li>2. TTAC ODU Increase Language Skills for Children with Autism <b>Wednesday, April 25</b> at ODU Tri-Cities in Portsmouth–Higher Education Center Rm 2105 Cost \$10 from 4-7PM</li> <li>3. Kathie Snow: People First Language This event is free and open to the public. Must register online or by phone. Held at CHKD in the Brickhouse Auditorium on <b>March 15<sup>th</sup></b> from 6:30pm-8:30pm for parents/families and on <b>March 16<sup>th</sup></b> from 9-Noon for professionals.</li> <li>4. The ARC of Hampton Roads will be sponsoring a Corn Hole Party at Princess Anne High <b>March 24<sup>th</sup></b> from 4-7 PM the cost is \$20 per team.</li> <li>5. Exceptional Family Member Program (EFMP) Support Group meeting will be held Wednesday, <b>February 29<sup>th</sup></b> from 9:30-11 AM at the Meyera Oberndorf Central Library in Virginia Beach.</li> </ol>
<b><u>Correspondence</u></b>	No correspondence received.

**Reports**

<b>Dr. Daisy Wood, OPEC</b>	Dr. Wood Reported: <ul style="list-style-type: none"> <li>• The topic of the recently publicized budget proposal was brought up. Sandy Hermann agreed to add this topic to the March meeting agenda.</li> </ul>
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	<ul style="list-style-type: none"> <li>• The State SEAC is hosting a collaborative SEAC training with the Director of Special Education and SEAC Chair of each LEA. The training will be at the School Administration Building in Newport News on February 28, 2012 from 4pm -7:30pm. A Freedom of Information Act (FOIA) training will be provided. Dr. Wood indicated a prior commitment prohibited her participation but will send a representative. Sandy Hermann requested that the SEAC Vice Chair, Kara Russell, or Secretary, Cheresse Jenks, if Kara is unavailable, attend as the VB representative since she will be present as the Region 2 State Parent Representative already.</li> <li>• Dr. Wood requested 100 Khol’s brochures and Dr. Reid requested 50 with information about the upcoming Kathie Snow training. JoAnna agreed to provide prior to the next meeting.</li> <li>• Due to standardized computer information required by VDOE in the Annual Plan again this year, review will be much more streamlined. The SEAC membership information has been removed from the computerized Annual Plan this year. Once OPEC has completed the Annual Plan, it will be presented to the SEAC Policy Review Subcommittee for review and recommendations.</li> <li>• Discussion about private schools 150 reps and parents \$130,000-\$150,00 set aside for those schools. They always request speech and language services. Michelle Gelvin oversees this process.</li> <li>• The responsibility of the Jail Education program was transferred to local divisions. Teachers go after hours on nights and weekends to work with incarcerated youth.</li> </ul>
<b>Melissa Barnett</b> <b>VBDHS</b>	Mrs. Barnett was not present so no report was given.
<b>Cheryl Ward</b> <b>Endeppence</b> <b>Center</b>	Cheryl Ward Reported: <ul style="list-style-type: none"> <li>• That the Department of Justice settled on Virginia providing 400 Medicaid Waivers issued per year over the next 10 years.</li> <li>• VDOE is submitting and application for a waiver of No Child Left Behind. They want to combine sub-groups with the exception of African American’s. Public comments were provided during process with concerns of less accountability. She agreed to forward the 9 page public comment document to the SEAC</li> </ul>
<b>Dept. Parks and</b> <b>Rec. Carolyn Stark</b>	Carolyn Stark Reported: <ul style="list-style-type: none"> <li>• The success of a Sweet Night for Dinner and Dance. They may do another dance in the Spring and the Sweet Night Dance annually. She indicated that she would like to provide SEAC with pictures and information at future SEAC meeting..</li> <li>• An overview of the programs being offered by Kempsville Recreation Center was given to SEAC which included information on Summer CAMP registration, These programs may be found on their web site.</li> <li>• Therapeutic Recreation Summer Employment has two job listings for Activity Assistant Leader and Activity Center Aide.</li> </ul>

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<b>Parent Support and Information Center</b> <b>Dr. Brenda Reid</b>	Dr. Reid Reported: <ul style="list-style-type: none"> <li>• There is an SSI workshop coming up in May.</li> <li>• Transition to Work 1/19/12 had 3 registrations and 12 in attendance.</li> <li>• Twice Exceptional Children presentation and discussion had 45 registrations and 38 participants.</li> <li>• Participation trainings and workshops has been limited. They are brainstorming and trying new idea's which would increase parent knowledge of the center and participation.</li> <li>• There were 3 family consultations last month.</li> <li>• 97 parent calls/21 Educator Calls/13 community agency calls totaling 135</li> <li>• Plans for February and March: 2/23- Transition to Higher Education 3/7- Lunch and Learn Video Session "Guardianship-Rights, Risk, and Responsibilities" 3/19- Taking the first step from pre-school to kindergarten.</li> </ul>
<b>Dept. of Rehab. (DRS)</b>	Maureen Gibson Reported: <ul style="list-style-type: none"> <li>• Bonita Pope's position has been filled by Bernita Gunslan</li> <li>• Order of Selection waiting list information will be sent out in August.</li> <li>• The category Most Significantly Disabled is currently open.</li> </ul>

**SEAC Standing Subcommittees**

<b>Membership Subcommittee</b> <b>Chair: Kara Russell</b>	No report at this time. <ul style="list-style-type: none"> <li>• Sandy Hermann tasked this committee with creating a binder for organizing and record keeping of School Board term approvals. To be complete by the next meeting.</li> </ul>
<b>Policy Review Subcommittee</b> <b>Chair: Sandy Hermann</b>	Dr. Wood agreed to provide an electronic copy of the Annual Plan to Sandy for the Policy Review Subcommittee and dates for possible collaborative meeting within the next 10 days.

