

NOTICE OF SOLE SOURCE PROCUREMENT

Date: Wednesday, May 25, 2005

Vendor/Contractor: Marilyn Burns Education Associates

Contract Amount: \$50,400.00

Description of Services: Staff development for K-8 teachers “About Teaching Mathematics

Sole Source Determination: Sole provider of this program

Date of Award: Wednesday, May 25, 2005



VIRGINIA BEACH CITY PUBLIC SCHOOLS
A H E A D O F T H E C U R V E

Department of Curriculum and Instruction
Office of Elementary Instructional Services

MEMORANDUM

TO: Kevin J. Beardsley, Director
Office of Purchasing Services

FROM: Judith N. Fisher, Elementary Mathematics Coordinator
Office of Elementary Instructional Services

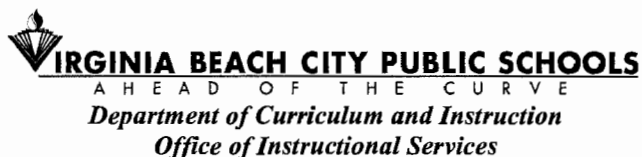
SUBJECT: SOLE SOURCE – Marilyn Burns Education Associates

DATE: April 27, 2005

Marilyn Burns Education Associates is the sole provider of the staff development entitled *About Teaching Mathematics* offered through Math Solutions Professional Development.

Taught by an expert faculty of professionals who understand current issues and concerns facing mathematics education, these courses provide quality, classroom-tested strategies that result in more effective math instruction. Math Solutions Professional Development helps teachers by showing them how to build their own understanding of mathematics and teaching skills; implement standards-based instruction; develop students' computation skills while also teaching them to think, reason, and solve problems; assess student learning using the most current tools; and communicate with parents.

Approved: J. Ken Beardsley
5/25/05



**NON-EMPLOYEE CONTRACT FOR SERVICES
 BETWEEN THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH
 MARILYN BURNS ASSOCIATES**

SCHOOL/DEPARTMENT: Department of Curriculum and Instruction

PURPOSE/SERVICES: Five 6-hour days of *About Teaching Mathematics, Part 1* for teachers of grades K-8. In this week-long session, teachers will examine how children learn mathematics and will practice effective instructional strategies. Teachers will learn how to develop students' ability to think and reason, build students' number sense and computation skills, use manipulative materials, and organize instruction for cooperative and individual learning.

CONTRACT DATES: June 20 – 24, 2005

COST OF SERVICES: Registration Fee: 120 teachers @ \$420 ea = \$50,400

ALLOWABLE EXPENSES: All expenses to be included in the fee

PAYMENT SCHEDULE: Payment of the registration fee is due prior to the beginning of the first session and no later than May 31, 2005

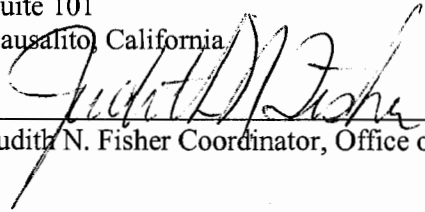
CONFIRMATION: Receipt of the signed contract constitutes confirmation. Any changes in this agreement must be prearranged and agreed to by both parties in writing.

ACCEPTANCE OF CONTRACT: The above prices, specifications, and conditions are satisfactory and are hereby accepted. Marilyn Burns Associates is authorized to complete the services as specified and payment will be made as outlined.

GOVERNING LAW/VENUE: This Contract shall be governed by the laws of the Commonwealth of Virginia regardless of where accepted or delivered. Venue for all litigation shall be in the Circuit Court of the City of Virginia Beach, Virginia or the United States District Court for the Eastern District of Virginia, Norfolk Division.

Marilyn Burns Associates will indemnify and hold harmless the School Board and its officials, agents, employees, and volunteers from any and all claims, losses or expenses arising out of the performance of this contract including all litigation expenses and reasonable attorney's fees.

 Sherry Beard
 Social Security/Federal ID Number: 68-0013741 (W-9 form on file)
 150 Gate 5 Road
 Suite 101
 Sausalito, California


 Judith N. Fisher Coordinator, Office of Instructional Services

 Date May 20, 2005

 Loneta B. Clement, Director, Office of Instructional Services

 Date