

**Special Education Advisory Committee
Virginia Beach City Public Schools
SEAC Minutes – January 13, 2014**

Attendance

Members Present :	Carol Brubaker, Carolyn Cox, Sandy Hermann, Donna Robel, Cheryl Ward, Lee Woodard
Members Absent:	Todd Humphrey, Michelle Redmond
Consultants Present:	Rusty Fairhart, Allison Jordan, Suzie Kumpf, Eileen Ouellette,
Consultants Absent:	Daisy Wood
Guests:	Elizabeth Waranch, Dana Bender, Rayna Amoreno, Ping Camano
Quorum Present:	Yes

Welcome:

Vice Chairperson Sandy Hermann convened the meeting at 9:03 AM.

Introductions: Individual introductions were made by those present.

Adoption of Agenda: Vice Chairperson called for a motion to adopt the agenda **Motion:** Carol Brubaker - **Seconded** Donna Robel. Ayes 6, Nays 0. The agenda was adopted.

Presentations:

1. Standard's Based Grading presented by Krista Barton Arnold. Finished at 9:47am.
2. SECEP Programs by Rusty Fairheart. Finished at 10:45am.

Public Comment: No public comment was made.

<u>Announcements</u>	None
<u>Correspondence</u>	None reported.

Reports

Dr. Daisy Wood / Allison Jordan OPEC	No activity reported
Melissa Barnett VBDHS	No activity reported.
Cheryl Ward Independence Center	Written report submitted via email.

Dept. Parks & Rec. Carolyn Stark	Written report submitted.
Parent Support and Information Center Eileen Ouellette	Written report submitted.
SECEP Joint Board Meeting Rusty Fairheart	SECEP board meeting will be held on 1/29/14. SECEP is currently undergoing and audit and preparing their annual budget.

SEAC Standing Subcommittees:

Membership Subcommittee Chair: Sandy Hermann	Three new members, Michelle Redmond, Lee Woodard and Todd Humphrey were approved by the School Board on 11/19/2014. Reappointment letters for Rayna Amoreno and Ping Camano have not yet been submitted to the school board but should go forward at the end of January.
Policy Review Subcommittee Chair: Rayna Amoreno	No activity reported.

SEAC Ad-Hoc Subcommittees:

Ad-Hoc Effectiveness Chair:	Summary of Resource Fair attendees was given. There was negative feedback regarding one vendor that attended. Discussion regarding changes to advertising the Resource Fair took place.
Ad-Hoc Student Performance Review Subcommittee: Suzie Kumpf	No activity reported. Suzie Kumpf requested volunteers sign up to work on subcommittee.
Ad-hoc Disability Awareness Subcommittee:	No activity reported. No volunteer to chair committee came forward at this time. Discussion regarding the need for this subcommittee potential new members took place.
Ad-hoc Bylaws Subcommittee: Carol Brubaker	Draft bylaws have been reviewed by School Board attorney with suggested revisions. Carol Brubaker will schedule a subcommittee meeting at a future date to review the bylaws, edit and prepare new draft for submission to SEAC for approval.
Ad-hoc Report and Recommendation Subcommittee: Rayna Amoreno	Discussion on scope of report, format and time to present to School Board took place.
Ad-hoc Transportation Subcommittee	No activity reported.
Bullying and Anti- Harassment Policy Subcommittee	No current chair at this time. SEAC still waiting outcome of request for SEAC member to serve on VBPS committee that deals with bullying and harassment. Carol Brubaker volunteered to serve on committee.

SECEP Joint Board Meeting	Next meeting will be on January 29, 2014.
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SEAC Representatives

School Board Representative	No activity reported.
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Unfinished Business:

Discussion of potential topics for future presentations at meetings brought forward the following suggestions:

1. Roberts Rules of Order
2. Credit Accommodations

New Business: None

Review of Public Comment: None

Reading and Approval of Minutes:

Review of October minutes brought motion by Cheryl Ward, seconded by Donna Robel, for approval with changes noted. Motion passed unanimously.

Review of November minutes brought motion by Carolyn Cox, seconded by Carol Brubaker, for approval with changes noted. Motion passed unanimously.

Partial review of September minutes took place but could not be completed as quorum was no longer present for any motions to pass.

Adjournment: The meeting was adjourned at 12:38 p.m. by Sandy Hermann.

Submitted by Cheryl Ward

Next SEAC Meeting: February 10, 2014 ■ 9:00 a.m. at Laskin Road Annex ■ Room 25