

NOTICE OF SOLE SOURCE OR EMERGENCY PROCUREMENT

Date: February 24, 2006

Vendor/Contractor: Southern Sanitary Company

Requisition and Contract Amount: Requisition CUST-6-0053424 - \$53,006.50

Description of Services: Ajax Cleaning Products for Custodial Services

Sole Source Determination: As per the attached documents

Date of Award: February 24, 2006

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VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

MEMORANDUM

TO: The Record

FROM: John A. Manzella, CPPB
Purchasing Services

SUBJECT: SOLE SOURCE PURCHASE – AJAX CLEANING PRODUCTS

DATE: February 24, 2006

The Custodial Dept. has evaluated the various cleaning products and for compatibility, quality and cost reasons has decided to standardize with Ajax products. Southern Sanitary Company is the only local company authorized to distribute these products.

The attached letters documents the reasoning for this decision.

Items requested on Requisition #CUST-06-0053424 will be not be bid but will be purchased as a sole source.

JAM/kc

*Approved for sole source. J. Ken Blandby
2/24/06*

OFFICE OF CUSTODIAL SERVICES

MEMORANDUM

TO: Kevin Beardsley, Director
Office of Purchasing Services

John Manzella, Procurement Assistant
Office of Purchasing Services

FROM: Eric Hines, Director *enh*

DATE: February 23, 2006

SUBJECT: **Sole Source for Ajax Products**

The Office of Custodial Services is requesting sole source standing for the Ajax products. We have placed hundreds of dispensers throughout the schools to support these cleaners and Southern Sanitary is the only company that supplies these products. They are most effective, and in conjunction with the dispensers we have saved a considerable amount of money.

If you need further information please feel free to contact me at 490-8540.

/hmc

Attachment



COLGATE-PALMOLIVE COMPANY

COMMERCIAL CUSTOMER GROUP

To: Dr. Eric Hines
Director of Custodial Services
VA Beech City Public Schools

From: Darrin D. Hackett
Account Development Manager
Colgate-Palmolive Co.

Subject: Southern Sanitary Company

Date: February 22, 2006

Dear Dr. Hines,

I have prepared this letter as official notification from the Colgate-Palmolive Company. Be it known that on this 22nd day of February 2006, Southern Sanitary is the Sole Source in the state of Virginia for the Ajax Ultra Concentrates. Southern Sanitary provides a fair price to you their loyal customer.

If I can be of any additional assistance, please call me in my office.

Thank you,

Darrin D. Hackett
Colgate Palmolive
(973) 630-1556