

## NOTICE OF EMERGENCY PROCUREMENT

Date: Thursday, September 22, 2005

Vendor/Contractor: Tesoro Corporation

Purchase Order Number: 150378

Contract Amount: Change Order for \$100,598.00

Description of Services: Repair of brick wall which was weakened by termite damage and whose fall was determined to be in emanate, presenting an safety concern.

Emergency Determination: Change order to existing emergency project.

Date of Award: September 21, 2005


Approved: J. Ken Blarby 9/22/05

**VIRGINIA BEACH CITY PUBLIC SCHOOLS**

A H E A D O F T H E C U R V E

**MEMORANDUM**

**To:** Kevin Beardsley, Director  
Office of Purchasing Services

**From:** Fran Foster, Director   
School Plant Services

**Date:** September 21, 2005

**Subject:** **First Colonial High School Change Order**

This past summer, a purchase order was awarded to Tesoro Corporation for the replacement of a wooden arch in the auditorium at First Colonial High School. This project was considered an emergency due to the termite damage discovered in the arch earlier in the school year. The project was designed by HBA and specifications were written based on what was known at the time. During the construction this summer, a problem was discovered with the exterior masonry wall. The architect and engineer inspected the wall and determined that it had bowed out approximately two inches and contained a number of substantial cracks from stress. Due to the potential for further deterioration and for the safety of anyone in or around this particular part of the building, they have recommended the exterior brick be removed and replaced.

A meeting was held on September 20, 2005, with the architect, engineer, and representatives from Tesoro Corporation to discuss the findings and determine the most appropriate course of action. After hearing the comments and recommendations from Ed Pence, Senior Vice President, Stroud, Pence & Associates, Ltd., it was evident to me that I had no other choice than to approve this change order. Mike Bennett, HBA Architect, agreed with Mr. Pence's recommendation.

I asked Carl Hubbell, Vice President, Tesoro Corporation, to submit a written proposal for the additional work. The proposal was received late yesterday afternoon. The change order to the original purchase order is in the amount of \$100,598. I have authorized Tesoro to begin construction as soon as possible. According to what I have been told, the work will be completed within five weeks.

I realize this is a very expensive change order, but it has to be done due to the wall deterioration discovered at the school. Based on the fact that Tesoro has been working on the arch replacement project and opened the walls to perform their contracted repairs, it is only logical that this company finish the project. I have attached a copy of the wall replacement proposal for your information. If you have any questions or would like to discuss my decision, please contact me.

**Pc:** John Kalocay, Assistant Superintendent, Department of Administrative Support Services  
Al White, Coordinator, Maintenance, School Plant Services  
Jenny Owens, Financial Assistant, School Plant Services

# TESORO Corporation

520 S. Independence Blvd., Suite 100, Virginia Beach, Virginia 23452  
Phone: (757) 518-8491 ♦ <http://www.TesoroCorp.com> ♦ FAX: (757) 518-8589

September 20, 2005

Virginia Beach City Public Schools  
213 North Witchduck Rd.  
Virginia Beach, VA 23462  
Attn: Mr. Fran Foster

Reference: Auditorium Structural Arch Repair  
First Colonial High School  
Virginia Beach, VA

Subject: Wall Replacement Proposal

Gentlemen:

Tesoro Corporation proposes to: remove the existing west wall, foundation to soffit, from approximately 16" off the corner at the exterior door (located nearest the north rear wall of the auditorium) to the right side of Arch #4. The partial left side of arch #4 will be anchored/infilled in as currently designed. As the new wall is installed, we propose to install the replacement masonry as a true cavity wall, bringing it back in plumb, and tying it into the affected structural arches, full height.

**Current Costs:**

Original Proposal	\$156,449.00
Abatement of Cavity (C.O. #1)	\$ 14,075.00
Removal/Replacement of Additional Roof (C.O.#2)	\$ 3,707.00
<b>Approved costs to date</b>	<b>\$174,231.00</b>

**Added Cost to Replace wall:**

1. Credit for original anchoring design, not used	<\$ 1,371.00>
2. Added Cost for anchoring per SKS-1, all Arches full height	\$ 7,801.00
3. No cost change for anchoring at splice plates	\$ 0.00
4. Additional cost for cavity wall masonry to replace wall, dampproofing etc	\$ 33,573.00
5. Additional cost for equipment and supervision	\$ 8,178.00
6. Additional cost for removing/abating/west wall from 1'4" off north	\$ 43,964.00

CONSTRUCTION ♦ DESIGN-BUILD ♦ ENVIRONMENTAL

Yorktown, VA  
757-873-3427

Beaufort, NC  
252-728-5352

Charleston, SC  
843-554-6144

## NOTICE EMERGENCY PROCUREMENT

**Date:** Thursday, June 09, 2005

**Vendor/Contractor:** Tesoro Corp.

**Contract Amount:** \$156,449.00

**Description of Services:** Structural Arch Repair in Auditorium at First Colonial High School Caused by Termite Damage.

