



# **VIRGINIA BEACH CITY PUBLIC SCHOOLS**

A H E A D O F T H E C U R V E

## **NOTICE OF SOLE SOURCE PROCUREMENT**

<b>Date:</b>	<b>February 11, 2010</b>
<b>Vendor/Contractor:</b>	<b>Dominion Virginia Power</b>
<b>Requisition and Contract Amount:</b>	<b>CONS-10-0115728 / \$226,227.46</b>
<b>Description of Services:</b>	<b>Electrical Power System Upgrades</b>
<b>Sole Source Determination:</b>	<b>As per the attached documents</b>
<b>Date of Award:</b>	<b>February 11, 2010</b>

2/11/10



NIGP Code Browse | My Account | Customer Service | About

February 11, 2010 11:54:10 AM EST

JOHN A MANZELLA

Open Market Requisition CONS-10-0115728

Status: 1RGP - Gone to PO

General Items Vendors Address Accounting Routing Attachments(1) Notes(2) Reminders Summary

Header Information

<b>Requisition Number:</b>	CONS-10-0115728	<b>Short Description:</b>	VBMS; DOMINION; FINAL	<b>Status:</b>	1RGP - Gone to PO
<b>Department:</b>	CONS - FAC PLANNING & CONSTRUCTION	<b>Location:</b>	CONS1 - DELIVER TO DEPARTMENT - INVOICE CENTRAL	<b>Required By Date:</b>	02/12/2010
<b>Entered Date:</b>	02/08/2010	<b>Requisition Type:</b>	Open Market	<b>Type Code:</b>	
<b>Requestor:</b>	BRONDA EARLY	<b>Purchaser:</b>	JOHN A MANZELLA	<b>Fiscal Year:</b>	2010
<b>Contact:</b>	BRONDA EARLY	<b>Contact Phone:</b>	(757)263-1090	<b>Alternate ID:</b>	
<b>Estimated Cost:</b>	\$226,277.46	<b>Print Format:</b>	Standard		
<b>Ship-to Address:</b>	TONY ARNOLD OFFICE OF FACILITIES PLANNING & CONSTRUCTION 2435 PRINCESS ANNE ROAD SCHOOL ADMIN ANNEX - MUNICIPAL CENTER, BUILDING 16 VIRGINIA BEACH, VA 23456 US Email: BUYSPEED@VBSCHOOLS.COM Phone: (757)263-1090 FAX: (757)263-1511	<b>Bill-to Address:</b>	CENTRAL INVOICING OFFICE OF BUSINESS SERVICES P O BOX 6038 VIRGINIA BEACH, VA 23456 US Email: NONE@VBSCHOOLS.COM Phone: (757)263-1033 FAX: (757)263-1739		

**Notes:** Ship to: VBMS Type Code: Standard Check Acct Code Receipt Method: Dollars  
OK to cut PO

Vendors:	Vendor ID	Alternative ID	Vendor Name	Preferred Delivery Method	Recommended
	<u>00718616</u>	37884	DOMINION VIRGINIA POWER	Paper copy mail	No

**Attachments:** [20100204102921.pdf](#)

Item Information

**Item # 1 :** VIRGINIA BEACH MIDDLE SCHOOL RELOCATION OF DOMINION'S FACILITIES FROM OVERHEAD TO UNDERGROUND PROJECT/WORK REQUEST #7275506; WBS #45709 1RGP - Gone to PO

PO # / PO Item #: 173493 / 1

Qty	Unit Cost	Net Unit Cost	UOM	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
1.0	\$226,277.46	\$226,277.46	EA - Each	\$0.00		\$0.00	\$226,277.46

Manufacturer: Brand: Model:  
Make: Packaging:

Account Code	Amount
460.00000.609110.1234000.6000	\$226,277.46

Recommended Vendor: 00718616 - DOMINION VIRGINIA POWER  
DOMINION VIRGINIA POWER  
P O BOX 26543  
RICHMOND, VA 23290-0001  
US  
Email: buyspeed@Vbschools.com

Phone: (888)667-3000

## Approval Path:

Delete	Approver	Order Sequence	Approval Path ID	Level	Approver Type	Date Requested	Date Approved/Disapproved/Canceled	Approved/Disapproved/Canceled by	Comment View
	ANTHONY ARNOLD	1	CONS3	5	Primary	02/08/2010 09:09:45 AM	02/08/2010 09:10:42 AM	ANTHONY ARNOLD	
	PAT MOORE	2	CONS3	10	Primary	02/08/2010 09:09:45 AM	02/08/2010 11:34:55 AM	PAT MOORE	

Copyright © 2010 Periscope Holdings, Inc. - All Rights Reserved.



