



VIRGINIA BEACH
ECONOMIC DEVELOPMENT

August 13, 2007

Stephen Patrick
813 Clinton St
Virginia Beach, VA 23464
Subject: Certification of Workplace Readiness

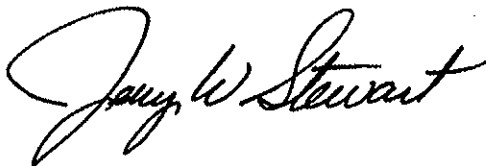
Dear Stephen Patrick:

Congratulations on achieving certification from the National Occupational Competency Testing Institute on the Virginia's Workplace Readiness Skills competencies. This is an outstanding achievement and you should be proud of your initiative to obtain this certification. Enclosed is a letter documenting your certification that you can share with potential employers as you explore and seek employment opportunities either now or in the future if you are continuing your education.

Today, opportunities exist all over the world for young and energetic individuals such as you, but I ask you always consider Virginia Beach first as the place to utilize your skills, talents and educational background. We have many innovative companies in the area that are always seeking new employees. Please feel free to contact me if you need information or a list of Virginia Beach companies.

Best of luck with the exciting opportunities facing you in the future.

Sincerely,



Jerry W. Stewart, CEcD
Workforce Development Coordinator
jwstewar@VBgov.com

Enclosure



August 13, 2007

Subject: Certification of Workplace Readiness for Stephen Patrick

Potential Employer:

Virginia Beach City Public Schools has now incorporated into the curriculum the teaching of Virginia's Workplace Readiness Skills. This innovative workforce development program was developed by a team of dedicated Virginia Beach City Public Schools staff as a result of need identified by the business community. The thirteen skill areas are: Reading, Mathematics, Writing, Speaking & Listening, Computer Literacy, Problem Solving, Seeing the "Big Picture", Work Ethic, Positive Attitude, Independence & Initiative, Self-Presentation, Attendance, and Team Member.

This letter certifies that Stephen Patrick, as tested by the National Occupational Competency Testing Institute and administered by Virginia Beach City Public Schools, has successfully passed Virginia's Workplace Readiness Skills competencies. It is our intent for you to use this successful completion as an additional qualifier for employment with your organization.

Please do not hesitate to contact us if you have any questions about the curriculum or this innovative partnership between Virginia Beach City Public Schools and the City of Virginia Beach Department of Economic Development.

Sincerely,

A handwritten signature in black ink that reads "Patrick M. Konopnicki".

Dr. Patrick Konopnicki
Director of Technical and Career Education
Virginia Beach City Public Schools
Patrick.Konopnicki@VBSchools.com
757.468.1502

A handwritten signature in black ink that reads "Jerry Stewart".

Jerry Stewart, CEcD
Workforce Development Coordinator
Virginia Beach Economic Development
Jwstewart@VBgov.com
757.385.6437