

## NOTICE OF SOLE SOURCE PROCUREMENT

Date: Thursday, September 06, 2007

Vendor/Contractor: Harcourt Educational Measurement

Contract Amount: \$260,000.00

Description of Services: Stanford 10 Achievement Test

Sole Source Determination: Copyrighted materials purchased from the publisher.

Date of Award: Throughout FY 2008

SEP06'07 PM 3:00 VBPS

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# VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

## DEPARTMENT OF ACCOUNTABILITY

### MEMORANDUM

TO: J. Kevin Beardsley, Director  
Office of Purchasing Services

FROM: Jared A. Cotton, Assistant Superintendent  
Department of Accountability *JAC*

SUBJECT: **Sole Source Justification**

CONTRACT AMOUNT: Estimated \$260,000

DATE: September 6, 2007

This is to certify that Virginia Beach City Public Schools selected the Stanford 10 achievement tests to be administered to students in grades 4, 6, and 9 annually. Harcourt Educational Measurement is the sole vendor who provides Stanford 10 test materials and scoring services. We will be using them throughout the year for testing and scoring not to exceed \$260,000 during the 2007-2008 fiscal year.

If you have any questions, please contact me.

/slk

*Approved for sole source.*  
*J. Kevin Beardsley 9/6/07*

**RECEIVED**

SEP 11 2007

VIRGINIA BEACH PUBLIC SCHOOLS  
PURCHASING