# **VIRGINIA BEACH CITY PUBLIC SCHOOLS**


A H E A D O F T H E C U R V E

DEPARTMENT OF ADMINISTRATIVE SUPPORT SERVICES

*Office of Facilities Planning & Construction*

**MEMORANDUM**

**TO:** J. Kevin Beardsley, Director  
Office of Purchasing Services

**FROM:**  Anthony L. Arnold P.E., Director  
Facilities Planning & Construction

**DATE:** February 10, 2010

**SUBJECT:** **VIRGINIA BEACH MIDDLE SCHOOL**

---

We would like to contract with Dominion Virginia Power for the relocation of electrical utilities to support the construction of the new Virginia Beach Middle School facility. Dominion Virginia Power is the only provider of electrical service in the area and is the only entity that can relocate the electrical facilities.

Payment will be made by Purchase Order upon the receipt of an invoice not to exceed \$226,277.46.

Thanks.

ALA:ktg

Attachment

pc: Donald W. Bahlman Jr., Staff Architect  
Facilities Planning & Construction

*Approved for sole source.*  
*J. Kevin Beardsley*  
*2/11/10*



January 28, 2010

City of Virginia Beach  
Attention: Don Bahlman Jr., Staff Architect  
Facilities Planning & Construction  
School Administration Annex  
Municipal Center, Building 16  
Virginia Beach, VA 23456

**RE: Relocation of Dominions facilities from overhead  
to underground.  
Project# 7275506 WBS # 45709**

Dear Mr. Bahlman:

The estimated cost for the above work is \$ 226,277.46. This cost estimate is valid for 120 days from the date of this letter. In the event the actual cost varies from this, final billing will be rendered upon completion of the work. If payment is not received by the invoice due date a late payment charge of {1.5% Virginia, 1% North Carolina} will apply.

If [the City of Virginia Beach] desires Dominion **{Virginia Power or North Carolina Power}** to proceed with the work, please have an authorized representative of [the City of Virginia Beach] provide Authorization to Proceed by reviewing the attached construction plans, reading, completing and executing the following and returning this authorization within 120 days from January 28, 2010 in the enclosed self addressed envelope. Once we have received the Authorization below, and after any additional requirements have been satisfied, e.g. right of way agreements; we will begin procurement of the material and equipment, and the work scheduling necessary to accomplish this project.

---

---

#### **AUTHORIZATION TO PROCEED**

I understand the estimated cost of the requested work will be \$226,277.46, and will be performed on an actual cost basis with final billing rendered upon completion of work. As an authorized representative of [the City of Virginia Beach], I hereby provide authorization for Dominion **{Virginia Power or North Carolina Power}** to proceed with the work and confirm [the City of Virginia Beach] agreement to reimburse Dominion **{Virginia Power or North Carolina Power}** the total cost referenced above upon completion of the work. In the event the requested work is canceled, [the City of

10011572-B  
2-8-10

Virginia Beach agrees to reimburse Dominion {**Virginia Power or North Carolina Power**} its costs incident to implementing this authorization.

The City of Virginia Beach requests the bill for the non-service project work described above should be mailed to the following address for payment:

Entity Name: \_\_\_\_\_  
Attention Name: \_\_\_\_\_  
Purchase Order #: \_\_\_\_\_  
Street Address/P.O. Box: \_\_\_\_\_  
City, State; Zip: \_\_\_\_\_

I confirm with my signature below that the information contained and provided within this Authorization to Proceed is true and correct.

Signature:

\_\_\_\_\_

Print Name:

\_\_\_\_\_

Entity:

\_\_\_\_\_

Title:

\_\_\_\_\_

Date:

\_\_\_\_\_

---

---

Should you have any further questions, please call me at (757-393-3886). In my absence, please call (**Belinda Winstead**) at (757-393-3866).

Sincerely,



Matthew Polson  
(**Project Designer**)



Reply to Customer Service Request and Agreement for Underground Service

Dominion Virginia Power

City of Virginia Beach
Attn: Don Bahlman
Municipal Center, Building 16
Virginia Beach, VA 23456

Date: 1/29/2010

Thank you for your request for underground service made through your inquiry shown at right. The work request number which has been assigned to your installation is shown at right and should be referenced when contacting Dominion Virginia Power about your service.

Inquiry Date 9/15/2009
Work Request # 7275506

The underground service is to be furnished as follows. Customer City of Virginia Beach
Location 600 25th St.
Work Description: Dominion to underground overhead facilities around school property.

The service characteristics will be approximately those shown below:

Service Panel Size Amps Volts Phase Wire,
Delta Wye, 60 Hertz A.C.

The available fault current at the service panel will be: (Approximately Amperes symmetrical). Applicable regulations and ordinances require the installation of a suitably rated service panel to interrupt this fault current. It is the Applicant's responsibility to advise Applicant's contractor of the characteristics of the electricity to be provided so that proper equipment may be installed.

Dominion Virginia Power will furnish such service in accordance with applicable terms and conditions of service filed with, and authorized by, the State Corporation Commission of Virginia. It is the Applicant's responsibility to adhere to the requirements of Dominion Virginia Power's published information and Requirements for Electric Service applicable in Virginia (the "Blue Book"). The Blue Book is available at a local Dominion Virginia Power office or on-line at www.dom.com.

