



# VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

## *Department of Curriculum and Instruction*

### **MEMORANDUM**

**TO:** J. Kevin Beardsley, Director  
Office of Purchasing Services

**FROM:** Susan Crosland, Coordinator  
Office of Elementary Instructional Services

**SUBJECT: SOLE SOURCE REQUEST**

**DATE:** September 12, 2006

**NAME OF COMPANY: Pearson Learning**  
**REQUISITION #: INST-7-0060608**

**TOTAL DOLLAR AMOUNT: \$ 55,629.50**  
**JUSTIFICATION FOR SOLE SOURCE:**

This is to certify that Pearson Learning is the copyright holder and sole provider of the Developmental Reading Assessment (DRA). This assessment instrument is a critical component of the Elementary Language Arts Program, and is used to provide appropriate reading instruction for all students.

APPROVED: \_\_\_\_\_

*J. Kevin Beardsley*

DATE: \_\_\_\_\_

*9/12/06*

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## **NOTICE OF SOLE SOURCE PROCUREMENT**

<b>Date:</b>	Tuesday, September 12, 2006
<b>Vendor/Contractor:</b>	Pearson Learning
<b>Contract Amount:</b>	\$55,629.50
<b>Description of Services:</b>	Language arts assessment instrument
<b>Sole Source Determination:</b>	Copyrighted materials purchased from the publisher.
<b>Date of Award:</b>	TBD