**Sole Source Determination:** Specialized work that needs to be done quickly to secure the environment, avoid on-going cost of temporary bracing, and to ensure that the building is ready for opening of school.

**Date of Award:** Thursday, June 09, 2005

Approved: J. Ken Blandy 6/9/05




# IRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

## MEMORANDUM

**To:** Kevin Beardsley, Director  
Purchasing Services

**From:** John Kalocay, Assistant Superintendent  
Administrative Support Services

Fran Foster, Director   
School Plant Services

**Date:** June 9, 2005

**Subject:** Emergency Arch Repairs at First Colonial High

Last fall, extensive termite damage was discovered in an arch in the auditorium at First Colonial High School. A temporary support, designed by a structural engineering firm, was placed to support the upper part of the arch while HBA designed a permanent solution to the problem. In a recent inspection of the arch and support, it was determined that additional shoring was needed. We contracted with Tesoro Corporation to install the shoring and that work has been completed. Tesoro Corporation used Dajon Associates, a firm that specializes in structural repair and replacement of wood roof structures to perform this work. Dajon Associates worked with the school division approximately ten years ago and performed repairs to other wood structural roof supports.

We have greatly reduced the potential of a total failure of the arch by installing the additional shoring, but we need to move as quickly as possible to make a permanent repair. Therefore, we are asking this repair be considered an emergency due to the following concerns:

- The shoring currently supporting the structure is temporary and costs over \$2700 per month
- The time to manufacture a replacement beam will be a minimum of ten weeks
- It could take approximately five weeks to install the beam once it is received and perform any additional repairs deemed necessary

- If the project runs into the 2005-06 school year, there could be problems associated with the work taking place while the building is occupied
- The auditorium is used as an instructional space and currently staff and students are not allowed in the area

We have received a proposal from Tesoro Corporation to replace the arch as per the specifications and plans developed by HBA, and they have informed us the work can be completed before the start of the new school year if awarded immediately. Thank you for considering this request, and we hope a quick decision can be made so the replacement arch can be ordered and work completed before the staff and students return for the 2005-06 school year.

pc: Tony Arnold, Director, Office of Facilities Planning and Construction  
Al White, Coordinator of Maintenance, School Plant Services  
Jett Bell, Operations Engineer, School Plant Services  
Jenny Owens, Financial Assistant, School Plant Services

Approved for Emergency: J. K. Beardsley  
6/9/05

# PURCHASE REQUISITION



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL ADMINISTRATION BUILDING  
2512 GEORGE MASON DRIVE  
VIRGINIA BEACH VA 23456

J

Entered Date: 06/08/2005	FY 05	Requisition No. SCPL-5-0046151
Required Date:		

Justification: SERVICE-FCHS

Vendor: TESORO CORP Phone: (757) 518-8491 ext.

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VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL PLANT SERVICES  
213 NORTH WITCHDUCK ROAD  
VIRGINIA BEACH VA 23462

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VIRGINIA BEACH CITY PUBLIC SCHOOLS  
OFFICE OF BUSINESS SERVICES  
P.O. BOX 6038  
VIRGINIA BEACH VA 23456

Requesting Department	Requestor	Phone #	Requisition Type
SCHOOL PLANT	WHITE, AL	(757) 473 - 5190 ext.	ST

Item	Class-Item and Description	Quantity	Unit	Unit Price	Total
1.0	STRUCTURAL ARCH REPAIR TO AUDITORIUM AT FIRST COLONIAL HS  AS PER ATTACHED PROPSAL AS OUTLINED ON THE HBA-STROUD PENCE-GEO-ENVIRONMENTAL RESOURCES PLANS DATED 4/28/05 PROJECT #03116.31  TO BE COMPLETED PRIOR TO 9/2/05  CONTACT AL WHITE AT 473-5190 TO COORDINATE WORK SCHEDULE	1.00	EA	\$156,449.00	\$156,449.00
				Subtotal:	\$156,449.00
				<b>TOTAL:</b>	<b>\$156,449.00</b>

**VBCPS Accounting Information**

ACCOUNT NUMBER	AMOUNT
115.57200.603201	\$156,449.00

RECEIVED  
JUN 09 2005  
VIRGINIA BEACH CITY  
SCHOOL BOARD  
BUSINESS SERVICES

We the undersigned, by approving this requisition, hereby certifies that, to the best of his/her knowledge, the requisition fully complies with all provisions of the State and Local Government Conflict of Interest Act (Code of Virginia, § 2.2-3106 et seq.)

