

## NOTICE OF SOLE SOURCE PROCUREMENT

Date: Friday, May 08, 2009

Vendor/Contractor: **Recorded Books**

Contract Amount: \$395,272.00

Description of Services: Reading instructional system.

Sole Source Determination: Copyrighted materials purchased from the publisher.

Date of Award: TBD

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# VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

*Department of Curriculum and Instruction  
Office of Secondary Instructional Services*

## MEMORANDUM

TO: Kevin J. Beardsley, Director  
Office of Purchasing Services

FROM: Christine W. Caskey, Assistant Superintendent

Rodney J. Burnsworth, Director *RB*  
Sharon L. Gray, Alternative Education Coordinator *Slg*  
Office of Secondary Instructional Services

**SUBJECT: SOLE SOURCE JUSTIFICATION: Recorded Books**

DATE: April 30, 2009

This memorandum is to certify that Recorded Books is the sole provider of Dr. Janet Allen's Plugged-in to Reading and Plugged-in to Nonfiction. These materials include Dr. Allen's teacher guide to the program, which includes summary pages for every book, individual implementation guides for each core novel, Dr. Allen's guide for establishing collaborative reading groups, a matrix of skills and strategies, a glossary of special terms, and a selected bibliography of the program's research base. The resource binder includes graphic organizers, summative and formative assessments as well as the nonfiction reader, independent reading guides, and additional assessments.

Of particular importance is the grouping of texts based on student interest levels rather than established reading levels. Pitching to the interest level of at-risk students rather than their current reading level and providing the scaffolded support imbedded in these programs will extend student learning. These materials are not available in stores or through any other entities.

Dr. Allen's Plugged-in to Reading and Plugged-in to Nonfiction will support teachers as they engage every student in meaningful, authentic and rigorous work through the use of innovative instructional practices and supportive technologies that will motivate students to be self-directed and inquisitive learners.

Vendor provided sole source letter is also attached.

Requisition # INST-09-0100655 \$197,636.00  
Requisition # INST-09-0100659 \$107,053.00  
Requisition # INST-09-0100660 \$90,583.00

Approved: *J. Kevin Beardsley* 5/6/09

Dr. Janet Allen's  
**Plugged in**  
to Reading™

Recorded Books is pleased to provide a sole source letter for Dr. Janet Allen's Plugged-in to Reading, Plugged-in to Nonfiction, Supplemental Cores, and Special Editions.

In the United States, Recorded Books, LLC is the sole source of materials contained in the above programs. These materials include Dr. Allen's Teacher Guide to the program, which includes summary pages for every book, individual implementation guides for each core novel, Dr. Allen's guide for establishing collaborative reading groups, a matrix of skills and strategies, a glossary of special terms, and a selected bibliography of the program's research base; the Resource Binder, which includes graphic organizers, handouts, activity sheets, summative and formative assessments, the Nonfiction Reader, and reproducible versions of the Independent Reading Guides; and Independent Reading Guides, which include a letter to the reader, anticipatory activities, word studies, exploration activities, writing activities, and multiple-choice and open-ended assessment questions. These materials are not available in stores or through any other entities.

Dr. Janet Allen's Plugged-in to Reading, Plugged-in to Nonfiction, Supplemental Cores, and Special Editions are an all-inclusive programs that are comprised of the materials listed above as well as print books and audiobooks.

Sincerely,



Scott Williams

President and Chief Executive Officer

Subscribed and sworn to before me on this 9 day of Jan, 2008.

Notary Public: Patricia A. Burke

Print Name: \_\_\_\_\_  
Patricia A. Burke  
NOTARY PUBLIC

Calvert County, Maryland  
My Commission Expires 12/01/2010  
My Commission Expires: \_\_\_\_\_