**SEAC Ad Hoc Subcommittees:**

<b>SEAC Effectiveness</b> <b>Chair: JoAnna Bryant</b>	JoAnna Bryant reported this committee would be meeting today immediately following the SEAC meeting.
<b>Minority Review</b> <b>Cheryl Ward</b>	Cheryl Ward reported there has been no activity. The committee will be meeting via email to review public comments from the Educational Coalition to determine how it may impact students with disabilities and identify any global concerns.
<b>Disability Awareness Subcommittee</b> <b>Cherese Jenks</b>	Cherese Jenks reported the committee met to finalize an outline for the year. Determined the theme for this year would be People First Language. Cherese spoke with Shelly Jones the Virginia Beach Council of PTA's President to gain support for DHAM. Mrs. Jones agreed to attend today's SEAC meeting and to check on the ability and type of supports the PTA may offer. There was discussion about efforts to generate interest and support from the School Board.

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	A guest recommended having this added to the Superintendents Wrap-Up via Dr. Magula. Dr. Wood agreed to discuss this with Dr. Magula.
<b>Annual Report Committee Chair: Position Open</b>	Sandy Hermann reported that Sara MacDonald is no longer a member of SEAC so this position is open. She will be getting the information from Sara on this committee's activities.
<b>Transportation Subcommittee Carolyn Stark</b>	Allison Jordan will present update on SEAC recommendations to Transportation Manual at March meeting.
<b>Inclusion Subcommittee Rayna Amoreno</b>	Allison Jordan agreed to have the response to SEAC questions prepared and presented for the March meeting. Any additional questions may be emailed to her..

**SEAC Representatives**

<b>VBCPS Transition Advisory Committee Meeting (JoAnna Bryant/Kara Russell)</b>	JoAnna will generate a report and email it to Cherese Jenks to distribute to membership.
<b>SECEP Joint Board Meeting (Rusty Fairheart/Carolyn Stark)</b>	Carolyn Stark Reported: <ul style="list-style-type: none"> <li>• Updates proposed a 2% bonus.</li> <li>• All divisions are currently developing their annual budgets.</li> </ul>

<b>School Board Representative</b>	No report at this time
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**OLD Business**

**Companion Service Animal Policy Update**

Allison Jordan reported with recent publicized budget concerns the city attorney had to switch priorities. As a result, this was placed on hold for a short time. Within a few days it should be back from the city attorney and will be provided to SEAC prior to the next SEAC meeting.

**March SEAC Meeting**

SEAC membership discussed the topic for the evening meeting which will be on LRE. Allison Jordan agreed to present on this topic. Cherese Jenks is preparing a presentation on disability history. Sandy Hermann will present People First Language. A area will be set-up for SEAC membership information and People First Language pledge.

**SECEP Program Name Update**

- Members were asked to continue to brainstorm new names for the Autistic Children's Program (ACP) that are in line with Person First Language. Submissions are requested by March 1<sup>st</sup>.
- Rusty Fairheart reported that internally SECEP has offered a \$200 supply gift card incentive to be rewarded to the person who has their name recommendation adopted. Staff has been educated to Person First Language to help with understanding of appropriate name submissions.

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- Members expressed a desire for the name to include the word spectrum.
- Name should be chosen no later than the May meeting.

**New Business**

**Complain/Audit DOE Update**

VDOE Systemic Complaint was looked into and sent to complaint specialist.

The Report has not yet been presented to School Board. Will send to SEAC in March and present in April after School Board presentation.

**Federal Monitoring Report**

Just came in will be ready to report on this in April.

Typically divisions are audited every 5 years. Last audit in VB was 6 years ago. Audit is currently underway with review within selected schools chosen by auditor.

The Report has not yet been presented to School Board but will present in April after School Board presentation.

**District Management Council of Boston Report**

The Report has not yet been presented to School Board. Will send to SEAC in March and present in April after School Board presentation.

**Inclusion Subcommittee Response**

- Allison Jordan will provide response to Inclusion Subcommittee questions at March SEAC meeting and will forward answers by e-mail prior to meeting to SEAC for review.

**Concerns: Number of ID Teachers and Classrooms in VB**

- As of mid-January 78 ID teachers have been trained (K-6<sup>th</sup> or 7<sup>th</sup>) with Unique. New hires have not been trained since that time.
- Dr. Wood agreed to provide a list of Special Education Coordinators by zone, including team members, to Sandy for SEAC.

- **Federal Monitoring Report**

**Other Business** - None

**Review of Public Comment** - None

Cherese Jenks moved to adjourn the meeting Ping Camano seconded. Unanimous vote. The meeting was adjourned by Sandy Hermann at 11:40 AM.

Next SEAC Meeting: March 12, 2012 ■ 6:00 p.m. at Landstown High School, 2001 Concert Drive