Request submitted by: Al White  
Name: \_\_\_\_\_ Title: \_\_\_\_\_

Request approved by: Francis [Signature]  
Name: \_\_\_\_\_ Title: \_\_\_\_\_

Purchase authorized by: \_\_\_\_\_  
(For School Board Use Only)

Purchase action taken by: \_\_\_\_\_

ca 6/9/05 KH

# TESORO Corporation

520 S. Independence Blvd., Suite 100, Virginia Beach, Virginia 23452  
Phone: (757) 518-8491 ♦ <http://www.TesoroCorp.com> ♦ FAX: (757) 518-8589

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June 8, 2005

Virginia Beach City Public Schools  
213 North Witchduck Rd.  
Virginia Beach, VA 23462  
Attn: Mr. Fran Foster

HAND DELIVER

Reference: Auditorium Structural Arch Repair  
First Colonial High School  
Virginia Beach, VA

Gentlemen:

Tesoro Corporation is pleased to provide our proposal for the Auditorium Structural Arch Repair at First Colonial High School. All work will be accomplished in a first class workmanship manner.

Our proposal to complete the project is as follows:

**Auditorium Structural Arch Repair     \$ 156,449.00**

Includes Payment and Performance Bonds.

Our proposal is based on the following:

Tesoro Corporation will provide all necessary labor, material and equipment as required to complete the repairs as outlined on the HBA-Stroud Pence-Geo-environmental Resources plans dated 4/28/05 Project #03116.31. Building permit, taxes and licensing fees are included.

**Qualifications:**

1. As previously quoted, Tesoro Corporation has included a credit of \$12,200.00 in this repair proposal for the shoring installed under the previous emergency contract.
2. Established payment terms by the City of Virginia Beach Public Schools are acceptable.

Auditorium Structural Arch Repair  
First Colonial High School  
Virginia, VA  
June 8, 2005  
Page 2 of 2

**Clarifications:**

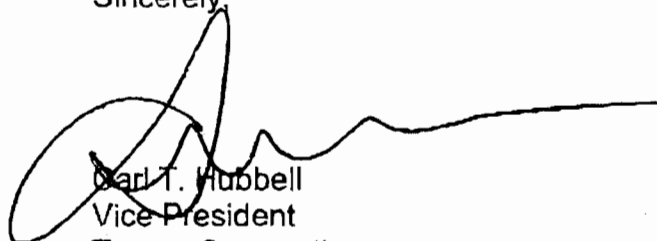
1. Tesoro Corporation understands Time is of the Essence for completion of this shoring installation.
2. Any after hours security required while building components are open is to be provided by others.
3. All engineering is by others.
4. Toilets, potable water, phones and 110/220 electrical current to be supplied at no cost to Tesoro Corporation. Temporary lighting will be provided as needed by Tesoro Corporation.
5. Tesoro Corporation will provide a dumpster for the removal of construction debris.
6. Adequate lay down area and access to all areas for stocking equipment and materials is to be provided.

**This proposal is good for 15 days.**

Completion of this work between June 16, 2005 and September 2, 2005 is dependent upon date of contract award and the current lead-time for the replacement structural arches at the time of award.

If you have any questions regarding our proposal package, please feel free to contact our estimator, Belinda Jared, at (757) 518-8491 or (757) 435-0378.

Sincerely,



Carl T. Hubbell  
Vice President  
Tesoro Corporation

MODE = MEMORY TRANSMISSION

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END=JUN-10 08:44

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# VIRGINIA BEACH CITY PUBLIC SCHOOLS

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## FAX TRANSMISSION COVER SHEET

### OFFICE OF PURCHASING SERVICES

DATE: 6-10-05

SCHOOL/DEPT/COMPANY: Tesoro

ATTENTION: Carl T Hubbell

FROM: J. Keum Beardsley

TOTAL NUMBER OF PAGES INCLUDING COVER LETTER: 4

FAX PHONE NO. (757) 263-1147

OFFICE PHONE NO. (757) 263-1175

Urgent  For Review  Please Comment  Please Reply  Please Recycle

COMMENTS: Hardcopy will be mailed today.