

## NOTICE OF SOLE SOURCE PROCUREMENT

Date: October 6, 2009

Vendor/Contractor: National Occupational Testing Institute

Contract Amount: Not to Exceed \$125,000.00

Description of Services: Technical and career education certification assessment test.

Sole Source Determination: Sole provider of several career and technical education certification test that are accepted by the State of Virginia.

Date of Award: TBD



# **VIRGINIA BEACH CITY PUBLIC SCHOOLS**

A H E A D O F T H E C U R V E

*Department of Curriculum and Instruction  
Office of Technical and Career Education*

## **MEMORANDUM**

**TO:** J. Kevin Beardsley, Director  
Office of Purchasing Services

**FROM:** Christine W. Caskey, Assistant Superintendent  
Department of Curriculum and Instruction

Patrick M. Konopnicki, Director  
Office of Technical and Career Education

**SUBJECT: SOLE SOURCE JUSTIFICATION – NATIONAL OCCUPATIONAL COMPETENCY TESTING INSTITUTE (NOCTI)  
JULY 1, 2009 – JUNE 30, 2010**

**DATE: October 2, 2009**

**TOTAL DOLLAR AMOUNT: NOT TO EXCEED \$125,000**

This memorandum is to certify that the National Occupational Competency Testing Institute (NOCTI) is the sole provider of several technical and career education certification assessments that meet our specific needs. NOCTI is one of the leading competency testing organizations in the country. They do both business and secondary testing.

The Virginia state school board recognizes NOCTI as a testing agency and accepts over 50 of their tests as vehicles for students to get student-selected verified credit, if they pass the assessment. Virginia Beach City Public Schools (VBCPS) uses approximately 22 NOCTI tests for this purpose. The main feature of NOCTI is that they provide instant online test feedback for instructors and students. In our effort to teach 21<sup>st</sup> century skills to all VBCPS students, the NOCTI Workplace Readiness test has become a benchmark for all TCE graduates. Last year, that student population was 42% of all graduates or roughly 2,100 students who may take just that one test. In addition, NOCTI provides students with a pretest opportunity that in our world of differentiated instruction is a tremendous asset. We use this baseline data from NOCTI to achieve the school board goal of reducing the African American male achievement gap as well.

Purchase of certification assessments from NOCTI will support the mission of the Office of Technical and Career Education in providing our students with measurable and certifiable skills.

/tw

**APPROVED:**

J. Kevin Beardsley, Director  
Office of Purchasing Services

**DATE**

10/6/09