



2010-11 Building Futures Grant Application

Instructions

Why:

- The Virginia Beach Education Foundation offers funding to Virginia Beach City Public Schools teachers and staff for projects that will facilitate the incubation and potential replication of innovative learning programs for students.

Who:

- Educators and staff who work directly with Virginia Beach City Public School students can apply.
- Your principal and bookkeeper are required to sign that they approve of your project.
- A department of technology staff member, computer resource specialist, or a library media specialist must sign that they approve the use of any equipment listed on the budget page of this application.

What:

- Grants awarded are for requests for funding up to \$1,000.

When/Where:

- Applications (3 copies and one original) are due by 4:00 p.m. on Wednesday, October 6, 2010 to the Virginia Beach Education Foundation (School Admin. Bldg. 6).
- School teachers and staff will be notified by October 31, 2010 if their project has been approved to fund.
- Funds for the approved projects will be dispersed by October 31, 2010 to school principals.

How:

- To apply, download the application from the Forms section of vbcps.com (Select Education Foundation).
- Do not include ANY reference to your school's identity after page 2 or points will be deducted from the application. This is a blind review.
- Make the application simple, but specific.
- Remember that your audience is made up of people who may not teach and may not understand some of the language/acronyms used in education.
- Type all answers and answer all questions.
- For more information, contact Debbie Thomas at dthomas@vbschools.com or call 757.263.1069.

Summaries of previously funded grants may be viewed at www.vbef.org on the Grants and Scholarships page.

DEADLINE IS Wednesday, October 6, 2010 @ 4:00 P.M.



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Cover Page

(This page will not be given to reviewers.)

Project Title: _____

Project Director's Name: _____ **School:** _____

CO-Director(s) (a maximum of two people): _____

Team Member(s) (a maximum of six individual names): _____

Subject area/grade level(s): _____

Number of students involved/affected: _____

Grant amount requested: _____ \$

PLEASE NOTE:

*If technology software or equipment is listed on your budget for this project, your school CRS, LMS or VBCPS Department of Technology representative must sign here:

I, ___ certify that the software/equipment listed below is within VBCPS Technology Standards.

CRS/Technology Signature _____ Title _____

<i>Signatures</i>		<i>Office Use Only</i>	
_____ Project Director	_____ Bookkeeper	_____ Original & 3 Copies	
_____ Principal	_____ CRS/Technology	_____ C&I approved	

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Signature Page

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SCHOOL PRINCIPAL'S STATEMENT OF ASSURANCE:

I have carefully read this application and support the implementation of this project. I am willing to deposit grant money into a designated account and accept responsibility for the disbursement of funds in an appropriate manner. Any unused funds will be returned to the Virginia Beach Education Foundation (VBEF) within thirty (30) days of project completion.

I understand that the grantee may be requested to present this project to others. I will support his/her involvement in that process. I understand that all winners are required to meet specific deadlines.

VBCPS SCHOOL PRINCIPAL'S OR ASSISTANT SUPERINTENDENT'S SIGNATURE (Required)	DATE
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VBCPS BOOKKEEPER'S SIGNATURE (Required)	DATE
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PROJECT DIRECTOR'S STATEMENT OF UNDERSTANDING:

I understand that I am participating in a competitive process and that my application does not guarantee funding. I understand that, if awarded a grant, I will be responsible for conducting the project as detailed in this application and for submitting proper documentation to the Virginia Beach Education Foundation.

I understand that if I am awarded and accept a grant, I am committing myself to the following in accordance with the deadlines established by the Virginia Beach Education Foundation. Failure to comply will jeopardize future requests for funding and may result in a request for a refund of grant monies.

1. Submit a Project Director's Evaluation and Financial Report within thirty (30) days after project completion or by June 17, 2011 (whichever date comes first).
2. Spend funds only for items approved in grant budget. Changes in expenditures must be pre-approved by the VBEF Coordinator or a return of funds to the Education Foundation will be expected.
3. Allow information about the project to be disseminated by the Virginia Beach Education Foundation.
4. Give a brief presentation on the project and results at a VBEF meeting, if requested to do so.

PROJECT DIRECTOR'S SIGNATURE (Required)	DATE
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Submit original and three copies of application
All portions of the application must be completed and typed.

**Project
Title:** _____
**Project
dates:** _____

from

to

Subject area/grade level: _____

Time of day project will occur: _____

Number of students involved/affected: _____

School student population (as of June, 2010) _____

**Did you receive funding from the Virginia Beach
Education Foundation for this project previously?**

Please Circle one below

Yes

No

Grant amount requested:

\$ _____

For Your Reference . . .

Compass to 2015 Strategic Objectives for VBCPS

- 1) All teachers will engage every student in meaningful, authentic and rigorous work through the use of innovative instructional practices and supportive technologies that will motivate students to be self-directed and inquisitive learners.
- 2) VBCPS will develop and implement a balanced assessment system that accurately reflects student demonstration and mastery of VBCPS outcomes for student success.
- 3) Each school will improve achievement for all students while closing achievement gaps for identified student groups, with particular focus on African American males.
- 4) VBCPS will create opportunities for parents, community and business leaders to fulfill their essential roles as actively engaged partners in supporting student achievement and outcomes for student success.
- 5) VBCPS will be accountable for developing essential leader, teacher and staff competencies and optimizing all resources to achieve the school division's strategic goal and outcomes for student success.

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Project Title: _____

Executive Summary: (Please describe your overall project in 100 words or less.)

1. How will your project engage students in critical thinking and problem solving? Give examples of the activities or elements of the project that will engage students.
2. How will your project motivate students to become self-directed and inquisitive learners?
3. How is this project relevant to what your students will need to thrive as 21st century learners? Give authentic learning examples that will be used.
4. What innovative instructional practices and supportive technologies will you use to engage your students?
5. What skills or knowledge do you expect students will acquire as a result of participating in this project? Provide expected milestones and outcomes that are specific and can be measured.
6. What performance-based assessments or rubrics will you use to determine whether the students met the milestones and achieved the outcomes listed in Question 5? Include examples of guiding questions or criteria used in your assessment.
7. How can your project be tailored to facilitate division-wide implementation?

Bonus Points Question:

8. If Community Involvement is included in your project, to what extent will these people/groups be involved in your project? Please explain.

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Budget

PLEASE NOTE:

- If technology software and/or equipment are listed, the school CRS, LMS or Department of Technology representative must sign on Page 1.
- Compensation for food, an instructor's time or stipends for personnel services are not approved budget items.
- At the conclusion of your project, you will be required to submit a financial statement and copies of original receipts for all expenditures.

Types of Expenditures

Materials / Supplies / Equipment (<i>explain equipment use</i>)	Amount

A.) TOTAL Materials / Supplies / Equipment \$ _____

Additional Fees (building use, transportation, custodial, postage, etc.)

B.) TOTAL Fees \$ _____

C.) TOTAL Requested From Foundation \$ _____

NOTE: If Line A.) and/or Line B.) equal more than Line C.), please name additional funding sources for the project here:

* The Education Foundation reserves the right to provide an amount less than the Total Requested.

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