

NOTICE OF SOLE SOURCE PROCUREMENT

Date: February 20, 2009

Vendor/Contractor: **NATIONAL OCCUPATIONAL
COMPETENCY TESTING INSTITUTE
(NOCTI)**

Contract Amount: **Estimated over \$30K but could exceed \$50K**

Description of Services: Technical and Career Education assessment test. These tests are performed incrementally and as needed so it is not possible to determine the annual dollar volume in advance. However, we expect the annual dollar amount for this year to exceed \$30K and it could exceed \$50K.

Sole Source Determination: Copyrighted materials purchased from sole distributor.

Date of Award: TBD



VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

*Department of Curriculum and Instruction
Office of Technical and Career Education*

MEMORANDUM

TO: Kevin J. Beardsley, Director
Office of Purchasing Services

FROM: Patrick M. Konopnicki, Director
Office of Technical and Career Education

SUBJECT: **SOLE SOURCE JUSTIFICATION -NATIONAL OCCUPATIONAL
COMPETENCY TESTING INSTITUTE (NOCTI)**

DATE: February 20, 2009

TOTAL DOLLAR AMOUNT: MAY EXCEED \$30,000.00 - \$50,000.00

This memorandum is to certify that the National Occupational Competency Testing Institute (NOCTI) is the sole provider of certain technical and career education certification assessments that meets our needs. NOCTI is one of the leading competency testing organizations in the country. They do both business and secondary testing.

The Virginia state school board recognizes NOCTI as a testing agency and accepts over 50 of their tests as vehicles for students to get student-selected verified credit if they pass the assessment. Virginia Beach City Public Schools (VBCPS) uses approximately 22 NOCTI tests for this purpose. The main feature of NOCTI is that they provide instant online test feedback for instructors and students. In our effort to teach 21st century skills to all VBCPS students, the NCOTI Workplace Readiness test has become a benchmark for all TCE graduates. Last year that student population was 40% of all graduates or roughly 2,000 students who may take just that one test. In addition, NCOTI provides students with a pretest opportunity that in our world of differentiated instruction is a tremendous asset. We use this baseline data from NOCTI to achieve the school board goal of reducing the African American male achievement gap as well.

Purchase of certification assessments from NOCTI will support the mission of the Office of Technical and Career Education in providing our students with measurable and certifiable skills.

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Approved J. Kew Blandy 2/20/09