



# VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

*Department of Curriculum and Instruction  
Office of Elementary Instructional Services*

## MEMORANDUM

**TO:** Kevin Beardsley, Director  
Office of Purchasing Services

**FROM:** Paula Tortolini, Elementary Language Arts Coordinator  
Office of Elementary Instructional Services

**SUBJECT:** **SOLE SOURCE JUSTIFICATION FOR DEVELOPMENTAL STUDIES  
CENTER - MAKING MEANING LIBRARIES**

**DATE:** January 26, 2006

This letter is to verify that Developmental Studies Center is the sole source proprietor for the *Making Meaning* Libraries series. *Making Meaning* is a staff development video library series focusing on comprehension strategies. These materials, which are produced and copyrighted by the Developmental Studies Center, are being purchased to support student reading development in our 56 elementary schools. The cost for these materials is \$207,166.40.

/rmh

cc: Loneta B. Clement, Director  
Office of Elementary Instructional Services

Approved for sole source.

J. Kevin Beardsley 1/26/06

## **NOTICE OF SOLE SOURCE PROCUREMENT**

**Date:** Thursday, January 26, 2006

**Vendor/Contractor:** Developmental Studies

**Contract Amount:** \$207,166.40

**Description of Services:** Staff development video series.

**Sole Source Determination:** Copyrighted materials purchased directly from the publisher.

**Date of Award:** Thursday, January 26, 2006