



VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

NOTICE OF SOLE SOURCE PROCUREMENT

Date: June 18, 2009

Vendor/Contractor: Dominion Virginia Power

Requisition and Contract Amount: CONS-09-0103006 / \$244,555.97

Description of Services: Electrical Power System Upgrades

Sole Source Determination: As per the attached documents

Date of Award: June 18, 2009

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VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

DEPARTMENT OF ADMINISTRATIVE SUPPORT SERVICES

Office of Facilities Planning & Construction

MEMORANDUM

TO: J. Kevin Beardsley, Director
Office of Purchasing Services

FROM: ★ Anthony L. Arnold P.E., Director
Facilities Planning & Construction

DATE: June 16, 2009

SUBJECT: GREAT NECK MIDDLE SCHOOL REPLACEMENT

We would like to contract with Dominion Virginia Power for the relocation of electrical utilities to support the construction of the new Great Neck Middle School Facility. Dominion Virginia Power is only provider of electrical service in the area and is the only entity that can relocate the electrical facilities.

Payment will be made by Purchase Order upon the receipt of an invoice not to exceed \$344,555.97.

ALA:ktg

Attachment

pc: Kevin Bulifant, Project Manager
Facilities Planning & Construction

*Approved for sole source
by Kevin Beardsley 6/18/09*

REQUISITION



Justification: GNMS; DOMINION; FINAL

Required Date: 06/19/2009	Fiscal Yr: 09	Requisition No. CONS-09-0103006
Requested Date: 06/09/2009		
Phone: (757) 263 - 1175		
Vendor: DOMINION VIRGINIA POWER		

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TONY ARNOLD
OFFICE OF FACILITIES PLANNING &
CONSTRUCTION
2435 PRINCESS ANNE ROAD
SCHOOL ADMIN ANNEX - MUNICIPAL
CENTER, BUILDING 16
VIRGINIA BEACH, VA 23456

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OFFICE OF BUSINESS SERVICES
P O BOX 6038
VIRGINIA BEACH, VA 23456

Requesting Department		Requestor		Phone #		Requisition Type	
CONS - FAC PLANNING & CONSTRUCTION		BRONDA EARLY		(757) 263 - 1090		ST - STANDARD	
Item	Class-Item and Description	Quantity	Unit	Unit Price	Total		
1	GREAT NECK MIDDLE SCHOOL REPLACEMENT WORK REQUEST #7065605 PHASE I OH CIRCUIT RELCOATION UG	1.00	EA	\$344,555.97	\$344,555.97		
						Discount: \$0.00	
TOTAL:						\$344,555.97	

Account Number	Amount
557.00000.609110.1019000.6000	\$344,555.97

Request submitted by: _____ <div style="text-align: center;">Name Title</div>	We the undersigned, by approving this requisition, hereby certifies that, to the best of his/her knowledge, the requisition fully complies with all provisions of the State and Local Government Conflict of Interest Act (Code of Virginia, 2.2-3106 et seq.)
Request approved by: _____ <div style="text-align: center;">Name Title</div>	
Purchase authorized by: _____ (For School Board use Only)	Purchase action taken by: _____ OBS/Purchasing Division



May 21, 2009

Virginia Beach City Public Schools
P.O. Box 6038 – Building 16
Virginia Beach, Virginia 23456
Attention: Kevin Bulifant

RE: Work Request: 7065605 (Phase 1 OH Circuit Relocation UG)

*Great Neck Middle School
1848 Great Neck Road
Virginia Beach, Virginia 23454*

Dear Mr. Bulifant:

The estimated cost for the above work is \$ 344,555.97. This cost estimate is valid for 120 days from the date of this letter. In the event the actual cost varies from this, final billing will be rendered upon completion of the work. If payment is not received by the invoice due date, a late payment charge of **1.5% Virginia** will apply.

If Virginia Beach City Public Schools *desire* Dominion Virginia Power to proceed with the work, please have an authorized representative of Virginia Beach City Public Schools *provide Authorization to Proceed by reviewing the attached construction plans, reading, completing and executing the following and returning this authorization within 120 days from May 21, 2009 in the enclosed self addressed envelope. Once we have received the Authorization below, and after any additional requirements have been satisfied, e.g. right of way agreements; we will begin procurement of the material and equipment, and the work scheduling necessary to accomplish this project.*

AUTHORIZATION TO PROCEED

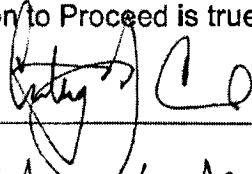
I understand the estimated cost of the requested work will be \$344,555.97 and will be performed on an actual cost basis with final billing rendered upon completion of work. As an authorized representative of Virginia Beach City Public Schools, *I hereby provide* authorization for Dominion Virginia Power to proceed with the work and confirm Virginia Beach City Public Schools agreement to reimburse Dominion Virginia Power the total cost referenced above upon completion of the work. In the event the requested work is canceled, Virginia Beach City Public Schools agree to reimburse Dominion Virginia Power its costs incident to implementing this authorization.

Virginia Beach City Public Schools requests the bill for the non-service project work described above should be mailed to the following address for payment:

Entity Name: VA Beach Services
Attention Name: ANTHONY L. ARNOLD
Purchase Order #: N/A
Street Address/P.O. Box: 2435 PRINCESS ANNE RD Bldg 16
City, State; Zip: VA Beach, VA 27456

I confirm with my signature below that the information contained and provided within this Authorization to Proceed is true and correct.

Signature: _____



Print Name: ANTHONY L. ARNOLD

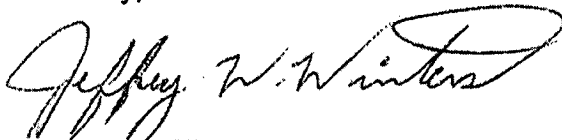
Entity: VA Beach Services

Title: DIRECTOR OF FACILITIES

Date: 6.9.09

Should you have any further questions, please call me at (757) 393-3890.

Sincerely,



Jeffrey W. Winters
Project Designer