

NOTICE OF SOLE SOURCE PROCUREMENT

Date: Tuesday, April 19, 2005

Vendor/Contractor: Pearson Scott Foresman

Requisition or Purchase Order No: INST-5-0043805

Contract Amount: \$66,291.42

Description of Services: Reduced Big Books

Sole Source Determination: Copyrighted material available from only one source.

Date of Award: Tuesday, April 19, 2005

PURCHASE REQUISITION



VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL ADMINISTRATION BUILDING
2512 GEORGE MASON DRIVE
VIRGINIA BEACH VA 23456

Entered Date: 04/12/2005	FY 05	Requisition No. INST-5-0043805
Required Date: 05/12/2005 03:43 P		

Justification: Lang. Arts Instruct. Materials

S H I P P I N G I N F O R M A T I O N	VIRGINIA BEACH CITY PUBLIC SCHOOLS SUPPLY WAREHOUSE 5120 CLEVELAND STREET VIRGINIA BEACH VA 23462

Vendor: PEARSON SCOTT FORESMAN Phone: () - ext.

I N V O I C E	VIRGINIA BEACH CITY PUBLIC SCHOOLS OFFICE OF BUSINESS SERVICES P.O. BOX 6038 VIRGINIA BEACH VA 23456

Requesting Department		Requestor	Phone #		Requisition Type
INSTRUCTION AND CURRICULUM		HARRELL, ROSE	(757) 263 - 1144 ext.		ST
Item	Class-Item and Description	Quantity	Unit	Unit Price	Total
1.0	Scott Foresman Reading Kindergarten Reduced Big Book Grade Level Package (3 sets per kindergarten teacher) 0-328-02952-1	555.00	EA	\$114.85	\$63,741.75
2.0	4% Shipping per Chip Marston ATTN: LANGUAGE ARTS	1.00	EA	\$2,549.67	\$2,549.67
				Subtotal:	\$66,291.42
				TOTAL:	\$66,291.42

VBCPS Accounting Information

APR 13 2005

We the undersigned, by approving this requisition, hereby certifies that, to the best of his/her knowledge, the requisition fully complies with all provisions of the State and Local Government Conflict of Interest Act, (Code of Virginia, § 2.2-3106 et seq.)

Request submitted by: Paula A. Tortolin *Elementary Language Arts Coordinator*
Name Title

Request approved by: J. Clement
Name Title

Purchase authorized by: _____

Purchase action taken by: _____



VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

*Department of Curriculum and Instruction
Office of Elementary Instructional Services*

MEMORANDUM

TO: Amy Upson, Procurement Specialist
Office of Business Services

FROM: Paula Tortolini, Elementary Language Arts Coordinator PJ
Office of Elementary Instructional Services

SUBJECT: SOLE SOURCE JUSTIFICATION FOR PEARSON SCOTT FORESMAN

DATE: April 13, 2005

This letter is to verify that Pearson Scott Foresman is the sole source provider of kindergarten Reduced Big Books.

These reading materials, which are a supplemental component of the current Foresman Reading© program, are being purchased for kindergarten teachers to support early reading instruction.

/rmh

cc: Loneta B. Clement, Director
Office of Elementary Instructional Services

Approved for Sole Source: 4/19/05
J

Kevin Beardsley

From: Paula Tortolini
Sent: Tuesday, April 19, 2005 1:58 PM
To: Kevin Beardsley
Subject: RE: Sole Source Request

Yes. Is that the way it should be stated?

From: Kevin Beardsley
Sent: Tuesday, April 19, 2005 12:25 PM
To: Paula Tortolini
Cc: Loneta B. Clement
Subject: Sole Source Request

Paula,

I am reviewing four (4) request for Sole Source memos from your. They are for:

Kaeden Corporation
Pearson Learning – iOpener products
Pearson Scott Foremen – Big Book
National Geographic – Providing Goods

When you state that these companies are the sole source providers of these products, do you mean that these are copyrighted materials and that they are only sold through the requested sources?

Thank you,

J. Kevin Beardsley, C.P.P.B., C.P.P.O.
Director of Purchasing
Virginia Beach City Public Schools
(757) 263-1175
Fax: (757) 263-1147