The underground service charge to install such underground service will be:

Table with 2 columns: Description and Amount. Rows include: For your residence, For your subdivision/development, To remove adequate overhead facilities, To install underground facilities, For non-residential service, Other (Explain), Total (\$226,277.46), No charge required (Explain).

The above cost has been estimated in good faith; however should unforeseen circumstances or Applicant change orders modify the magnitude of the project, Dominion Virginia Power reserves the right to stop construction and/or amend the service cost. For such project changes, additional construction charges, not to exceed \$500 for residential customers or \$1000 for non-residential customers, will be billed to Applicant upon completion of the work.

The applicant is responsible for the following items: removing, chipping, or otherwise disposing of debris produced by right-of-way clearing; reseeding; resodding; landscaping; all current State mandated erosion control and sedimentation control measures. Therefore, the above charges do not include these services unless otherwise specified in this Agreement.

The necessary engineering and construction work is being scheduled to provide for connection of your service by the date shown at right. This completion date may vary slightly in the event of inclement weather or emergencies. Date 05/15/10

In order to install the underground facilities by the scheduled completion date, it will be necessary for you to complete the items below by the date shown at right.

Date 03/12/10

Check as many as apply with "X"

- Install Company/Customer provided conduit for the area(s) contracted for hereunder. Ensure conduit is free of obstructions and install 1000# pull string. Conduits ends are to be capped and clearly marked.**
- Locate and mark any privately-owned underground facilities which may be in the vicinity of Dominion Virginia Power's proposed facilities route as shown on the attached sketch.
- Cut and clear right-of-way as shown on the attached sketch.
- Execute and return the Company's easement for electrical facilities.
- Install meter base and customer's conductors.
- Identify property line control points.
- Obtain electrical inspection.
- Grade site to be at final elevation.
- Execute an agreement for the Purchase of Electricity prior to the delivery of service.
- Execute an agreement for the Purchase of Electricity prior to the construction of facilities.
- Other \_\_\_\_\_

**Applicant shall also be responsible for locating and marking any privately owned underground facilities which may be in the vicinity of Company's proposed cable route as shown on the attached sketch. Dominion Virginia Power will not be responsible for damage done to customer's underground facilities if their location is not marked.**

If Applicant's schedule will permit completion of these items before the required date, please contact the Dominion Virginia Power representative identified below. In the event that the Applicant has not completed these items by the required date, connection of the Applicant's service will be rescheduled and Applicant will be notified of the new scheduled completion date.

Dominion Virginia Power Representative Matthew Polson Telephone 757-393-3886

After the service cables have been installed, it shall be the Applicant's responsibility to adequately waterseal all cable and conduit entrances (Including spares) in accordance with the latest edition of the National Electrical Code. The watersealing compound must be compatible with the crosslinked polyethylene insulation on the service cables. An electrical inspection will also be required before Applicant's electric service facilities are energized.

If any of the following occur before installation of the electric facilities required to provide one or more of the services for which Applicant has contracted, then this Agreement will, as the case may be, terminate or be modified as to any service contracted for and for which electric facilities have not been installed:

- 1 An electrical permit or similar required authorization from a government entity is not received within six (6) months of the date of this Agreement.
- 2 (a)The State Corporation Commission of Virginia (the "Commission") has terminated or modified the electric service plan under which the charges, terms or conditions for service under this Agreement have established including, without limitation, by virtue of the issuance of a Final Order on Dominion Virginia Power's Application in Commission Case No. 2009-00019; (b) pursuant to such Final Order or otherwise, Dominion Virginia Power (i) has filed a new service plan with the Commission containing different charges or conditions and (ii) such new service plan has become effective.
- 3 Dominion Virginia Power has not received Applicant's payment and authorization within sixty (60) days from the date of this Agreement. In this case, Applicant's request for service will automatically be cancelled without notice to Applicant.

In the event of termination of this Agreement for facilities not installed as outlined above, Dominion Virginia Power will provide such electric service facilities as required under the provisions of a new agreement in accordance with Company's then applicable electric service plan and charges as filed with the Virginia State Corporation Commission.

If you agree to the foregoing, enclose the payment shown at right and return this signed Agreement in the enclosed return envelope. If we have not received your payment and authorization within 60 days from the date of this Agreement, your request for service will be canceled.

Amount \$226,277.46

Virginia Electric and Power Company d/b/a Dominion Virginia Power

Accepted this \_\_\_\_\_  
(Date)

By: 

Signed By: \_\_\_\_\_  
(Builder, Developer or Customer)

Enclosed is the payment of the service charge shown above for work request # 7275506

**Please note: The signing of this form constitutes an agreement for the installation of underground facilities only and is not a formal application for electric service. Please contact our Customer Service Center at 1-888-667-3000 to apply and have the electric service turned on and placed in your name. If you have any questions, please contact me at the provided telephone number.**

**If you are excavating, REMEMBER to call Miss Utility before you dig at 811.**