

## NOTICE OF SOLE SOURCE PROCUREMENT

Date: Tuesday, June 09, 2009

Vendor/Contractor: **Scholastic Inc.**

Contract Amount: \$58,772.00

Description of Services: Independent reading program.

Sole Source Determination: Unique titles and range of reading levels.

Date of Award: TBD

JUN09:09 AM 0:32 VEPS



# VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

*Department of Curriculum and Instruction  
Office of Elementary Instructional Services*

## MEMORANDUM

TO: Kevin J. Beardsley, Director  
Office of Purchasing Services

FROM: Christine W. Caskey, Assistant Superintendent  
  
Marie Balen, Director  
Paula Tortolini, Curriculum Coordinator  
Office of Elementary Instructional Services

SUBJECT: **SOLE SOURCE JUSTIFICATION SCHOLASTIC INC.**

DATE: June 5, 2009

REQUISITION #: INST-09-0102793

TOTAL DOLLAR AMOUNT: \$58,772.70


This memorandum is to certify that Scholastic Inc. is the sole provider of *New Teacher Pre-K Collection* and the *Reading-To-Go Independent Reading Classroom Libraries* for grades 1-5.

These independent reading materials have been selected for use in summer school because of their outstanding titles and range of reading levels. Independent reading is a major component of the Virginia Beach City Public Schools elementary language arts program and supports Strategic Objectives #1 and #2.

If you need additional information, please contact Paula Tortolini at 263-1144 or email [Paula.Tortolini@vbschools.com](mailto:Paula.Tortolini@vbschools.com).

/drs

Approved:

  
Kevin J. Beardsley, Director  
Office of Purchasing Services

Date

6/9/09

# SCHOLASTIC INC.

Alex Downing Account Executive

Attention: Tisha Moon

2315 Dean St., Suite 600  
 St. Charles, Illinois 60175  
 Phone (800) 387-1437 Fax (877) 242-5865

DATE 6/5/2009

Quotation valid until: 7/5/2009

**Quotation For:**

Paula Tortolini  
 Elementary Curriculum  
 Virginia Beach City Schools  
 2512 George Mason Dr.  
 Virginia Beach, VA 23456

**Ship To Location:**

Attached School Sites

**Scholastic RTL Classroom Books**

Phone: 800-387-1437 ext. 264

Fax: 877-242-5865

Email: tmoon@scholastic.com

To Place this as an order please fax with purchase order attached to 877-242-5865 Attention Tisha Moon

PREPARED BY		REQUISITION	F.O.B. POINT	SHIP DATE	TERMS	
Tisha Moon			Jefferson City, MO	3-4 wks ARO	Net 30	
LINE ITEM	ITEM #	DESCRIPTION		UNIT PRICE	QTY	AMOUNT
01	KCR 511121	New Teacher Collection Grd. Pre-K		\$99.00	51	\$5,049.00
02	KCR 970436	RTG Independent Set Grd. 1		\$275.00	34	\$9,350.00
03	KCR 970439	RTG Independent Set Grd. 2		\$275.00	43	\$11,825.00
04	KCR 970444	RTG Independent Set Grd. 3		\$275.00	34	\$9,350.00
05	KCR 970447	RTG Independent Set Grd. 4		\$300.00	34	\$10,200.00
06	KCR 970450	RTG Independent Set Grd. 5		\$300.00	34	\$10,200.00
		KCR=\$50.00 Discount Per Library				
		5% Shipping Per Julie Beckman				

\* State law requires that sales tax be added to your order unless we have a "sales tax exemption certificate" on file. If tax has been added to your order and you are exempt from sales tax, please fax your "sales tax exemption certificate" to 1-800-560-6815 or mail to Scholastic Inc., 2931 E. McCarty Street, Jefferson City, MO., 65101.

ubtotal	\$	55,974.00
S&H	\$	2,798.70
* Total	\$	58,772.70