

NOTICE OF SOLE SOURCE PROCUREMENT

Date: June 24, 2009

Vendor/Contractor: Five Ponds Press

Contract Amount: \$123,200.00

Description of Services: Instructional materials for elementary social studies program.

Sole Source Determination: Copyrighted materials purchased from the publisher to support adopted textbook.

Date of Award: TBD

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VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

*Department of Curriculum and Instruction
Office of Elementary Instructional Services*

MEMORANDUM

TO: J. Kevin Beardsley, Director
Office of Purchasing Services

FROM: Christine W. Caskey, Assistant Superintendent
Department of Curriculum and Instruction

Marie Balen, Director
Mary Ann Matika, Coordinator
Office of Elementary Instructional Services

SUBJECT: SOLE SOURCE REQUEST

DATE: June 22, 2009

NAME OF COMPANY: Five Ponds Press

REQUISITIONS: INST-09-0103556

TOTAL DOLLAR AMOUNTS: \$123,200.00

JUSTIFICATION FOR SOLE SOURCE:

Five Ponds Press is the publisher and sole source of the requested materials. This company, currently in contract with Virginia Beach City Public Schools (VBCPS), is the provider of materials for a portion of the elementary social studies program.

The books, OUR VIRGINIA Past & Present, support the VBCPS grade 5 curriculum and incorporate all of the new 2008 social studies standards approved by the Virginia Board of Education. The books support Strategic Plan objective #1.

A copy of their quote is attached. If you need additional information, please contact Mary Ann Matika at 263-1145 or email MaryAnn.Matika@vbschools.com.

/cm

Attachment

RECEIVED
JUN 23 2009
BY: _____

APPROVED: J. Kevin Beardsley DATE: 6/24/09