

NOTICE OF SOLE SOURCE PROCUREMENT

Date: June 24, 2009

Vendor/Contractor: Teacher Created Materials

Contract Amount: \$91,713.75

Description of Services: Instructional materials for elementary social studies program.

Sole Source Determination: Copyrighted materials purchased from the publisher.

Date of Award: TBD

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VIRGINIA BEACH CITY PUBLIC SCHOOLS



A H E A D O F T H E C U R V E

*Department of Curriculum and Instruction
Office of Elementary Instructional Services*

MEMORANDUM

TO: J. Kevin Beardsley, Director
Office of Purchasing Services 

FROM: Christine W. Caskey, Assistant Superintendent
Department of Curriculum and Instruction

Marie Balen, Director 
Mary Ann Matika, Coordinator 
Office of Elementary Instructional Services

SUBJECT: SOLE SOURCE REQUEST

DATE: June 22, 2009

NAME OF COMPANY: Teacher Created Materials

REQUISITIONS: INST-09-0103590

TOTAL DOLLAR AMOUNTS: \$91,713.75

JUSTIFICATION FOR SOLE SOURCE:

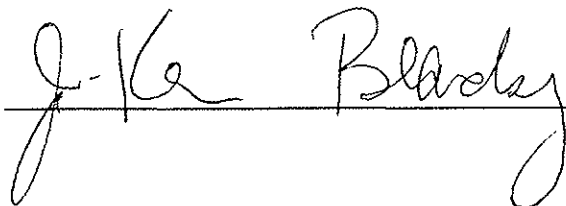
Teacher Created Materials is the publisher and sole source of the requested materials, which were chosen for their excellent quality and alignment with the elementary social studies curriculum. The materials support Strategic Plan objective #1.

A copy of the quote is attached. If you need additional information, please contact Mary Ann Matika at 263-1145 or email MaryAnn.Matika@vbschools.com.

/cm

Attachment

APPROVED: _____



DATE: _____

