

## NOTICE OF SOLE SOURCE PROCUREMENT

Date: Thursday, February 12, 2009

**Vendor/Contractor:** **Suntex International, Inc.**

Contract Amount: \$105,132.00

Description of Services: On-line math tutoring program.

Sole Source Determination: Continuation of an existing program approved in 2007. This program is copyrighted and distributed only by Suntex.

Date of Award: TBD

FEB12:09 PM 3:03 USPS



# VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

*Department of Curriculum and Instruction*

## MEMORANDUM

TO: Kevin Beardsley, Director  
Office of Purchasing Service

FROM: Emmanuel C. Cenizal, Secondary Mathematics Coordinator *EC*

SUBJECT: **SOLE SOURCE REQUEST**

DATE: February 12, 2009

NAME OF COMPANY: **Suntex International, Inc.**

REQUISITION #: **INST-09-0095688**

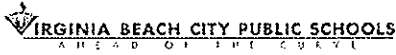
TOTAL DOLLAR AMOUNT: **\$105,132.00**

### **JUSTIFICATION FOR SOLE SOURCE:**

Suntex International, Inc., is the sole provider for First in Math, an online program for mathematics. There is no other vendor who provides this service. This is a continuation of the existing program that is currently in middle and high schools that was first approved in 2007.

*Approved: J. Ken Beardsley 2/12/09*

# REQUISITION



Required Date:	Fiscal Yr:	Requisition No.
Requested Date: 02/12/2009	09	<b>INST-09-0095688</b>
Phone: (757) 263 - 1175		
Vendor: SUNTEX INTERNATIONAL INC		

Justification: REVERSION FUNDS/SEC. MATH

**S**  
**H**  
**I**  
**P**  
**T**  
**O**

DR CHRISTINE W CASKEY  
DEPT OF CURRICULUM & INSTRUCTION  
2512 GEORGE MASON DRIVE  
3RD FLOOR  
VIRGINIA BEACH, VA 23456

**I**  
**N**  
**V**  
**O**  
**I**  
**C**  
**E**

OFFICE OF BUSINESS SERVICES  
P O BOX 6038  
VIRGINIA BEACH, VA 23456

Requesting Department		Requestor	Phone #			Requisition Type
INST - INSTRUCTION AND CURRICULUM		JANET KEHLENBECK	(757) 263 - 1044			ST - STANDARD
Item	Class-Item and Description	Quantity	Unit	Unit Price	Total	
1	RENEWAL SUBSCRIPTION TO FIRST IN MATH ONLINE STUDENT CLASSROOM KIT FOR ALL MIDDLE SCHOOL MATHEMATICS STUDENTS AND HIGH SCHOOL STUDENTS TAKING INTRODUCTION TO ALGEBRA  SUBSCRIPTION RUNS FROM MARCH 1, 2009 - JULY 31, 2010	17,522.00	EA	\$6.00	\$105,132.00	
4	SHIPPING AND HANDLING - NO CHARGE	1.00	EA	\$0.00	\$0.00	
Discount:					\$(0.00)	
<b>TOTAL:</b>					<b>\$105,132.00</b>	

Request submitted by: _____ <div style="text-align: center;">Name Title</div>	We the undersigned, by approving this requisition, hereby certifies that, to the best of his/her knowledge, the requisition fully complies with all provisions of the State and Local Government Conflict of Interest Act (Code of Virginia, 2.2-3106 et seq.)
Request approved by: _____ <div style="text-align: center;">Name Title</div>	
Purchase authorized by: _____ <div style="text-align: center;">(For School Board use Only)</div>	Purchase action taken by: _____ <div style="text-align: center;">OBS/Purchasing Division</div>