

NOTICE OF SOLE SOURCE PROCUREMENT

Date: Wednesday, December 27, 2006

Vendor/Contractor: Harcourt Educational Measurement

Contract Amount: Not to Exceed \$250,000.00

Description of Services: Stanford 10 Achievement Test and Scoring

Sole Source Determination: Copyrighted materials purchased from the publisher.

Date of Award: Throughout the year.




VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

DEPARTMENT OF ACCOUNTABILITY

MEMORANDUM

TO: J. Kevin Beardsley, Director
Office of Purchasing Services

FROM: Jared A. Cotton, Assistant Superintendent 
Department of Accountability

SUBJECT: **Sole Source Justification**

CONTRACT AMOUNT: Estimated \$250,000

DATE: December 22, 2006

This is to certify that Virginia Beach City Public Schools selected the Stanford 10 achievement tests to be administered to students in grades 4, 6, and 9 annually. Harcourt Educational Measurement is the sole vendor who provides Stanford 10 test materials and scoring services. We will be using them throughout the year for testing and scoring not to exceed \$250,000 during the 2006-2007 fiscal year.

If you have any questions, please contact me.

/slk

Approved:  12/27/06