

AUTOMOTIVE BODY/FENDER REPAIRMAN

GENERAL RESPONSIBILITIES

The position is responsible for repairing, replacing, and preparing vehicles for body and fender work due to damage from collisions.

ESSENTIAL TASKS

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Repair major and minor damage to school buses, cars and trucks.
- Perform frame repairs.
- Perform all aspects of collision repair, e.g., sanding, fabrication, etc.
- Tow in school board vehicles and buses due to breakdowns and collisions.
- Paint vehicles and busses as a result of body damage, panel replacements, etc.
- Perform welding jobs.
- Repair chassis.
- Perform electrical work.
- Maintain body shop materials and equipment.
- Interpret repair manuals, parts manuals, and work orders.
- Perform related work as required.

KNOWLEDGE, SKILLS AND ABILITIES

Thorough knowledge of the methods, tools and equipment used in the repair of buses, automotive passenger cars, trucks, construction and maintenance equipment; thorough knowledge of and skill in the use and operation of shop tools and machinery; ability to detect by inspection any worn or broken automotive parts; ability to adapt available tools and repair parts to specific repair problems; ability to interpret and work from sketches, diagrams and installation and repair charts; ability to follow oral and written instructions accurately; ability to establish and maintain effective working relationships with associates.

EDUCATION AND EXPERIENCE

High school graduate or GED. Valid Virginia State Police issued State Inspectors License. Considerable experience with body and paint shops.

A comparable amount of training and experience may be substituted for the minimum qualifications.

PHYSICAL REQUIREMENTS

Significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, handling, pushing, and pulling. Ability to lift articles up to 100 lbs.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.



SPECIAL REQUIREMENTS

Possession of a valid Virginia CDL Driver's License.

FLSA status: Non-exempt	Description: Rev. 6/00
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